

Martinsville City
Community Policy and Management Team

Meeting Minutes

Thursday June 27, 2024—8:30 AM

Henry-Martinsville Department of Social Services

I. Call to Order:

Rob Hiatt, CPMT Co-Chair, called the meeting to order at 8:30 AM.

II. Roll Call:

The following team members attended the meeting:

Court Services Unit:

☒ Robert Hiatt, CSU Director-CPMT Co-Chair

☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

☐ Kelly Koebel, PCS – CPMT Chair

☐ Dana Dehart, PCS, Alternate

☒ Erin Motley, PCS, Alternate

Henry-Martinsville Dept. of Social Services

☐ Amy Rice, Director of HMDSS

☒ April Evans, Assistant Director of HMDSS

Martinsville City Public Schools:

☐ Cynthia Tarpley, Spec. Ed. Director

☒ Karen Adams, Alternate

Martinsville/Henry Co. Health Department

☒ Steve Bailey, Department of Health

☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

☒ Megan Eanes, Finance Dept.

☐ Mandy McGhee, Alternate

☐ Crystal Ferguson, Alternate

Private Provider:

☒ Billie White, Progressive Health Systems

Parent Representative:

☐ VACANT

III. Public Comment

IV. Approval of Agenda:

Rob Hiatt called for the approval of the agenda. Robin Turner, CSA Coordinator requested to amend the agenda under new business Martinsville City to remove Crystal Ferguson, Mandy McGhee will remain and add Brittany Sirkel for Martinsville City CPMT for City Administration. Amend the agenda under new business Henry County to remove Private Provider representative for Strategic Therapy Jessica Whittle and add new private provider

representative NCG. Billie White motioned to approve the meeting agenda with amendments. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.

Consent Agenda:

- a) April 25, 2024 and May 30, 2024 Meeting Minutes
- b) CSA Pool Reimbursement Report
- c) Rob Hiatt called for the approval of the consent agenda. Billie White motioned to approve the meeting agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.

V. Old Business:

- a. Accounts payable check register – Fiscal agent, Megan Eanes
 - a. Monthly Expenditures for FY24 \$119,811.77
 - b. Year-to-Date Expenditures for FY24 \$1,164,221.16
- b. Promoting Safe and Stable Families – 866 Report, by Robin Turner
 - a. Final FY24 \$15,569.81 of the \$18,000 allotted.
 - b. FY25 \$100 Encumbered \$17,900 Balance

VI. New Business:

- a. CPMT Administration
 - a. Remove Crystal Ferguson and add Brittany Sirkel.
 - 1. Megan Eanes motioned to approve Martinsville City Administration CPMT change. April Evans seconded the motion. Motion carried by unanimous vote.
- b. CPMT Parent Representative
 - a. Remove Cindy Franck as the parent representative. Ms. Franck withdrew her appointment due to the requirement to complete the Statement of Economic Interest required by the Code of Virginia.
 - 1. April Evans motioned to approve Martinsville City Administration CPMT change. Billie White seconded the motion. Motion carried by unanimous vote.

VII. Joint New Business

- a. Emergency Contract Approval
 - a. Elk Hill-Contract emergency approved for CSA Parental Agreement youth. No other placement could be located and youth had an approved IACCT.
- b. Contract Approval
 - a. People Places
 - b. Bridges Treatment Center-with amendments
 - c. Connected Communities
 - 1. April Evans motioned to approve the new contracts as presented. Billie White seconded the motion. Motion carried by unanimous vote.

- c. July 1, 2024 DSS Changes-Relative Maintenance-Alternate Living Arrangement- Parental Child Safety Program- DSS CPMT representative April Evans discussed the new changes and how they may impact CSA.

VIII. Closed Session per Code of Virginia 2.2-3711 (A) (15)

Rob Hiatt called to go into closed session at 8:38 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

- Billie White motioned to go into closed session; April Evans seconded. Motion was carried by unanimous vote.
- a. FAPT Cases – CSA Coordinator (see CPMT funding report)
- b. New Foster Care Cases – DSS (see CPMT funding report and Foster Care Review)-
 - a. DSS presented a video on the children in foster care in our locality.
- c. IEP Cases – Schools-See Private Day Review
- d. Group Home and Residential Placement Reviews
 - a. DSS Case # 10978720
 - b. DSS Case # 7220220
- e. Private Day & Special Education Reviews
 - a. School Case # 1019201704
 - b. School Case # 1016419224
 - c. School Case # 1017836149
 - d. School Case # 1017641823
 - e. School Case # 1017793869
- f. Therapeutic Foster Care Placements over \$6,500/mo
 - a. DSS Case # 8423976
- g. Case review for expenditures over \$7,000/mo.
 - a. DSS Case # 10876057
 - b. DSS Case # 10955141

IX. Return to Open Meeting:

X. CPMT returned to an open meeting at 8:56 AM, on a motion by Karen Adams. Erin Motley seconded. The motion carried by unanimous vote.

Certify closed meeting:

Robin Turner, CSA Coordinator read the certification of the closed meeting and took a roll call vote. Those voting in the affirmative were:

Court Services Unit:

- ☒ Robert Hiatt, CSU Director-CPMT Co-Chair
- ☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☐ Kelly Koebel, PCS – CPMT Chair
- ☐ Dana Dehart, PCS, Alternate
- ☒ Erin Motley, PCS, Alternate

Henry/Martinsville Dept. of Social Services

- ☐ Amy Rice, Director of HMDSS
- ☒ April Evans, Assistant Director of HMDSS

Martinsville City Public Schools:

☐ Cynthia Tarpley, Spec. Ed. Director

☒ Karen Adams, Alternate

Martinsville/Henry Co. Health Department

☒ Steve Bailey, Department of Health

☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

☒ Megan Eanes, Finance Dept.

☐ Mandy McGhee, Alternate

☐ Crystal Ferguson, Alternate

Private Provider:

☒ Billie White, Progressive Health Systems

Parent Representative:

☐ VACANT

XI. Approve CSA Funding Requests

Billie White motioned to approve CSA funding requests as presented. Karen Adams seconded the motion. Motion carried by unanimous vote. Funding approved.

XII. Adjournment:

Next meeting is scheduled for **Thursday July 25, 2024, at 8:30 AM, at Henry-Martinsville Department of Social Services in the auditorium.**

Rob Hiatt called to adjourn the meeting at 9:13 AM. Karen Adams made a motion to adjourn the meeting. Megan Eanes seconded the motion. Motion carried by unanimous vote.

CPMT minutes submitted by Robin Turner, CSA Coordinator.