

Martinsville City
Community Policy and Management Team

Meeting Minutes

Thursday March 28, 2024—8:30 AM

Henry-Martinsville Department of Social Services

I. Call to Order:

Kelly Koebel, CPMT Chair, called the meeting to order at 8:30 AM.

II. Roll Call:

The following team members attended the meeting:

Court Services Unit:

☐ Robert Hiatt, CSU Director-CPMT Co-Chair

☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

☒ Kelly Koebel, PCS – CPMT Chair

☐ Dana Dehart, PCS, Alternate

Henry/Martinsville Dept. of Social Services

☐ Amy Rice, Director of HMDSS

☒ April Evans, Assistant Director of HMDSS

Martinsville City Public Schools:

☒ Cynthia Tarpley, Spec. Ed. Director

☐ Karen Adams, Alternate

Martinsville/Henry Co. Health Department

☒ Steve Bailey, Department of Health

☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

☒ Megan Eanes, Finance Dept.

☐ Mandy McGhee, Alternate

☐ Crystal Ferguson, Alternate

Private Provider:

☒ Billie White, Progressive Health Systems

Parent Representative:

☐ VACANT

III. Public Comment

IV. Approval of Agenda:

Kelly Koebel called for the approval of the agenda. Robin Turner, CSA Coordinator requested to amend the agenda under joint business to discuss the CSA Service Gap Survey and Translator Services. Billie White motioned to approve the meeting agenda with amendments. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.

Consent Agenda:

a) February 29, 2024, Meeting Minutes

b) CSA Pool Reimbursement Report

Kelly Koebel called for the approval of the consent agenda. April Evans motioned to approve the meeting agenda. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote; agenda approved.

V. Old Business:

- a. Accounts payable check register – Fiscal agent, Megan Eanes
 - a. Monthly Expenditures for FY24 \$64,277.76
 - b. Year-to-Date Expenditures for FY24 \$746,646.71
- b. Promoting Safe and Stable Families – 866 Report, by Robin Turner
 - a. \$15,719.28 Encumbered, \$2,280.72 Balance

VI. New Business:

- a. FAPT Private Provider Application
 - a. Hope Tree- Kim Stroop & April Estrada
 - b. Life Push- Larry Burrell & Bevin Lovelace
 - 1. April Evans motioned to approve the Hope Tree and Life Push as Martinsville FAPT Private Providers. Billie White seconded the motion. Motion carried by unanimous vote.
- b. FAPT Private Provider Removal
 - a. Hallmark Youthcare-Gregg Ferguson
 - b. Youth Connect – Taylor Kyle & Courtney Poage
 - c. Strategic Therapies- Jessica Whittle and Jame'E Hairston
 - 1. April Evans motioned to remove Hallmark, Youth Connect, and Strategic Therapies from Martinsville FAPT. Billie White seconded the motion. Motion carried by unanimous vote.

VII. Joint New Business

- a. Henry-Martinsville Utilization Management/Review Plan-Presented at the February 29, 2024 meeting.
 - a. Page 1 Corrected UR Guideline Link
 - b. Page 2 Updated IACCT information to reflect Acentra and link for inquiry
 - c. Page 4 Services and Utilization Review
 - d. Page 6 Added six(6) month wording
 - e. Page 8 Updated attachment F to Acentra IACCT FAQ
 - 1. Billie White motioned to approve the updated Utilization Management/Review Plan. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote.
- b. Henry-Martinsville Local Policy and Procedures changes present at the February 29, 2024 meeting.
 - a. Page 14 ICC services
 - b. Page 23 & 24 FAPT Operational Procedures
 - c. Page 26 FPM Policy
 - d. Page 30 FAPT Referral/Review/Assessment/Timelines
 - e. Page 38 Case Manager Responsibility

