



CLOSED AGENDA -- CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

REVISED

Tuesday, November 19th, 2024

2:00 pm Executive Session
Room 208, Municipal Building

2:00pm- Executive Session

Room 208, Municipal Building

Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:

- a. Discussion or consideration of confidential proprietary information and trade secrets developed and held by a local public body providing certain telecommunication services or cable television services and subject to the exclusion in subdivision 18 of § 2.2-3705.6.
- b. Discussion or Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.
- c. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
- d. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.



— AGENDA —
CITY COUNCIL & ECONOMIC DEVELOPMENT
AUTHORITY
CITY OF MARTINSVILLE, VIRGINIA

REVISED

Tuesday, November 19th, 2024

4:00 pm

Municipal Building, Room 208

1. Call to Order
2. Roll Call Joint
3. Swearing in of Members
4. Executive Session
 - A. 2.2-3711.A.5: Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.
 - B. 2.2-3711 A(3) and 2.2-3711 A(6) Discussion concerning items related to the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, as allowed.
5. Discuss Agenda Items
 - a. Discuss Economic Development Effort Update
 - b. Consider Approval of Kayak, LLC Sales/Development Agreement Extension
6. Adjournment



Martinsville
A CITY WITHOUT LIMITS



AGENDA -- CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

REVISED

Tuesday, November 19th, 2024

5:00 pm Work Session & Briefing
Room 208, Municipal Building

7:00 pm Regular Session
Council Chambers, Municipal Building

5:00 pm Work Session & Briefing

Room 208, Municipal Building

1. Discuss Consent Agenda Items
 - a. Consider Approval of Minutes, October 22nd
 - b. Consider Approval of Sheriff's Honor Guard Donation Appropriation
 - c. Consider Approval of Appointment to Children Services Act, Community Policy and Management Team
 - d. Consider Second Reading: Request of Right of Way Abandonment Ordinance No. 2024-4
 - e. Consider Approval of Police Department HEAT Grant
 - f. Consider Approval of Police Department Operation Ceasefire
2. Briefings and Presentations
 - a. Briefing of New Non-Emergency Transport Contract with SOVA by Dan Howell, Fire Chief
 - b. Briefing of Flood Resilience Study Update by John Turner, EMS
 - c. Briefing by Citizen Advisory Board
 - d. YMCA Briefing by Brad Kinkema
 - e. Discussion of Proposed Charter Changes



AGENDA -- CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

REVISED

7:00 pm - Regular Session

City Council Chambers, Municipal Building

1. Call to Order
2. Pledge to the American Flag
3. Invocation
 - a. Invocation Led by Pastor Tony Lopez
4. Proclamations and Presentations
 - a. Presentation of Electric Department Recognition
5. Consent Agenda
 - a. Consider Approval of Minutes, October 22nd
 - b. Consider Approval of Sheriff's Honor Guard Donation Appropriation
 - c. Consider Approval of Appointment to Children Services Act, Community Policy and Management Team
 - d. Consider Second Reading: Request of Right of Way Abandonment Ordinance No. 2024-4
 - e. Consider Approval of Police Department HEAT Grant
 - f. Consider Approval of Police Department Operation Ceasefire
6. Public Hearing
7. Regular Agenda or New Business
 - a. Discuss and Consider ARPA Funds
 - b. Discuss and Consider Proposed Charter Change and Set Public Hearing Date
8. Actions necessary as a result of the Executive Session



AGENDA -- CITY COUNCIL CITY OF MARTINSVILLE, VIRGINIA

REVISED

9. Communications from Visitors / Business from the Floor

Description: The purpose of City Council Meetings is to conduct the City's Business. City Council allows for public comment, limited to matters on which the Council has the power and authority to act and are not listed on the printed agenda.

Participation: Citizens who wish to participate in a meeting's public comment period may do so by emailing their comments to Peyton Nibblett, Deputy Clerk of Council, at pnibblett@martinsvilleva.gov, calling in their comments to 276-403-5196, or mailing comments to the City of Martinsville, attn.: Peyton Nibblett, P.O. Box 1112, Martinsville, VA 24114

- a. Comments, or a request to speak, must be received by noon the day before a Council meeting for consideration by the Council at the meeting.
- b. Any person submitting comments or requesting to speak must identify themselves by name and address, including zip code.
- c. Remarks are to be limited to 3 minutes or less (as read aloud), address a topic of City business, and refrain from making any personal references or accusations of a factually false and/or malicious nature.
- d. Priority for comments is given to City residents, taxpayers, and business owners.
- e. Speakers may not yield time.
- f. Groups of speakers on the same topic must designate a single representative. Comments violating these rules may not be presented at the Council meeting.
- g. Any speaker violating these rules may be removed from the podium or from the Council Chamber.
- h. This policy does not apply to public hearings, at which any citizen of Martinsville may appear and speak on the subject of the public hearing.

Contact: Peyton Nibblett, Deputy Clerk of Council

- a. Email address: pnibblett@martinsvilleva.gov
- b. Office number: 276-403-5196
- c. Mailing address: City of Martinsville, attn.: Peyton Nibblett, P.O. Box 1112, Martinsville, VA 24114.

10. Comments by Members of City Council

11. Communications

- a. City Manager
- b. City Attorney
- c. Financial Update
- d. Public Information Officer



AGENDA -- CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

12. Adjournment



STAFF REPORT

MEETINGS: November 19th, 2024

TITLE: October 22nd Meeting Minutes

STAFF RESPONSIBLE Peyton Nibblett, Deputy Clerk of Council

BACKGROUND/HISTORY

Council must approve previous Council minutes before they are added to the official record.

POLICY EXPLANATION

N/A

FISCAL IMPACT/FUNDING SOURCE

N/A

AVAILABLE BUDGET
N/A

PURCHASE AMOUNT
N/A

ACTION REQUESTED/ALTERNATIVES:

1. City Council Approve
2. Do not Approve
3. Other Action as directed by City Council

ATTACHMENTS:



MINUTES -- CITY COUNCIL CITY OF MARTINSVILLE, VIRGINIA

4:00 pm Executive Session
5:00 pm Work Session & Briefing
Room 208, Municipal Building

7:00 pm Regular Session
Council Chambers, Municipal Building

Tuesday, October 22nd, 2024

4:00 pm - Executive Session

An Executive Session meeting of the City of Martinsville, Virginia's Council and October 8th, 2024, at 4 PM in Room 208 in Martinsville Municipal Building. Council Members participating included Kathy Lawson, Aaron Rawls, Tammy Pearson, and Mayor Jones. Staff members participating including Managing Director of Development, Eric Payne; Managing Director of Public Works, Greg Maggard, Managing Director of Administration Travis Hodge, Chief Operating Officer Edena-Reese Atmore, Director of Water Resources, Mandy Muse; Management Analyst, Sita Conde, and Deputy City Clerk, Peyton Nibblett. City Manager, Aretha R Ferrell-Benavides attended virtually.

Mayor Jones called the meeting to order and advised Council would go into Closed Session beginning at 4pm. In accordance with the Code of Virginia, Title 2.2 Chapter 37, Freedom of Information Act and upon a motion by Council Member Lawson and seconded by Councilor Pearson with the following 4-0 recorded vote: Council Member Pearson, aye; Mayor Jones, aye; Vice Mayor Rawls, aye; Council Member Lawson, aye; and convened in Closed Session to discuss the following matters:

- a. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
- b. Discussion or Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.

There being no further business, Mayor Jones moved to adjourn with a Motion from Councilor Lawson and second from Councilor Pearson.



MINUTES -- CITY COUNCIL CITY OF MARTINSVILLE, VIRGINIA

5:00 pm Work Session & Briefing

Room 208, Municipal Building

1. Discuss Consent Agenda Items
 - a. Consider Approval of Minutes, October 8th, 2024
2. Briefings and Presentations
 - a. Emergency Housing Presentation, Update on Warming Center by Barbara Seymoure
 - b. Charter Review Process & Task Force by Interim Managing Director of Development, Eric Payne

7:00 pm - Regular Session

City Council Chambers

1. Call to Order

Mayor Jones called the meeting to order beginning at 7pm at Martinsville Municipal Building, City Council Chambers.
2. Pledge to the American Flag

Pledge to the American Flag was led by Mayor Jones.
3. Invocation

Invocation was led by Pastor Jerald Kidd.
4. Proclamations and Presentations
 - a. Proclamation Honoring Bernard Page Brockenbrough for 59 Years of Service, Martinsville Volunteer Fire Company
 - b. Proclamation for Breast Cancer Awareness
5. Consent Agenda
 - a. Consider Approval of Minutes, October 8th, 2024
 - i. Approved by Motion made by Councilor Lawson and Seconded by Councilor Pearson. Approved with the following vote; Lawson, aye; Mitchell, aye; Pearson, aye; Rawls, aye; and Jones, aye.



MINUTES -- CITY COUNCIL CITY OF MARTINSVILLE, VIRGINIA

6. Public Hearing

7. Regular Agenda or New Business

- a. Discuss and Consider Resolution of Support for Uptown Partnership in applying for the Advancing Main Street Designation
 - i. Approved by Motion made by Councilor Lawson and Seconded by Vice Mayor Rawls. Approved with the following vote; Lawson, aye; Mitchell, aye; Pearson, aye; Rawls, aye; and Jones, aye.
- b. Discuss and Consider Charter Review Process & Task Force
- c. Discuss and Consider First Reading: Request for Right of Way Abandonment Ordinance – 406 James Street
 - i. Approved by Motion made by Councilor Lawson and Seconded by Vice Mayor Rawls. Approved with the following vote; Lawson, aye; Mitchell, aye; Pearson, aye; Rawls, aye; and Jones, aye.

8. Actions necessary as a result of the Executive Session

9. Communications from Visitors / Business from the Floor

10. Comments by Members of City Council

11. Communications

- a. City Manager
- b. City Attorney
- c. Financial Update
- d. Public Information Officer

12. Adjournment

MEETINGS: 11/19/2024

TITLE: Sheriffs Honor Guard donation appropriation (consent)

STAFF RESPONSIBLE Robert A. Floyd

BACKGROUND/HISTORY

The Sheriffs Office in the City of Martinsville Virginia received a donation of \$2,000. The donation is for uniforms and supplies for the Honor Guard.

