

Martinsville City
Community Policy and Management Team

Meeting Minutes

Thursday August 29, 2024—8:30 AM

Henry-Martinsville Department of Social Services

I. Call to Order:

Kelly Koebel, CPMT Chair, called the meeting to order at 8:30 AM.

II. Roll Call:

The following team members attended the meeting:

Court Services Unit:

☒ Robert Hiatt, CSU Director-CPMT Co-Chair

☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

☒ Kelly Koebel, PCS – CPMT Chair

☐ Dana Dehart, PCS, Alternate

☐ Erin Motley, PCS, Alternate

Henry/Martinsville Dept. of Social Services

☐ Amy Rice, Director of HMDSS

☐ April Evans, Assistant Director of HMDSS

Martinsville City Public Schools:

☒ Cynthia Tarpley, Spec. Ed. Director

☐ Karen Adams, Alternate

Martinsville/Henry Co. Health Department

☒ Steve Bailey, Department of Health

☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

☒ Megan Eanes, Finance Dept.

☐ Mandy McGhee, Alternate

☒ Brittany Sirkel, Alternate

Private Provider:

☐ Billie White, Progressive Health Systems

Parent Representative:

☐ VACANT

III. Public Comment

IV. Approval of Agenda:

Kelly Koebel called for the approval of the agenda. Rob Hiatt motioned to approve the meeting agenda. Megan Eanes seconded the motion. Motion carried by unanimous vote; agenda approved.

Consent Agenda:

a) July 25, 2024 Meeting Minutes

b) CSA Pool Reimbursement Report

- a. Kelly Koebel called for the approval of the consent agenda. Cynthia Tarpley motioned to approve the meeting agenda. Megan Eanes seconded the motion. Motion carried by unanimous vote; agenda approved.

V. Old Business:

- a. Accounts payable check register – Fiscal agent, Megan Eanes
 - a. Monthly Expenditures for FY24 \$272,030.04
 - b. Year-to-Date Expenditures for FY24 \$1,316,439.43
 - c. Monthly Expenditures for FY25 \$31,318.08
 - d. Year-to-Date Expenditures for FY25 \$28,371.60
- b. Promoting Safe and Stable Families – 866 Report, by Kelly Keobel
 - b. FY25 \$1162 Encumbered \$16,838 Balance

VI. New Business:

- a. CPMT Remove Mandy McGhee--Rob Hiatt motioned to approve removing Mandy McGee as the CPMT Representative for Administration. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote; motion approved.

VII. Joint New Business

- a. No joint new business

VIII. Closed Session per Code of Virginia 2.2-3711 (A) (15)

Kelly Koebel called to go into closed session at 8:37 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

- Rob Hiatt motioned to go into closed session; Megan Eanes seconded. Motion was carried by unanimous vote.
- a. FAPT Cases – CPMT Chair (see CPMT funding report)
- b. New Foster Care Cases – DSS (see CPMT funding report and Foster Care Review)-
- c. IEP Cases – Schools-See Private Day Review
- d. Group Home and Residential Placement Reviews
 - a. DSS Case # 10978720
 - b. DSS Case # 10955141
- e. Private Day & Special Education Reviews
 - a. School Case # 1019201704
 - b. School Case # 1016419224
 - c. School Case # 1017836149
 - d. School Case # 1017641823
 - e. School Case # 1017793869
 - f. School Case # 1018365739
- f. Therapeutic Foster Care Placements over \$6,500/mo
 - a. No cases to review
- g. Case review for expenditures over \$7,000/mo.

a. DSS Case # 10876057

IX. Return to Open Meeting:

X. CPMT returned to an open meeting at 8:51 AM, on a motion by Rob Hiatt. Megan Eanes seconded. The motion carried by unanimous vote.

Certify closed meeting:

Kelly Koebel CPMT Chair read the certification of the closed meeting and took a roll call vote. Those voting in the affirmative were:

Court Services Unit:

☒ Robert Hiatt, CSU Director-CPMT Co-Chair

☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

☒ Kelly Koebel, PCS – CPMT Chair

☐ Dana Dehart, PCS, Alternate

☐ Erin Motley, PCS, Alternate

Henry/Martinsville Dept. of Social Services

☐ Amy Rice, Director of HMDSS

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Private Provider:

☐ Billie White, Progressive Health Systems

Parent Representative:

☐ VACANT

XI. Approve CSA Funding Requests

Cynthia Tarpley motioned to approve CSA funding requests as presented. Megan Eanes seconded the motion. Motion carried by unanimous vote. Funding approved.

XII. Adjournment:

Next meeting is scheduled for **Thursday September 26, 2024, at 8:30 AM, at Henry-Martinsville Department of Social Services in the auditorium.**

Kelly Koebel called to adjourn the meeting at 9:05 AM. Steve Bailey made a motion to adjourn the meeting. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote.

CPMT minutes submitted by Casey Rotenberry, Human Services Assistant III