1. Billie White motioned to approve the updated Local Policy and Procedures Changes. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote.
- c. CQI
- a. Utilization of Residential Care
 1. In FY 2021 CSA served three (3) youth with an average length of stay of 100 days with expenditures of \$106,090
 2. In FY 2022 CSA served four (4) youth with an average length of stay of 215 days with expenditures of \$202,591.
 3. In FY 2023 CSA served ten (10) youth with an average length of stay of 167 days with expenditures of \$362,333
 4. Currently for FY24, we have three (3) foster care youth placed in group homes, one (1) foster care youth placed in a residential placement and one (1) youth placed through a CSA Parental Agreement.
 - a. We have seen an increase in group home and residential placements due to lack of local foster homes and the higher needs of youth placed in care that require more services than a local or TFC foster home can provide. The cost of placement continues to rise. FY2025 rates are coming in and reflect 12-20% increases in some services.
 - b. ICC & Family Support Partner Utilization
 1. Our Long-Range Plan states we will utilize ICC to avoid residential stays or to help transition a youth back to the community from a residential or group home placement. We are currently utilizing ICC with five (5) families. Two (2) cases are CSA funded and three (3) are funded through DSS Family First Preventions Funds. There is one (1) Family Support Partner being utilized in Martinsville City.
 - c. TFC Case Management
 1. Acentra/Kepro assumed the responsibility for approving TFC Case Management from Magellan in October of 2023. Since this change-over we have seen several cases denied TFC Case Management as they have been in foster care for over a year and it was deemed these youth no longer needed such a high level of care. The youth continue to exhibit needs or they are in a potential adoptive placement but are waiting on finalized TPR for adoption proceedings to start. It was discussed to work with the providers at the FAPT table to waive TFC Case Management charges or to reduce the service to a TFC Non-Treatment Level of Care. Vendor Youth Connect has agreed to waive TFC Case Management costs going forward.
 - d. Translator Services
 1. Previously providers have provided translator services for families receiving services from them. Piedmont Community Services is requesting that CSA fund translator services for ICC and Family Support. We will re-look at this at our April 25, 2024 CPMT meeting.

d. CSA Service Gap Survey

1. CSA Service Gap Survey reviewed and completed as a team for submission.
 - a. ABA, FFT, Private Day, Trauma Focused/Informed-Gap remains the same.
 - b. Crisis Intervention and/or Stabilization, Family Foster Care Homes, MST-GAP in services have increased.
 - c. New gaps identified - Respite, IIH, School Based Mental Health, Childcare, DBT, EMDR, Neurodevelopmental Pediatricians

VIII.

IX. Closed Session per Code of Virginia 2.2-3711 (A) (15)

Kelly Koebel called to go into closed session at 8:35 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

- Rob Hiatt motioned to go into closed session; Billie White seconded. Motion was carried by unanimous vote.
- a. FAPT Cases – CSA Coordinator (see CPMT funding report)
- b. New Foster Care Cases – DSS (see CPMT funding report and Foster Care Review)-
- c. IEP Cases – Schools-See Private Day Review
- d. Group Home and Residential Placement Reviews
 - a. DSS Case # 10978720
 - b. CSU Case # 684036
- e. Case review for expenditures over \$5,000.00/mo.
 - a. School Case # 1019201704
 - b. School Case # 1017793869
 - c. DSS Case # 7220220
 - d. DSS Case # 7502069
 - e. DSS Case # 10876057
 - f. DSS Case # 10955141

X. Return to Open Meeting:

- XI.** CPMT returned to an open meeting at 8:46 AM, on a motion by Billie White. April Evans seconded. The motion carried by unanimous vote.

Certify closed meeting:

Robin Turner, CSA Coordinator read the certification of the closed meeting and took a roll call vote. Those voting in the affirmative were:

Court Services Unit:

- ☐ Robert Hiatt, CSU Director-CPMT Co-Chair
- ☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☒ Kelly Koebel, PCS – CPMT Chair
- ☐ Dana Dehart, PCS, Alternate

Henry/Martinsville Dept. of Social Services

- ☐ Amy Rice, Director of HMDSS
- ☒ April Evans, Assistant Director of HMDSS

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Private Provider:

☒ Billie White, Progressive Health Systems

Parent Representative:

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XII. Approve CSA Funding Requests

April Evans motioned to approve CSA funding requests as presented. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote. Funding approved.

XIII. Adjournment:

Next meeting is scheduled for **Thursday April 25, 2024, at 8:30 AM, at Henry-Martinsville Department of Social Services in the auditorium.**

Kelly Koebel called to adjourn the meeting at 9:59 AM. Megan Eanes made a motion to adjourn the meeting. Steve Bailey seconded the motion. Motion carried by unanimous vote.

CPMT minutes submitted by Robin Turner, CSA Coordinator.