POLICY EXPLANATION

In order for the Sheriff's Office to be able to spend the donated funds, we must first appropriate the funds in the financial system,

FISCAL IMPACT/FUNDING SOURCE

The donated funds will be offset with the expense of Honor Guard supplies/uniforms so the impact would be budget neutral

AVAILABLE BUDGET	PURCHASE AMOUNT
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ACTION REQUESTED/ALTERNATIVES:

1. City Council Approve
2. Do not Approve
3. Other Action as directed by City Council

ATTACHMENTS:

- Deposit Worksheet for the donated funds

Deposit Worksheet

Date: July 2, 2020

Page: 1 of 1

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Office: SHERIFF

:/!/y

SubmittedBy: Candice Wagner

JUL 23 2020

Line Item/Quick Code: HONOR

/z/enpTR

Description: Honor Guard Donations

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Checks:

Name: Martinsville .HPO .l:llk's #13060	Amount: \$2,000.00
Name:	Amount:
	Amount:
	Amount:
	Amount:
	Amount:
	Amount:
	Amount:
22627945 MISCELLANEOUS PAYMENT	Amount:
CITY OF MARTINSVILLE	Amount:
P.O. BOX 1112	Amount:
MARTINSVILLE, VA 14114-1111	Amount:
DATE: 07/24 J.2: 40:36	Amount:
CLERK: H2Z..ho	Amount:
HONOR	Amount:
(2c. V-1 ..0111T0908 {BOUI--...:::0... 2000, C	Amount:
DONATIONS/HONOR GUARD-SHfifl 2ono:r	Amount:
REF11 EF2:	Amount:
00 101000	Amount:
ANNUAL AID: 2000.00	Amount:
PAID BY: MIF RIFF'S DEPT	Amount:
PAYMENT MITf, CHECK	Amount:
1360	

REFERENCe:

Check Total: \$2,000.00

1- 0:thC't.►n: 2000.00

liunc!reas:

Fives:

Fifties:

Ones:

Twenties:

Coins:

Tens:

Cash Totalr

Grand Total: \$2000.00

Verified By:

Date:

7/23/20

MARTINSVILLE BPO ELKS
1752 GAMING ACCOUNT
300 FAIRY STREET
MARTINSVILLE, VA 24112
(276) 638-1060

CARTER BANK & TRUST
MARTINSVILLE, VA 24112

1360

DATE 7/15/2024

PAY

OF MARTINSVILLE SHERIFF'S OFFICE \$ 2,000.00

Two Thousand and 00/100' DOLLARS

MARTINSVILLE SHERIFF'S OFFICE
PO Box 1326
Martinsville, VA 24114

MEMO



Summita Kule
el H. Meane
TWO SIGNATURES REQUIRED

Honor Guard uniform donation

⑈001360⑈ ⑆051403957⑆ 5018883877⑈

MEETINGS: November 19th, 2024

TITLE: Appointment to Children Service's Act -- Community Policy and Management Team

STAFF RESPONSIBLE Peyton Nibblett. Deputy Clerk of Council

BACKGROUND/HISTORY

Responsible for coordinating funding for services to at-risk youth and their families. Meetings are held on the fourth Thursday of every month at 8:30 am at the Henry-Martinsville Department of Social Services in the Board Room. The City of Martinsville is the fiscal agent. Members are appointed by the governing body/bodies of the participating localities to represent the agencies involved with at-risk youth, except for the parent representative and private provider.

POLICY EXPLANATION

N/A

FISCAL IMPACT/FUNDING SOURCE

N/A

AVAILABLE BUDGET	PURCHASE AMOUNT
N/A	N/A

ACTION REQUESTED/ALTERNATIVES:

1. City Council Approve
2. Do not Approve
3. Other Action as directed by City Council

ATTACHMENTS:

MEETINGS: November 19th, 2024

TITLE: Second Reading: Request for Right of Way Abandonment Ordinance-
406 James Street

STAFF RESPONSIBLE Eric Payne, Interim Managing Director of Development

BACKGROUND/HISTORY

Application of Derek Brown, Applicant and Owner, requesting the city's abandonment of an approximate 2500 square foot section of the right of way at property located at 406 James Street.

The applicant/owner discussed with the Building Official/Zoning Administrator, Kris Bridges, the possibility of constructing an addition to the existing structure beginning in December of 2023. Mr. Bridges instructed the owner that a lot line adjustment would be necessary in order to meet the required setbacks for the area. The owner agreed to adjust the lot lines and building permits were issued for the addition and construction began.

The owner secured Chris Waller to complete the survey and lot line adjustment in January of 2024. Once the survey was completed, it was determined that a portion of the addition was actually located in the right of way owned by the city. The surveyor informed the owner that a right of way abandonment of approximately 2,500 square feet in size would be required by the city.

Once it was determined that a right of way abandonment would be necessary, the owner was informed by city staff and the application was completed by the owner. The owner and contractor were cautioned that continued construction of the addition would be risky since approval of the right of way abandonment is not guaranteed.

The applicant owns all of the properties adjacent to 406 James Street. There were two (2) property owners in the vicinity that were notified of the request out of courtesy. Staff did not receive any comments or concerns from these property owners.

POLICY EXPLANATION

The abandonment of streets, alleyways, right of ways or easements are a request that require review and approval of the Planning Commission and City Council, as it will amend the city's adopted Comprehensive Plan.

The Planning Commission held a public hearing on August 21, 2024 where no public comments were received. The Commission recommended approval of the Right of Way Abandonment at 406 James Street by a vote of 4 – 0.

FISCAL IMPACT/FUNDING SOURCE

NA

AVAILABLE BUDGET
NA

PURCHASE AMOUNT
NA

ACTION REQUESTED/ALTERNATIVES:

1. City Council Approve
2. Do not Approve
3. Other Action as directed by City Council

ATTACHMENTS:

- Planning Commission Staff Report
- Right of Way Abandonment Application
- Current Survey
- Vicinity Map
- GIS Property Card
- Ordinance

ORDINANCE NO. 2024-4

**ORDINANCE OF VACATION OF A PORTION
OF THE UNUTILIZED RIGHT-OF-WAY
IN THE VICINITY OF 406 JAMES STREET
IN THE CITY OF MARTINSVILLE, VIRGINIA**

WHEREAS, D e r e k M . B r o w n , (the "Applicant"), record owner of the real property located at 406 James Street, has filed an application with the City of Martinsville, Virginia (the "City") requesting the City to vacate a portion of the right of way of James Street, and to transfer title therein to the Applicant; and,

WHEREAS, the real property in subject to the Applicant's request consists of approximately 2,500 square feet, as more specifically described in the application filed by the Applicant, including the preliminary plat attached thereto prepared by Christopher H. Waller, L.L.S., dated January 19, 2024 and titled "Plat of Survey for Derek Martino Brown" (the "Property"); and,

WHEREAS, the Applicant is the owner of real property bordering upon the Property and described as Tax Map Nos. 07 (05)00 /10D, 07 (05)00 /07 08 and 07 (04)00 /13; and

WHEREAS, pursuant to Virginia Code § 15.2-2006 *et seq.*, the City is authorized to vacate or alter its public rights-of-way, subject to such conditions as determined by the City Council of the City of Martinsville, Virginia (the "City Council"); and,

WHEREAS, pursuant to Virginia Code §§ 15.2-2100 and 15.2-2008, the City is authorized to convey its streets or other public places, upon a three-fourths vote of City Council; and,

WHEREAS, in accordance with Virginia Code § 15.2-2006, the City Council held a public hearing on the proposed vacation of the Property at its meeting held _____, 2024, after notice as required by law; and,

WHEREAS, in addition to notice of the public hearing, the City also provided notice of the proposed vacation to the property owners adjacent to the Property; and,

WHEREAS, upon the above notices and public hearing, the City Council did not receive any objections to the proposed vacation, and referral of the matter to a Board of Viewers was not deemed necessary, as the Property in question has not been previously developed as a public street or actually used by the public as a public street; and,

WHEREAS, it appears to City Council that no public utilities would be affected by the proposed vacation, nor would any public inconvenience result by vacation of the Property and further that it would be advantageous to return the Property to the tax rolls by approving the vacation and transfer of the Property as requested by the Applicant; and,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Martinsville that the vacation and sale of the Property is hereby approved, subject to the following conditions:

1. That within ninety (90) days of the adoption of this Ordinance, the Applicant, at its sole expense, shall have a final survey prepared of the Property; and,
2. That within one hundred eighty (180) days of the adoption of this Ordinance, the Applicant shall pay the City \$_____ for the Property; and,
3. That the Applicant shall provide the City with a copy of the final survey of the Property for purposes of preparing the deed of vacation; and,
4. That within twelve (12) months of the adoption of this Ordinance, the Applicant shall record this Ordinance, together with the deed of vacation and final plat, in the Martinsville City Circuit Court Clerk's Office; provided, however, that this Ordinance shall not be recorded until all conditions contained herein have been met; and,
5. That the Applicant shall be responsible for all costs associated with the preparation and recordation of this Ordinance, the final survey, and the deed of vacation; and,
6. That failure of the Applicant to satisfy any condition contained herein shall render this Ordinance, and any deed of vacation, null and void and of no force and effect; provided, however, that in the event that an appeal of this Ordinance is filed pursuant to Virginia Code § 15.2-2006, performance of the above conditions shall be stayed during the pendency of the appeal and all time periods contained in this Ordinance shall begin to run from the date that the City gives written notice to the Applicant that the appeal has been concluded.

BE IT FURTHER ORDAINED by the Council of the City of Martinsville that the City Manager is hereby authorized to take such actions and execute such documents on behalf of the City as are necessary to effectuate the purposes of this Ordinance, including, but not limited to, execution of one or more deeds of vacation, subject to review and approval by the City Attorney.

Date of Adoption: _____

Recorded Roll Call Votes:

Mayor L.C. Jones:	_____
Vice Mayor Aaron Rawls:	_____
Council Member Kathy Lawson:	_____
Council Member Tammy Pearson:	_____
Council Member Lawrence Mitchell:	_____

Ord. No. 2024-4

ATTEST:

City Clerk

MEETINGS: 11/19/24 City Council Work Session

TITLE: Ceasefire and Heat Grants

STAFF RESPONSIBLE Police Department / Finance Department

BACKGROUND/HISTORY

This action is for administrative record-keeping purposes, allows for the transfer of funds, and provides general information for the Council regarding two grants awarded to the Police Department.

POLICY EXPLANATION

Although completely funded by the state with no match requirement, these two grants will require the finance department to transfer funds. In the interest of transparency, the council will be notified and asked for approval of these actions.

FISCAL IMPACT/FUNDING SOURCE

There will be no fiscal impact on the city budget, and no match is required. The funding sources are the Office of the Virginia Attorney General and the Virginia State Police.

