

MartinsvilleMartinsville City
Community Policy and Management Team

Meeting Minutes

Thursday November 30, 2023—8:30 AM

Henry-Martinsville Department of Social Services

I. Call to Order:

Kelly Koebel, CPMT Chair, called the meeting to order at 8:31 AM.

II. Roll Call:

The following team members attended the meeting:

Court Services Unit:

☐ Robert Hiatt, CSU Director

☒ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

☒ Kelly Koebel, PCS – CPMT Chair

☐ VACANT

Henry/Martinsville Dept. of Social Services

☐ Amy Rice, Director of HMDSS

☒ April Evans, Assistant Director of HMDSS- CPMT Chair

Martinsville City Public Schools:

☐ Cynthia Tarpley, Spec. Ed. Director

☒ Karen Adams, Alternate

Martinsville/Henry Co. Health Department

☒ Steve Bailey, Department of Health

☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

☒ Megan Eanes, Finance Dept.

☐ Mandy McGhee, Alternate

☐ Crystal Ferguson, Alternate

Private Provider:

☒ Billie White, Progressive Health Systems

Parent Representative:

☐ VACANT

III. Public Comment

IV. Approval of Agenda:

Kelly Koebel called for the approval of the agenda. CSA Coordinator, Robin Turner requested to amend the agenda under joint business to include a contract for Gatewood Children's Home. Holly Johnson motioned to approve the meeting agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.

Consent Agenda:

a) October 26, 2023, Meeting Minutes

b) CSA Pool Reimbursement Report

Kelly Koebel called for the approval of the consent agenda. Megan Eanes motioned to approve the meeting agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.

V. Old Business:

- a. Accounts payable check register – Fiscal agent, Megan Eanes
 - a. Monthly Expenditures for FY24 \$167,695.82
 - b. Year-to-Date Expenditures for FY24 \$380,357.01
- b. Promoting Safe and Stable Families – 866 Report, by Robin Turner
 - a. \$13,615 Encumbered, \$4,385 Balance

VI. New Business:

VII. Joint New Business

- a. New Contract Approvals
 - 1. AceWall Scholars
 - 2. Breaking Through: A Clinical Consulting Firm
 - 3. Gatewood Children's Home
 - a. Holly Johnson motioned to approve the contracts. April Evans seconded the motion. Motion carried by unanimous vote.
- b. Remove Caitlin Helm as FAPT private provider representative for Strategic Therapy. She has accepted a new position within the agency.
 - a. April Evans motioned to approve the change. Holly Johnson seconded the motion. Motion carried by unanimous vote.
- c. CPMT member
 - 1. Appoint Dana Dehart as the CPMT alternate for Piedmont Community Services.
 - a. Holly Johnson motioned to approve the alternate. April Evans seconded the motion. Motion carried by unanimous vote.

VIII. Closed Session per Code of Virginia 2.2-3711 (A) (15)

Kelly Koebel called to go into closed session at 8:35 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

- Holly Johnson motioned to go into closed session; April Evans seconded. Motion was carried by unanimous vote.
- a. FAPT Cases – CSA Coordinator (see CPMT funding report)
- b. New Foster Care Cases – DSS (see CPMT funding report and Foster Care Review)-
- c. IEP Cases – Schools-See Private Day Review
- d. Group Home and Residential Placement Reviews
 - a. DSS Case # 6090722
 - b. DSS Case # 10978720
 - c. DSS Case # 7220220

d. CSU Case # 684036

e. Case review for expenditures over \$5,000.00/mo.

a. School Case # 1017793869

b. School Case # 1019201704

c. School Case # 1016419224

d. School Case # 1017220488

e. School Case # 1017641823

f. DSS Case # 10876057

g. DSS Case # 9397138

h. DSS Case # 8243976

IX. Return to Open Meeting:

X. CPMT returned to an open meeting at 8:59 AM, on a motion by Holly Johnson. Billie White seconded. The motion carried by unanimous vote.

Certify closed meeting:

Robin Turner, CSA Coordinator read the certification of the closed meeting and took a roll call vote. Those voting in the affirmative were:

Court Services Unit:

☐ Robert Hiatt, CSU Director

☒ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

☒ Kelly Koebel, PCS – CPMT Chair

☐ VACANT

Henry/Martinsville Dept. of Social Services

☐ Amy Rice, Director of HMDSS

☒ April Evans, Assistant Director of HMDSS

Martinsville City Public Schools:

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Private Provider:

☒ Billie White, Progressive Health Systems

Parent Representative:

☐ VACANT

XI. Approve CSA Funding Requests

April Evans motioned to approve CSA funding requests. Holly Johnson seconded the motion. Motion carried by unanimous vote. Funding approved.

XII. Adjournment:

Next meeting is scheduled for **Thursday December 28, 2023, at 8:30 AM, at Henry-Martinsville Department of Social Services in the auditorium.**

Kelly Koebel called to adjourn the meeting at 9:22 AM. Steve Bailey made a motion to adjourn the meeting. Karen Adams seconded the motion. Motion carried by unanimous vote.

CPMT minutes submitted by Robin Turner, CSA Coordinator.