AVAILABLE BUDGET	PURCHASE AMOUNT
Grant amount \$87,768.80	\$87,768.80

ACTION REQUESTED/ALTERNATIVES:

1. City Council Approve _____
2. Do not Approve _____
3. Other Action as directed by City Council

ATTACHMENTS:

- Summary on next page.

Summary for City Council Work Session Consent Agenda
Ceasefire and HEAT Grants

This action is for administrative record-keeping purposes, allows for the transfer of funds, and provides general information for the Council. Recently, the Martinsville Police Department was awarded two grants: a Ceasefire Virginia grant and an H.E.A.T. grant. Both grants require no city match.

The Virginia Attorney General's Office awarded the first grant under Operation Ceasefire Virginia. The grant provides additional funding for a gunshot detection network for the city. As you have probably heard from recent media reports, the Martinsville Police Department is expanding its "real-time" crime computing network to include a gunshot detection system. This system will serve as an immediate alert device for all officers as to the location of a possible gunshot being discharged within the city limits. The system will improve officer response time and provide valuable data for prosecutions of gun violence cases. This \$80,000 grant provides approximately 75% coverage for the city. The coverage zone was determined by starting at the city's geographic center and radially expanding out in coverage as the grant amount would cover. We are exploring other funding sources to expand coverage for the remainder of the city.

The H.E.A.T. (Help Eliminate Auto Theft) grant is a program through the Virginia State Police that provides resources to aid local police departments in reducing and investigating auto theft cases. The Martinsville Police Department was awarded \$7,768.80 for licensing of CLEAR software by Thomson Reuters. CLEAR software provides investigative data on vehicles, people, and property from commercial, financial, governmental, and public sources. This includes commercial license plate reader data from towing companies and private parking facilities.

In summary, both grants provide powerful tools to assist the Martinsville Police Department reduce crime. The programs do not require a match from the City, and neither obligates the city to continue them once the funding source is depleted.

MEETINGS: City Council Work Session – November 19, 2024

TITLE: Fire Department Review of Non-Emergency Transport Contract and Mobile Integrated Health Program

STAFF RESPONSIBLE Fire Chief Dan Howell and Assistant Chief of EMS Diana Foley

BACKGROUND/HISTORY

The Fire Department has been working with SOVA of Martinsville on a new Non-Emergency Transport Contract and working with the VDH, United Way and City Manager on continued grant funding for the City's Community Health Worker.

POLICY EXPLANATION

This is a briefing to update the City Council on recent contract discussions with SOVA of Martinsville and recent discussions with the City Manager about continued grant funding for the Community Health Worker.

FISCAL IMPACT/FUNDING SOURCE

These initiatives will have a positive fiscal impact for the City of Martinsville while increasing the level of service provided by the City through the Fire Department.

AVAILABLE BUDGET	PURCHASE AMOUNT
N/A	N/A

ACTION REQUESTED/ALTERNATIVES:

1. No Action Necessary

ATTACHMENTS:

- PowerPoint Presentation



Martinsville Fire & EMS

Non-Emergency Transport Contract and Community Health Worker Briefing



Current Non-Emergency Transport Program

- Started in 2021 at the request of the hospital.
- Performs non-emergency BLS discharges for the hospital.
- Original contract signed in July of 2021.
- Started running calls in November of 2021.
- Runs Monday through Friday 10:00 – 18:00. (40 hours a week)



New Non-Emergency Transport Contract

- The hospital requested an expansion in February of 2023 to 12 hours a day and 7 days a week. (84 hours a week)
- The Fire Department saw this as an opportunity to improve the service for the following entities:
 - Patients
 - The City
 - The Hospital
 - Employees
- Major Changes
 - Expands the service to 12 hours a day, seven days a week
 - Would need to hire two additional personnel
 - New reimbursement model – Protects the City from a loss
 - Annual reconciliation
 - Comparison of Actual Revenue to Actual Expenses + 10% Administrative Fee
 - Crew will stand by at the hospital
- Contract developed in coordination with Sands Anderson and Life Point Health's Legal Department.
- The hospital has signed the contract.



Community Health Worker / Paramedic

The program began in January 2022, advancing to a certified **Mobile Integrated Healthcare** program in 2023.

Funding from Western Piedmont Community Health Worker Grant for COVID-19 Education and Prevention

Subcontracted through **Connect Health** for the first 2 years.

In July of 2024, we began partnering with **United Way of Henry County Martinsville**, which supports 5 CHWs (all with specialty roles) CHW/ Paramedic only that can provide medical care

- Reduce low acuity 911
- Provide Equitable Access to Healthcare
- Reduce SUD by Education / Prevention
- Chronic Disease Education/Management
- Balance of Socioeconomic Status



City of Martinsville

Community Health Worker / Paramedic

- Receive referrals from Martinsville Fire & EMS, Henry County Public Safety, Bassett Rescue, Ridgeway Rescue, and Patrick County Fire & EMS.
- Referrals are based on needs identified by EMS providers
 - Transportation insecurities
 - Adults identified as not being able to meet normal daily living
 - Prescription medications
 - Primary Care
 - SUD
 - Mental/Behavioral Health needs
 - Dietary needs/ food insecurities
 - Home Safety Inspections
 - VA POLST forms
 - Housing insecurities
 - Health education
 - Vaccinations

A total of 51 EMS Referrals in 2024

- Health Supportive Services and Transportation



Looking Forward

Funding

- We are continuously looking for opportunities
- Continue to seek opportunities with VDH or United Way
- Use of opioid abatement funding provided to Martinsville City. The program meets the standards of funding.

Program Expansion

- Sovah Health of Martinsville and Chronic Disease Management/Heart Failure
- Telehealth services
 - Telemetry
 - Labs
 - Medication administration/ writing prescriptions

CONTINUUM OF CARE



A CITY WITHOUT LIMITS

Questions?



City of Martinsville

MEETINGS: November 12, 2024

TITLE: Flood Resilience Study Update

STAFF RESPONSIBLE Public Works/Emergency Management

BACKGROUND/HISTORY

The Virginia Flood Resilience study was completed in June 2023. It provides a roadmap of high priority areas, resources, and capabilities.

POLICY EXPLANATION

None

FISCAL IMPACT/FUNDING SOURCE

None

AVAILABLE BUDGET
None

PURCHASE AMOUNT
None

ACTION REQUESTED/ALTERNATIVES:

1. City Council Approve _____
2. Do not Approve _____
3. Other Action as directed by City Council

ATTACHMENTS:

- PP presentation



Community Flood Preparedness Study

Agencies & Localities

- Virginia Department of Conservation and Recreation
- Southside Planning District Commission
- West Piedmont Planning District Commission
- University of Virginia
- Town of Halifax, Town of South Boston, City of Martinsville



Timelines

- Grant awarded in December 2021
- Contracts awarded in October 2022
- Flood Resilience Roadmap presented in June 2023



Goals

- Provide resources and recommendations to better position localities to satisfy planning requirements for future funding opportunities.
- Necessary first step in accessing funds to implement flood mitigation projects
- Develop a resilience plan that conforms to DCR standards



Overview

- The study utilized topographic maps, tax/parcel maps, and other qualifying criteria to produce the maps utilized in this study.
- Each map needs to be refined at the parcel level as they identify problem areas without identifying what is actually included in the parcel.

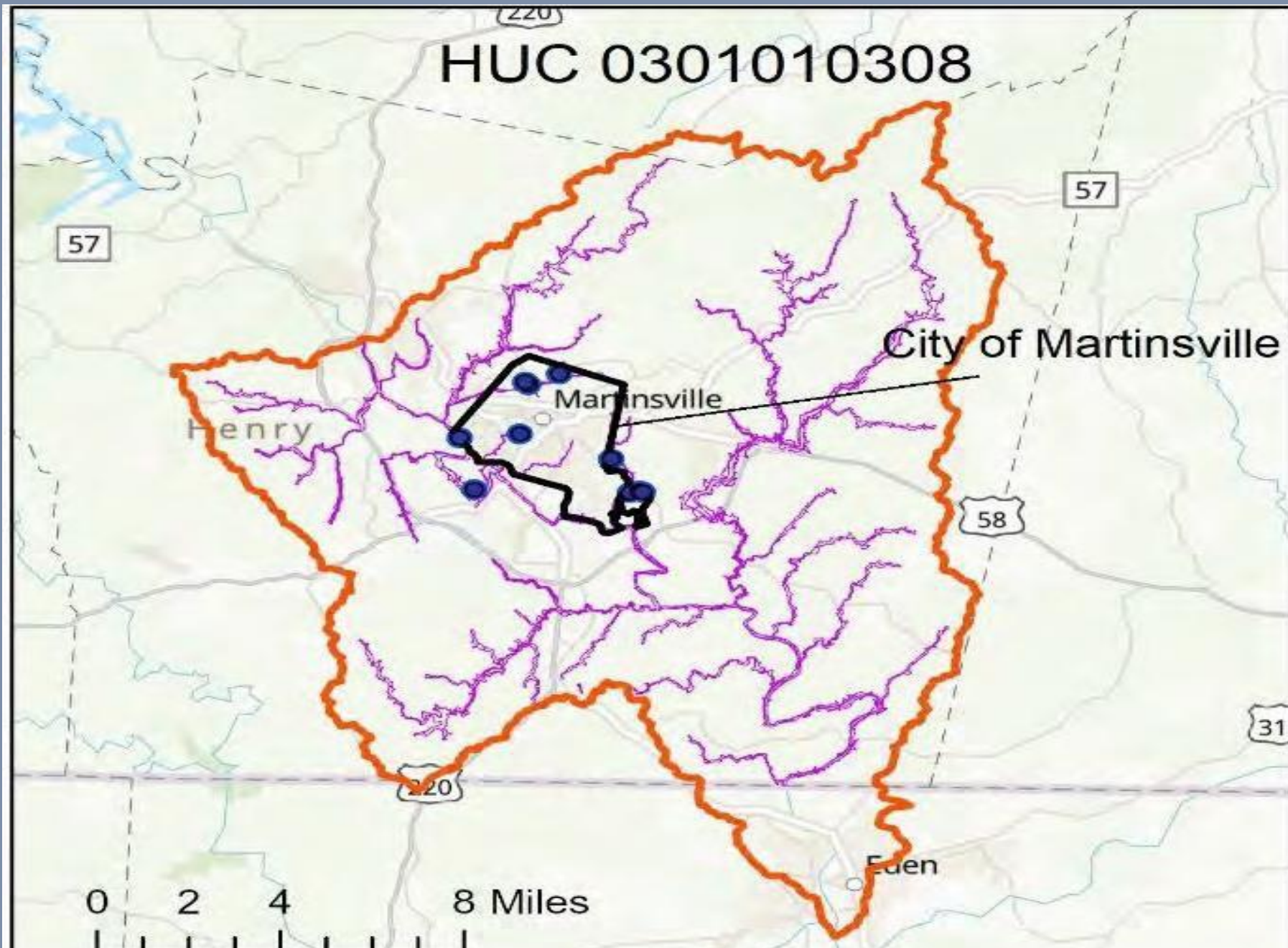


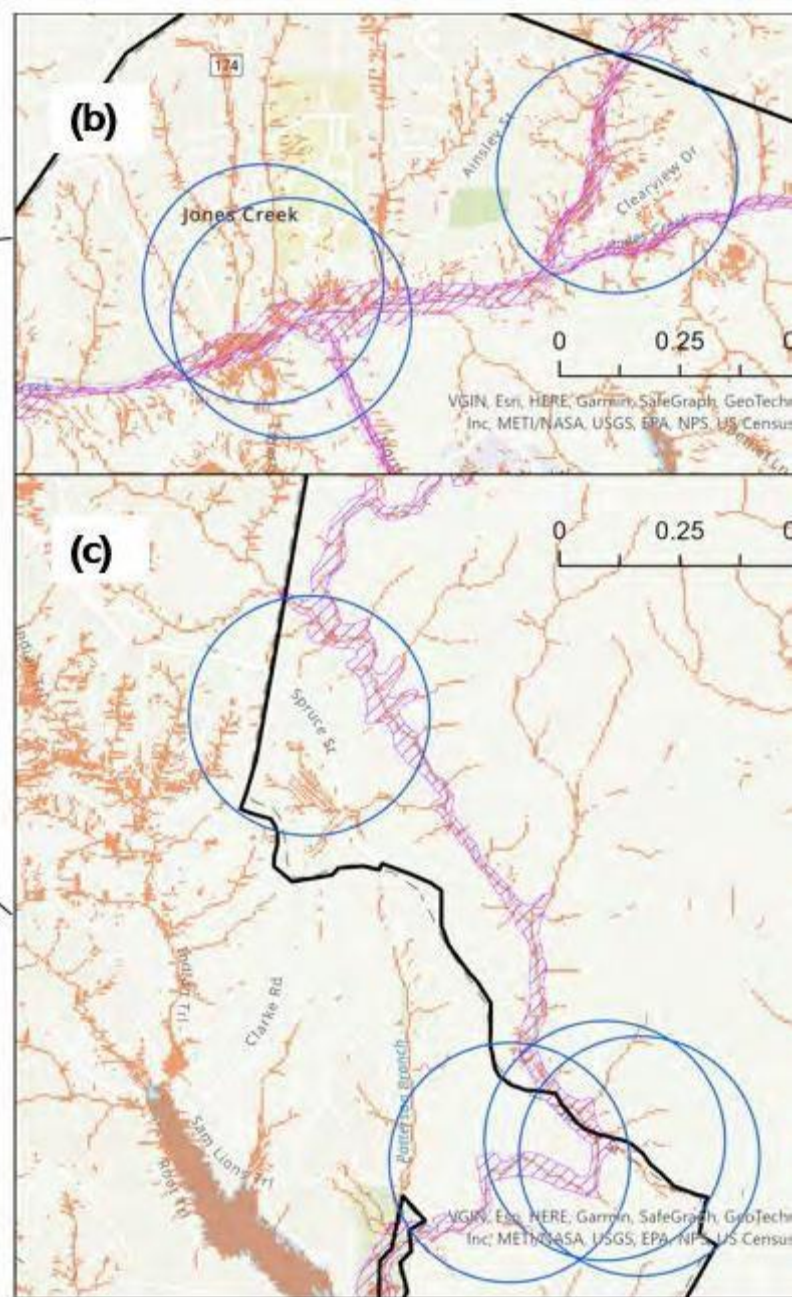
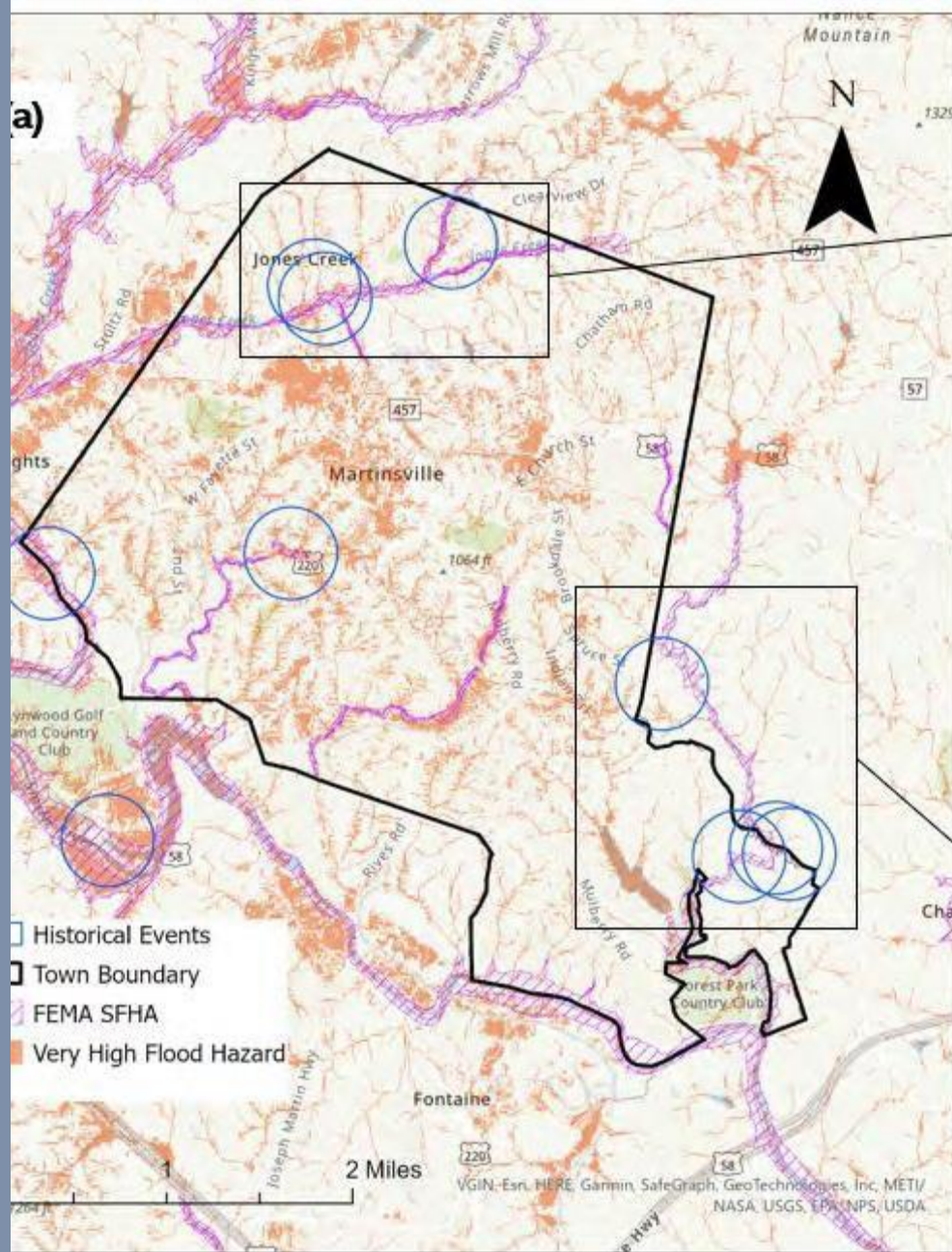
Historical Events Noted

- 2-along the Smith River
- 1-Bridge Street and Memorial Boulevard
- 3-sections of Liberty Street and Royal Drive near Jones Creek
- 4-Spruce Street along Mulberry Creek



HUC 0301010308





Qualifying Criteria for flood hazard inventory

- Elevation, topographic wetness index, stream power, distance to drainage, annual precipitation, max 5-day precipitation, drainage density, land use type, soil types, base rock formation.
- Once levels were assigned, a composite map was created using a 10-m by 10-m grid
- Parcels were then flagged and assigned a classification based on the grid layout



Flood Hazard Inventory

• Regular Flood Parcels

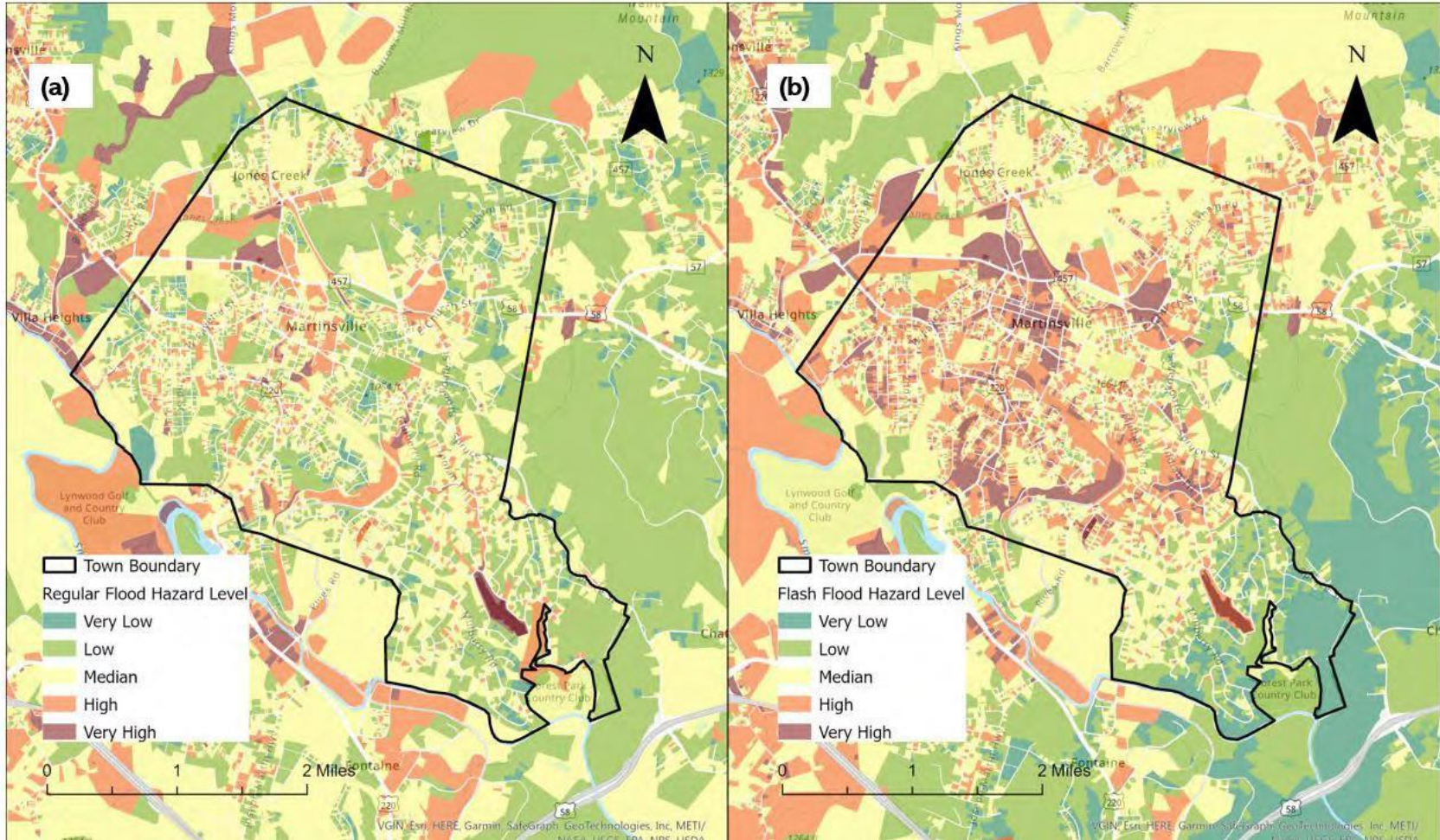
- 6.9% very low
- 38.6% low
- 39.8% moderate
- 12.6% high
- 2.1% very high

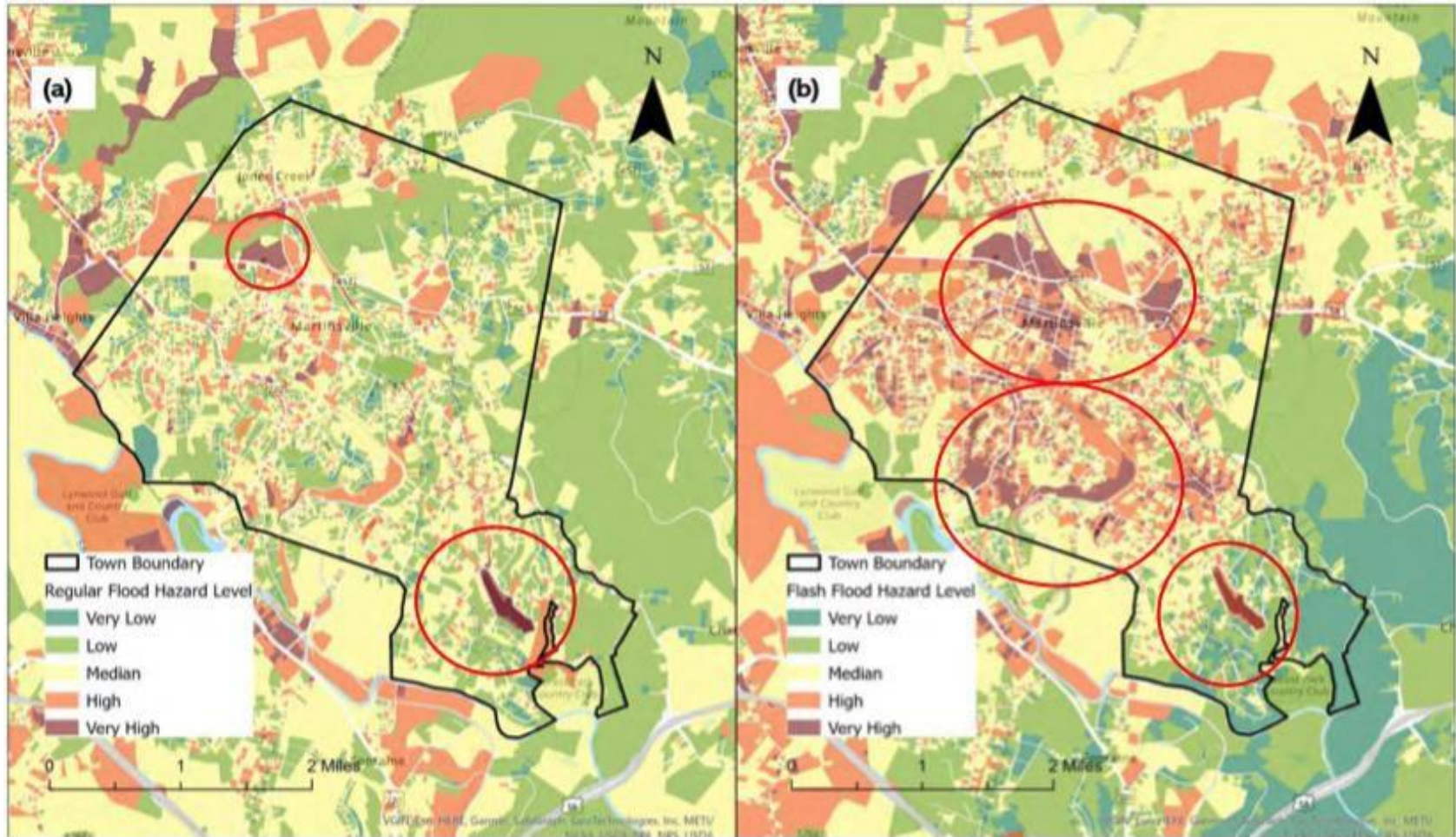
• Flash Flood Parcels

- 3.7% very low
- 16.4% low
- 38.9% moderate
- 12.6% high
- 2.1% very high



A CITY WITHOUT LIMITS





Impact to and access of critical facilities

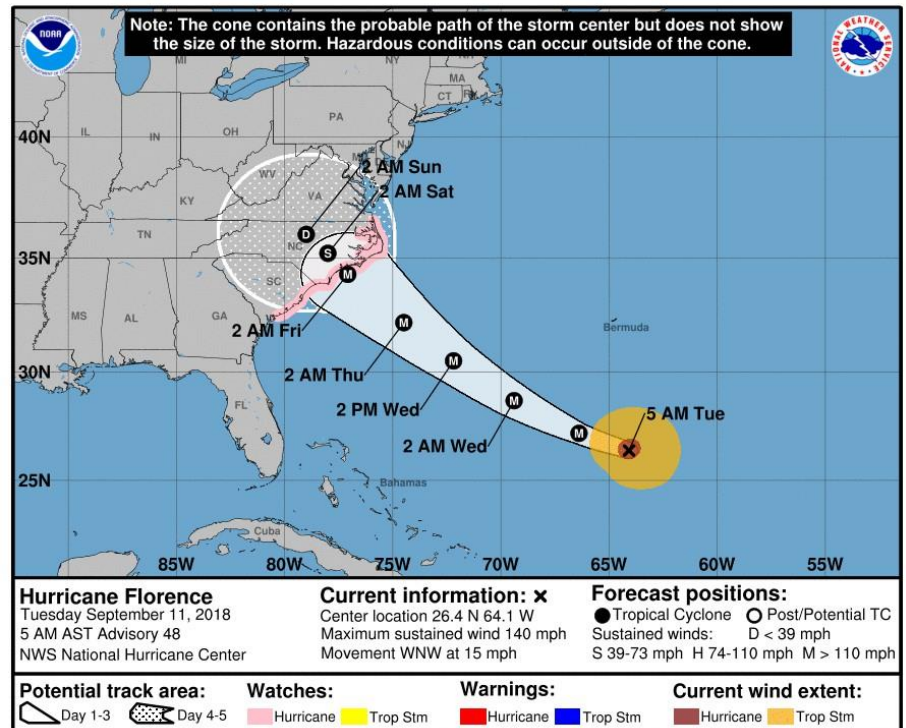
- All residents and employees within the City limits typically have access to the local hospital, schools, and other critical infrastructure facilities within a 15-minute drive
- Under a flood scenario, this timeframe would be significantly increased depending on the location of the person trying to access one of these facilities
- The hospital and schools are not located in the flood-affected area
- The water treatment facility is located within the high-hazard area

Critical facilities

- Disruption of the water treatment plant on Clearview Drive would significantly impact residents, visitors, businesses, and other critical services
- Severe devastation to that facility could impact services for an extended period
- Several facilities in southwest Virginia impacted by Hurricane Helene were deemed “beyond repair.”

Can it happen here?

- Absolutely!
- Hurricane Florence, September 2018
- The original anticipated path forecast was predicted to bring 20"- 30" of rain to this locality
- Helene brought 31" of rainfall to Yancey County, NC



What can we do?

- Identify the areas that could be potentially impacted
- Develop a plan to notify the identified areas in the event of an emergency
- Develop a plan to mitigate a severe impact on critical facilities or consider moving those facilities



MEETINGS: November 19th, 2024

TITLE: Proposed Charter Change

STAFF RESPONSIBLE Eric Payne

BACKGROUND/HISTORY

Asking that Council Consider amending current City Charter. Amendment process requires a public hearing.

POLICY EXPLANATION

N/A

FISCAL IMPACT/FUNDING SOURCE

N/A

AVAILABLE BUDGET
N/A

PURCHASE AMOUNT
N/A

ACTION REQUESTED/ALTERNATIVES:

1. No Action Necessary

ATTACHMENTS:

MEETINGS: 11/19/2024

TITLE: ARPA GRANT EXPENDITURE APPROVAL

STAFF RESPONSIBLE EDENA J. REESE-ATMORE
CHIEF OPERATING OFFICER

BACKGROUND/HISTORY

ARPA guidelines and the status of ARPA grant funds were discussed and presented during the city council meeting on October 22, 2024.

POLICY EXPLANATION

Per ARPA Guidelines, all ARPA funds must be committed by December 31, 2024. Thus, City Council must approve the allocation of funds for ARPA funding and the City must provide documentation of formal committal of the funds for the approved Council projects.

The I.T. Department is requesting a total of \$400,000 for the Cyber Security and Network update. Public Works and Water Resources are requesting a total of \$300,000 for the SCADA System Update for Water/Sewer Utility.

FISCAL IMPACT/FUNDING SOURCE

ARPA FUNDS RECEIVED TOTALED \$15,463,451

AVAILABLE BUDGET	PURCHASE AMOUNT
\$1,175,104	Up to \$1,175,104

ACTION REQUESTED/ALTERNATIVES:

1. City Council Approve the requested amount of \$700,000 for ARPA funding.
2. Do not Approve Funding
3. Other Action as directed by City Council

ATTACHMENTS:



American Rescue Plan Act (ARPA) Update

City Council Presentation – November 19, 2024



American Rescue Plan - Background

- ❑ In March of 2021, Congress passed the American Rescue Plan Act (ARPA) into law, which established the Coronavirus State and Local Fiscal Recovery Fund (SLFR).
- ❑ Funds are to be used to help local governments nationwide with COVID-19 pandemic recovery assistance.
- ❑ Martinsville received a total of *\$15.4M ARPA Allocation*
- ❑ Key Dates-
 - Funds must be obligated/encumbered by *December 31, 2024*
 - Funds must be fully expended by *December 31, 2026*

American Rescue Plan Eligible Expenditures



Support public health response: Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare and certain public health and safety staff.



Premium pay for essential workers: Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure. Funds can be used retroactively back to January 27, 2020.



Water and sewer infrastructure: Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure.



Replace public sector revenue loss: Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic.



Broadband infrastructure: Make necessary investments to improve broadband infrastructure provide unserved or underserved locations with new or expanded broadband access.



Address negative economic impacts: Respond to economic harms to workers, families, small businesses, and nonprofits, or impacted industries and re-hiring of public sector workers.

American Rescue Plan Ineligible Expenditures



Rainy Day

Deposits to rainy day funds or financial reserves because this would create savings for future spending rather than responding to immediate pandemic and recovery needs.



General

General infrastructure spending outside of those in the eligible uses.



Pension

Deposits into defined benefit pension funds unless for routine payroll contributions to pensions for employees whose wages are an eligible use.



Legal

Legal settlements or judgements except for any services that would respond to the public health emergency.



Debt Service

Funds cannot be used for paying any debt incurred prior to March 3, 2021.



Matching

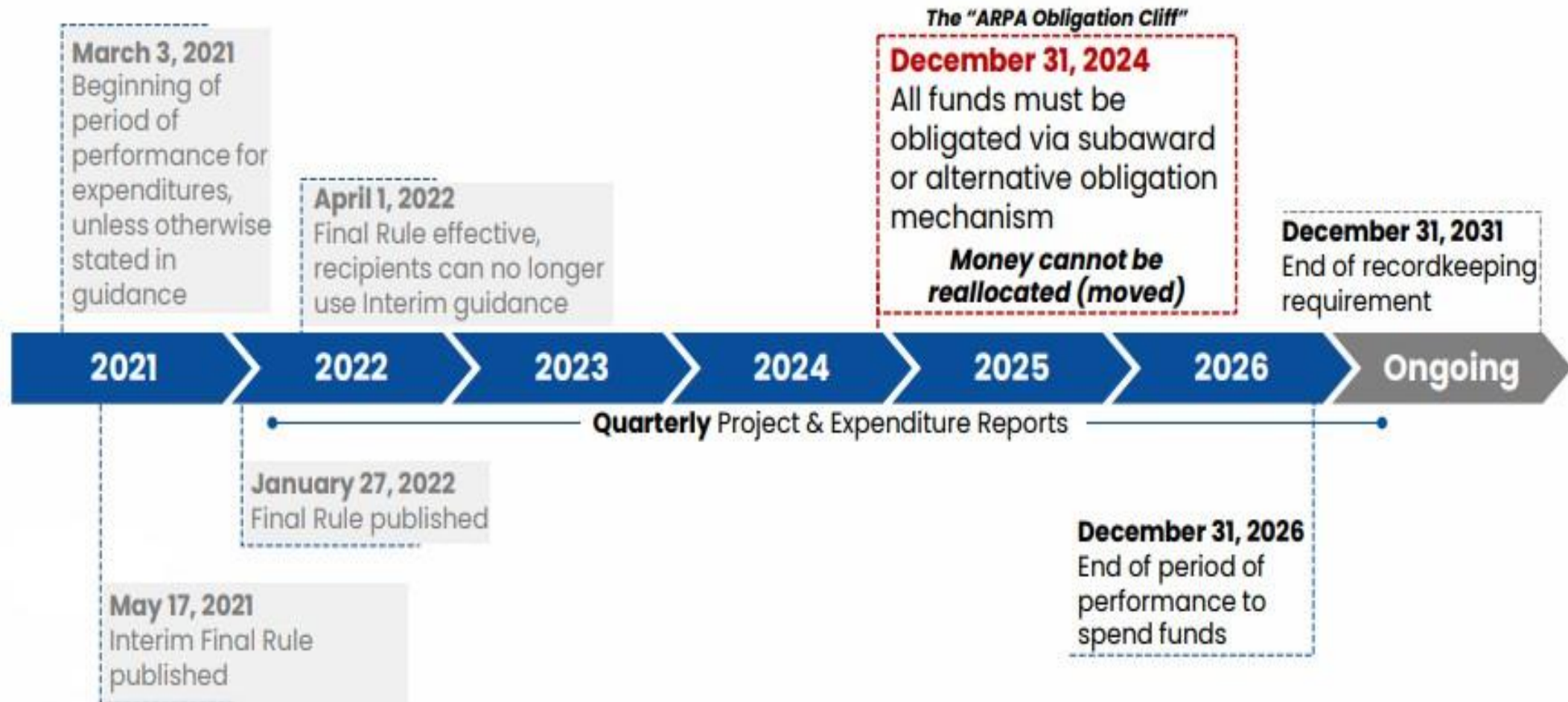
Non-Federal matching funds for Federal programs.

Best Practices & Considerations

When obligating and spending ARPA funds, keep best practices in mind:

- ☐ Be mindful of the definition of obligation.
 - It is not just budgeting — the city must create and issue a contract, sub-award, or similar transaction requiring a payment.
- ☐ Prioritize one-time use to avoid fiscal cliffs.
- ☐ Consider all potential audits and mitigate all risks by adhering to ALL purchasing, contracting, federal, state, and local laws.

ARPA Period of Performance Timeline

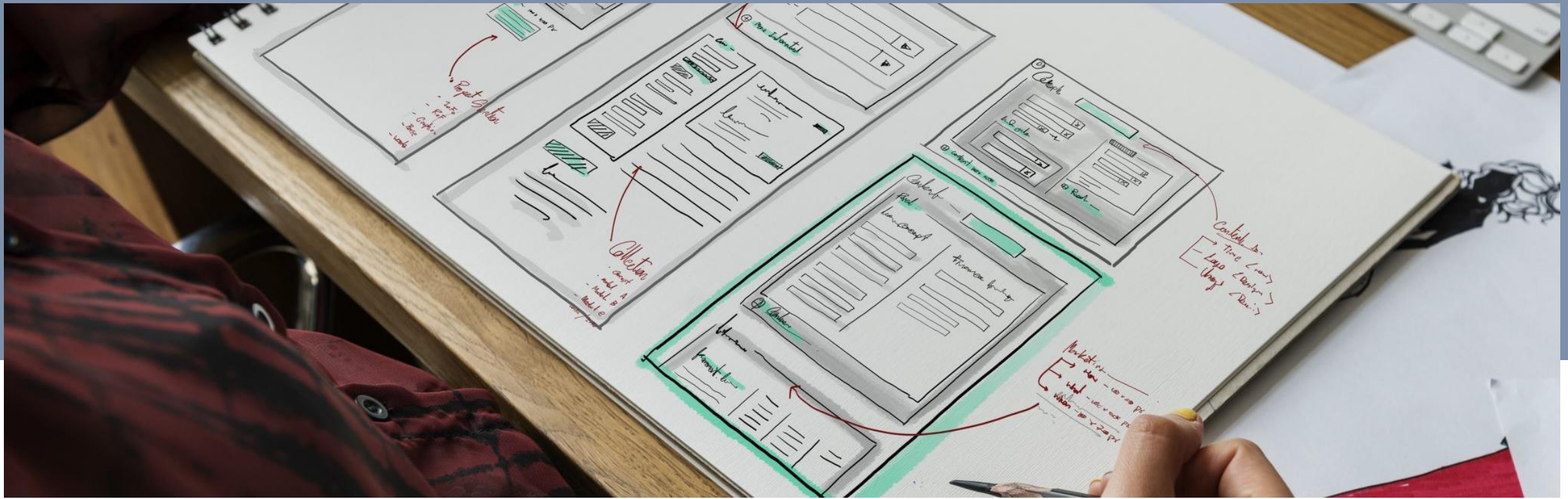




ARPA Progress – Committed Funds

Updated as of 10/21/2024

Total ARPA Funds Received & Budgeted by the City	\$ 15,463,451.00
Total ARPA Funds Committed by Council (Projected & Allocated)	\$ 14,288,347.00
Total Remaining Unallocated Amount of ARPA Funds	\$ 1,175,104.00
Must Commit/Approve Funds by December 31, 2024	



Proposed ARPA Projects

(Unapproved)

I.T. CYBER SECURITY AND NETWORK UPDATE

PROJECT DESCRIPTION

We are requesting an I.T. Network switch upgrade for internal switching to support our City Hall, our warehouse, and all external city remote locations. All switch gears have reached end-of-life, and they are no longer supported by suppliers. \$300,000 will go towards this network project.

We are also requesting \$100,000 to add additional security enhancements.

ELIGIBLE EXPENSE CATEGORY

Broadband Infrastructure



TOTAL PROJECT COST/FUNDING REQUEST	
INITIAL REQUESTED	REVISED AMOUNT
\$ 400,000	\$ 400,000
EXPENDED/ENCUMBERED	TOTAL REQUESTED
\$ 0	\$ 400,000

ANTICIPATED IMPACT

This project represents a significant step forward in enhancing the City's cybersecurity features.

ANTICIPATED COMPLETION DATE

End of 2024 if approved.

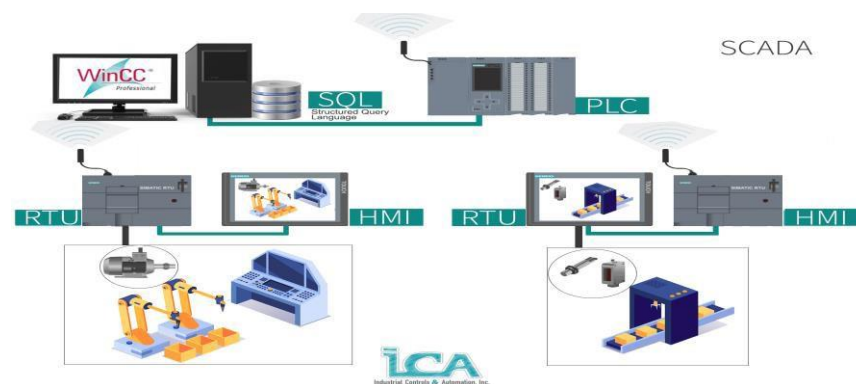
SCADA SYSTEM UPDATE FOR WATER/SEWER UTILITY

PROJECT DESCRIPTION

Updated SCADA systems are needed to ensure that both facilities remain operable, increase system security, and improve the overall treatment system reliability. A total of \$100,000 was approved in the FY24 budget for the Water Treatment Plant and Wastewater Treatment Plant combined; however, it was not enough to cover the cost of new SCADA systems upgrades. SCADA systems are utilized to operate and monitor the water and wastewater treatment facilities. The total cost to replace the whole system is \$500,000. \$200,000 of FY25 Capital Funds were already approved.

ELIGIBLE EXPENSE CATEGORY

Water & Sewer Infrastructure



TOTAL PROJECT COST/FUNDING REQUEST

INITIAL REQUESTED

\$ 250,000

REVISED AMOUNT

\$ 300,000

EXPENDED/ENCUMBERED

\$ 0

TOTAL REQUESTED

\$ 300,000

ANTICIPATED IMPACT

SCADA systems are utilized to operate and monitor the water and wastewater treatment facilities. The current systems have outlived their useful lifespan. The ability to maintain the systems has been significantly decreased due to the retirement of employees who were familiar with maintaining the programs, control, and communication devices.

ANTICIPATED COMPLETION DATE

December 2025

YOUTH PROGRAM FUND FY2025

PROJECT DESCRIPTION

This program is designed to provide meaningful summer employment opportunities for youth by offering them internship positions within various City departments. Ultimately, this initiative aims to prepare young individuals for future workforce roles. \$280,000 were approved on 2/27/24 and submitted to the Youth Program in May 2024.

ELIGIBLE EXPENSE CATEGORY

Economy

PHOTO



TOTAL PROJECT COST/FUNDING REQUEST	
INITIAL REQUESTED	REVISED AMOUNT
\$ 280,000	\$ 530,000
EXPENDED/ENCUMBERED	TOTAL REQUESTED
\$ 280,000	\$ 250,000

ANTICIPATED IMPACT

Trained workforce employees will increase the amount of dollars and quality time invested in the community.

ANTICIPATED COMPLETION DATE

September 2025

LAW CLERK FUNDING FY2025

PROJECT DESCRIPTION

\$85,000 were approved in the FY24 budget to fund the law clerk position. An additional \$85,000 is being requested for FY25 funding of this position. The Revenue Replacement category of the ARPA Grant can be utilized to fund salaries and fringe benefits for local government employees.

ELIGIBLE EXPENSE CATEGORY

Revenue Loss

PHOTO



TOTAL PROJECT COST/FUNDING REQUEST	
INITIAL REQUESTED	REVISED AMOUNT
\$ 85,000	\$ 170,000
EXPENDED/ENCUMBERED	TOTAL REQUESTED
\$ 85,000	\$ 85,000

ANTICIPATED IMPACT

Funding the Law Clerk position will enhance the city’s legal efficiency, reduce case backlogs, and ensure timely support for essential government operations.

ANTICIPATED COMPLETION DATE

June 2025



ARPA Proposed Projects, Not Approved

Updated as of 11/18/2024

Project Description - Proposed 2/24/24	Date Proposed	Amount Proposed
IT Cyber Security and Network Update	2/27/2024	\$ 400,000
SCADA System Update (Water/Sewer Utility)	2/27/2024	\$ 300,000
Youth Program Fund FY2025	11/19/2024	\$ 250,000
Law Clerk Funding FY2025	11/19/2024	\$ 85,000
TOTAL UNAPPROVED PROPOSED PROJECT AMOUNTS		\$ 1,035,000



ARPA Progress – Expended/Encumbered Funds

Updated as of 11/18/2024

Total ARPA Funds Received & Budgeted by the City	\$ 15,463,451.00
Total Expended & Encumbered ARPA Funds	\$ 12,211,301.00
ARPA Funds, Not Expended or Encumbered	\$ 3,252,150.00
Must Obligate Funds (via subaward, MOU, PO, etc.) by December 31, 2024	

ARPA Projects: Status Updates

Updated as of 11/15/2024

Fund-22		ARPA PROJECT STATUS TO DATE- NOVEMBER 15, 2024							
GL Accounts		FY2021-22 ACTUALS	FY2022-23 ACTUALS	FY2023-24 ACTUALS	FY2024-25 ACTUALS	CY Encumbrance	TOTAL APPROVED BUDGET	VARIANCE UNDER/ (OVER) SPENT	STATUS
Revenue									
22102926 - ARPA FUNDS 2021									
442307 - ARPA 2021 FUNDS		(1,832,358)	(5,460,187)	(8,170,906)		-	(15,463,451)	-	RECEIVED
22102926 - ARPA FUNDS 2021 Total		(1,832,358)	(5,460,187)	(8,170,906)	-	-	(15,463,451)	-	
Revenue Total		(1,832,358)	(5,460,187)	(8,170,906)	-	-	(15,463,451)	-	
Expense									
22112091 - PPE-PUB HEALTH EC1.5									
503136 - PROF. SERVICES-CONSULTANT(COVID-19)		500	-	-	-	-	500	-	COMPLETED
506010 - SUPPLIES/EQUIPMENT(COVID-19 PPE)		265	-	-	-	-	974	709	COMPLETED
22112091 - PPE-PUB HEALTH EC1.5 Total		765	-	-	-	-	1,474	709	
22112094 - COM DEV EC2.13									
503136 - PROF. SERVICES-CONSULTANT(COMPLAND USE PLAN)		-	-	-	4,469	95,531	187,000	87,000	IN PROGRESS
22112094 - COM DEV EC2.13 Total		-	-	-	4,469	95,531	187,000	-	
22112096 - PUB HEALTH OTH EC1.12									
508168 - ELEVATOR MAINTENANCE/IMPROVEMENT		69,324	81,227	114,306	-	-	264,857	(0)	COMPLETED
22112096 - PUB HEALTH OTH EC1.12 Total		69,324	81,227	114,306	-	-	264,857	(0)	
22112097 - PUB HEALTH-PHYS PLANT EC1.7									
508220 - PHYSICAL PLANT EXPANSION (SHERIFF DEPT HVAC MINI SPLIT A/C)		10,151	-	-	-	-	10,151	-	COMPLETED
22112097 - PUB HEALTH-PHYS PLANT EC1.7 Total		10,151	-	-	-	-	10,151	-	
22113095 - TOURISM/HOSPITALITY EC2.35									
503130 - PROF. SERVICE-MANAGEMENT CONS. (WEST PIEDMONT)		-	-	11,164		-	-	(11,164)	COMPLETED
503140 - PROF. SERVICE-ENG. & ARCH. (HOOKER FIELD IMPROVEMENTS)		-	-	6,400	-	-	6,400	-	COMPLETED
506010 - SUPPLIES/EQUIPMENT		10,208	-	-	-	-	-	(10,208)	COMPLETED
508152 - MISC. DEVELOPMENT EXPENSES (PIED. ARTS CAMPAIGN CONTRIB.)		50,000		-	-	-	50,000	-	COMPLETED
508152 - MISC. DEVELOPMENT EXPENSES (S. VIRGINIA PRINCE PARKING LOT)			151,414				-	(151,414)	COMPLETED
508168 - MAINTENANCE/IMPROVEMENT (HOOKER FIELD IMPROVEMENTS)		1,825	1,314,254	714,247	-	-	2,265,728	235,401	COMPLETED
508168 - MAINTENANCE/IMPROVEMENT (TENNIS CT. RENO- SPRUCE ST)		-	-	26,610	-	-	26,610	-	COMPLETED
508207 - HARDWARE/EQUIPMENT (HOOKER FIELD IMPROVEMENTS)			14,900				14,900	-	COMPLETED
508207 - HARDWARE/EQUIPMENT (SOUTH SIDE PARK)		86,761	-	-	-	-	-	(86,761)	COMPLETED
22113095 - TOURISM/HOSPITALITY EC2.35 Total		148,794	1,480,568	758,422	-	-	2,363,638	(24,146)	
22113098 - AFFORD HOUSING EC2.15									
503118 - PS- LANDSCAPING (FIVE POINTS)		19,775	-	-	-	-	19,775	-	COMPLETED
503166 - PS-ASBESTOS REMOVAL (FIVE POINTS IMPROVEMENTS)		900	-	-	-	-	900	-	COMPLETED
503191 - PROF. SERVICES-CONTRACTORS (BBT & WARMING CENTER)		8,675	377,815	97,183	-	-	495,440	11,767	COMPLETED
503214 - PROF SERV- WEB DESIGN & HOSTING (MAINT-FIVE POINTS)		526	-	-	-	-	526	-	COMPLETED
503838 - PS- EVICTION PROGRAM (UNITED WAY)		-	-	68,845	16,862	-	120,000	34,293	COMPLETED
505300 - INSURANCE		-	594	-	-	-	-	(594)	COMPLETED
505602 - STREET IMPROVEMENTS (FIVE POINTS)		30,511	2,603	6,927	5,385	-	50,000	4,573	IN-PROGRESS
506010 - SUPPLIES/EQUIPMENT (FIVE POINTS)		-	12,853	-	-	-	12,853	0	COMPLETED
508160 - CONSTRUCTION (AARON MILL SRR HOUSING)		-	-	-	-	-	500,000	500,000	IN-PROGRESS
508160 - CONSTRUCTION (FIVE POINTS SITE IMPROVEMENTS)						50,888	144,625	93,737	IN-PROGRESS
580480 - BLDG IMPROVEMENTS-BBT		-	-	13,070	-	-	-	(13,070)	COMPLETED
22113098 - AFFORD HOUSING EC2.15 Total		60,388	393,866	186,024	22,247	50,888	1,344,119	630,706	

A CITY WITHOUT LIMITS



City of Martinsville



Fund-22		ARPA PROJECT STATUS TO DATE- NOVEMBER 15, 2024							
GLAccounts		FY2021-22 ACTUALS	FY2022-23 ACTUALS	FY2023-24 ACTUALS	FY2024-25 ACTUALS	CY Encumbrance	TOTAL APPROVED BUDGET	VARIANCE UNDER/ (OVER) SPENT	STATUS
22113099 - DEMOLITION/REHABEC2.23									
503166 - PS-ASBESTOSREMOVAL		-	23,850	-	-	-	23,850	-	COMPLETED
503191- PROF. SERVICES-CONTRACTORS(DEMOLITIONS)		-	39,550	24,341	20,475	8,399	476,150	383,385	IN-PROGRESS
22113099 - DEMOLITION/REHABEC2.23 Total		-	63,400	24,341	20,475	8,399	500,000	383,385	
22114097 - PH-CAPINV/PHYPLEC1.7									
508207 - HARDWARE/EQUIPMENT(WHOLEBODYSCANNER- PARTOFCOST)		27,318	-	-	-	-	27,318	0	COMPLETED
22114097 - PH-CAPINV/PHYPLEC1.7 Total		27,318	-	-	-	-	27,318	0	
22121250 - CAREER/WORKFORCEPROGRAM									
563400 - SPONSORSHIPEXPENDITURES(YOUTH EMPLOYPROGRAM)		-	-	280,000	-	-	280,000	-	COMPLETED
22121250 - CAREER/WORKFORCEPROGRAMTotal		-	-	280,000	-	-	280,000	-	
22122825 - ADMINISTRATIVEEXPEC7.1									
501100- SALARIES-FULL-TIME(ADMIN &BENEFITS)		6,358	3,012	2,211	-	-	11,582	1	COMPLETED
22122825 - ADMINISTRATIVEEXPEC7.1 Total		6,358	3,012	2,211	-	-	11,582	1	
22125610 - REVENUEREPLACEEC6.1									
503191 - PROF. SERVICES-CONTRACTORS(WPIEDMONTROOFREPL)		-	-	127,511	-	-	108,950	(18,561)	COMPLETED
503191 - PROF. SERVICES-CONTRACTORS(CIVICPLUSWEBSITE)		-	23,446	-	-	-	23,446	-	COMPLETED
503191 - PROF. SERVICES-CONTRACTORS(MGTVUPGRADES)		-	-	92,499	-	-	94,748	2,249	COMPLETED
503600 - ADVERTISING(BERKLEYGROUPSEARCH &MANAGEMENT)		-	-	122,208	-	-	121,500	(708)	COMPLETED
506010- SUPPLIES/EQUIPMENT(E911 UPGRADES)		26,030	-	-	-	-	26,030	-	COMPLETED
506010- SUPPLIES/EQUIPMENT(OTHER- FASTTRACK)				8,622			-	(8,622)	COMPLETED
506011 - UNIFORMS& VEST		-	-	1,070	-	-	-	(1,070)	COMPLETED
508175 - INFRASTRUCTUREIMPROVEMENTS(JAILROOFREPAIR)		-	-	-	76,300		76,300	-	COMPLETED
508207 - HARDWARE/EQUIPMENT(UPSREPLACE-TRUPOWER)		33,882	-	-	-	-	33,872	(10)	COMPLETED
508207 - HARDWARE/EQUIPMENT(PLOTTERPRINTER- ENGINEERINGDEPT)		9,795	-	-	-	-	9,795	-	COMPLETED
509205- TRANSFERTOGENERALFUND(CALAWCLERK)		-	-	85,000	-	-	85,000	-	COMPLETED
509205- TRANSFERTOGENERALFUND(BLDGINSPECT.)		-	-	120,000	-	-	120,000	-	COMPLETED
509205- TRANSFERTOGENERALFUND		-	3,000,000	-	-	-	3,000,000	-	COMPLETED
580600- EQUIPMENT& MACHINERY(MIDDLESCHOOLGENERATOR)				236,493		-	205,000	(31,493)	COMPLETED
22125610 - REVENUEREPLACEEC6.1 Total		69,707	3,023,446	793,404	76,300	-	3,904,641	(58,216)	



Fund-22		ARPA PROJECT STATUS TO DATE- NOVEMBER 15, 2024							
GL Accounts		FY2021-22 ACTUALS	FY2022-23 ACTUALS	FY2023-24 ACTUALS	FY2024-25 ACTUALS	CY Encumbrance	TOTAL APPROVED BUDGET	VARIANCE UNDER/ (OVER) SPENT	STATUS
22131310- COMMUNITY ENGAGEMENT ACTIVITY									
540200- MARKETING&BRANDING EXP (COMMUNITY BRANDING&MKTNG)		-	-	413	-	-	80,000	79,587	IN-PROGRESS
22131310- COMMUNITY ENGAGEMENT ACTIVITY Total		-	-	413	-	-	80,000	79,587	
22311825- LAW ENFORCEMENT EC4.1									
501400- BONUS/COMMISSION (PREMIUM PAY)		141,000	45,000	-	-	-	186,000	-	COMPLETED
502100- SOCIAL SECURITY		8,742	2,790	-	-	-	11,532	-	COMPLETED
502110- MEDICARE/FICA		2,045	653	-	-	-	2,698	1	COMPLETED
22311825- LAW ENFORCEMENT EC4.1 Total		151,787	48,443	-	-	-	200,230	1	
22322825- EMSEC4.1									
501400- BONUS/COMMISSION (PREMIUM PAY)		98,700	34,600	-	-	-	133,300	-	COMPLETED
502100- SOCIAL SECURITY		6,119	2,145	-	-	-	8,264	(1)	COMPLETED
502110- MEDICARE/FICA		1,431	502	-	-	-	1,933	0	COMPLETED
22322825- EMSEC4.1 Total		106,251	37,247	-	-	-	143,497	(0)	
22331825- SHER CORREC4.1									
501400- BONUS/COMMISSION (PREMIUM PAY)		49,500	53,300	-	-	-	102,800	-	COMPLETED
502100- SOCIAL SECURITY		3,069	3,305	-	-	-	6,374	0	COMPLETED
502110- MEDICARE/FICA		718	773	-	-	-	1,491	0	COMPLETED
22331825- SHER CORREC4.1 Total		53,287	57,377	-	-	-	110,665	1	
22505240- PARKS&GROUNDS									
580280- PARK INFRAST. IMPROVEMENTS		-	-	-	156,247	-	600,000	443,753	IN-PROGRESS
22505240- PARKS&GROUNDSTotal		-	-	-	156,247	-	600,000	443,753	
22528850- STORMWATER EC5.6									
503191- PROF. SERVICES-CONTRACTORS (STORMWATER REPAIRS)		69,457	-	-	13,377	-	200,000	117,167	IN-PROGRESS
22528850- STORMWATER EC5.6 Total		69,457	-	-	13,377	-	200,000	117,167	

Fund-22		ARPA PROJECT STATUS TO DATE- NOVEMBER 15, 2024							
GL Accounts		FY2021-22 ACTUALS	FY2022-23 ACTUALS	FY2023-24 ACTUALS	FY2024-25 ACTUALS	CY Encumbrance	TOTAL APPROVED BUDGET	VARIANCE UNDER/ (OVER) SPENT	STATUS
22538850 - BROADBANDEC5.21									
508175 - INFRASTRUCTURE IMPROVEMENTS(FIREWALL)		600,004	73,720	52,505	-	-	673,157	(53,072)	COMPLETED
508175 - INFRASTRUCTURE IMPROVEMENTS(CLARK RDMATLS)		174,987	-	-	-	-	174,987	-	COMPLETED
508175 - INFRASTRUCTURE IMPROVEMENTS(OFF365 UPGRADE)		68,942	-	-	-	-	69,509	567	COMPLETED
580708 - BROADBAND INFRAS. IMPROVEMENTS(EXPANSION)		-	-	120,763	167,766	285,038	800,000	226,433	IN-PROGRESS
22538850 - BROADBANDEC5.21 Total		843,933	73,720	173,268	167,766	285,038	1,717,653	173,929	
22548850 - WATER-INFRASTREC5.15									
503140 - PROF. SERVICE-ENG. & ARCH. (ASSET INVENT. & WTR MODEL PLAN)		-	-	-	-	-	100,000	100,000	IN-PROGRESS
503191 - PROF. SERVICES-CONTRACTORS(UPDATE ASSET MGMT PLAN)		-	-	-	57,860	161,740	120,000	(99,600)	IN-PROGRESS
503191 - PROF. SERVICES-CONTRACTORS(SUMMIT VIEW)		-	3,626	815,435	-	-	816,832	(2,229)	COMPLETED
508175 - INFRASTRUCTURE IMPROVEMENTS(GENERATOR FOR PUMP HOUSE)		-	-	-	50,000	-	70,000	20,000	IN-PROGRESS
508175 - INFRASTRUCTURE IMPROVEMENTS(WWW BLDG ROOF REPAIRS)		-	-	-	-	-	100,000	100,000	IN-PROGRESS
22548850 - WATER-INFRASTREC5.15 Total		-	3,626	815,435	107,860	161,740	1,206,832	118,171	
22568850 - SEWER-INFRASTREC5.5									
503140 - PROF. SERVICE-ENG. & ARCH (CCTV INSPECTIONS)		39,450	-	-	-	-	39,450	-	COMPLETED
503191 - PROF. SERVICES-CONTRACTORS(CCTV INSPECTIONS)		175,390	-	-	-	-	175,390	(0)	COMPLETED
503191 - PROF. SERVICES-CONTRACTORS(DUPONT RD PIPE REPLACE)		-	194,850	-	-	-	194,850	-	COMPLETED
22568850 - SEWER-INFRASTREC5.5 Total		214,840	194,850	-	-	-	409,690	(0)	
22900000 - ARPANON-DEPARTMENTAL									
590410 - TRANSFER TO FLEET REPLACEMENT FUND		-	-	-	-	-	125,000	125,000	IN-PROGRESS
590007 - TRANSFER TO 07-IDA FUND		-	-	500,000	-	-	500,000	-	COMPLETED
590210 - TRANSFER TO 210-MHRA FUND		-	-	100,000	-	-	100,000	-	COMPLETED
22900000 - ARPANON-DEPARTMENTAL Total		-	-	600,000	-	-	725,000	125,000	
Expense Total		1,832,358	5,460,782	3,747,824	568,741	601,596	14,288,347	1,990,046	



Next Steps

- ✓ Staff must spend all ARPA funds by December 31, 2026.
- ✓ Staff will return with specific programming and services, quotes, budget adjustments, and updates.
- ✓ Monthly ARPA updates will continue to be provided to the City Manager and City Council regarding the status of projects and timelines.