

Martinsville City
Community Policy and Management Team

Meeting Minutes

Thursday September 29, 2024—8:30 AM

Henry-Martinsville Department of Social Services

I. Call to Order:

Kelly Koebel, CPMT Chair, called the meeting to order at 8:37 AM.

II. Roll Call:

The following team members attended the meeting:

Court Services Unit:

☐ Robert Hiatt, CSU Director-CPMT Co-Chair

☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

☒ Kelly Koebel, PCS – CPMT Chair

☐ Dana Dehart, PCS, Alternate

☐ Erin Motley, PCS, Alternate

Henry-Martinsville Dept. of Social Services

☐ Amy Rice, Director of HMDSS

☒ April Evans, Assistant Director of HMDSS

Martinsville City Public Schools:

☒ Cynthia Tarpley, Spec. Ed. Director

☐ Karen Adams, Alternate

Martinsville/Henry Co. Health Department

☒ Steve Bailey, Department of Health

☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

☐ Megan Eanes, Finance Dept.

☐ Mandy McGhee, Alternate

☒ Brittany Sirkel, Alternate

Private Provider:

☒ Billie White, Progressive Health Systems

Parent Representative:

☐ VACANT

III. Public Comment

IV. Approval of Agenda:

Kelly Koebel called for the approval of the agenda. April Evans motioned to approve the meeting agenda. Billy White s seconded the motion. Motion carried by unanimous vote; agenda approved.

Consent Agenda:

a) August 29, 2024 Meeting Minutes

b) **CSA Pool Reimbursement Report**

- a. Kelly Koebel called for the approval of the consent agenda. April Evans motioned to approve the meeting agenda. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote; agenda approved.

V. Old Business:

- a. Accounts payable check register – Fiscal agent, Brittany Sirkel
 - a. Monthly Expenditures for FY24 \$286,666.38
 - b. Year-to-Date Expenditures for FY24 \$1,331,075.77
 - c. Monthly Expenditures for FY25 \$132,398.18
 - d. Year-to-Date Expenditures for FY25 \$160,769.78
- b. Promoting Safe and Stable Families – 866 Report, by Robin Turner
 - b. FY25 \$1162 Encumbered \$1,257.29 Balance 16,742.71

VI. New Business:

VII. Joint New Business

- a. Invitation to participate in High Fidelity Wraparound State Project
 - April Evans motioned to approve Participation in High Fidelity Project. Cynthia Tarpley Seconded the motion. Motion was carried by unanimous vote.
- b. New Contract Approval
 - 1. Dr. Ryan Cooper- Neuropsychological
 - Billy White motioned to approve contract with Dr. Ryan Cooper. April Evans seconded the motion. Motion was carried by unanimous vote.

VIII. Closed Session per Code of Virginia 2.2-3711 (A) (15)

Kelly Koebel called to go into closed session at 8:41 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

- April Evans motioned to go into closed session; Steve Bailey seconded. Motion was carried by unanimous vote.
- a. FAPT Cases – CPMT Chair (see CPMT funding report)
- b. New Foster Care Cases – DSS (see CPMT funding report and Foster Care Review)-
- c. IEP Cases – Schools-See Private Day Review
- d. Group Home and Residential Placement Reviews
 - a. DSS Case # 10978720
 - b. DSS Case # 10955141
- e. Private Day & Special Education Reviews
 - a. School Case # 1019201704
 - b. School Case # 1016419224
 - c. School Case # 1017836149
 - d. School Case # 1017641823
 - e. School Case # 1017793869
 - f. School Case # 1018365739

- f. Therapeutic Foster Care Placements over \$6,500/mo
 - a. No cases to review
- g. Case review for expenditures over \$7,000/mo.
 - a. DSS Case # 10876057

IX. Return to Open Meeting:

X. CPMT returned to an open meeting at 8:54 AM, on a motion by Billy White. April Evans seconded. The motion carried by unanimous vote.

Certify closed meeting:

Robin Turner CSA Coordinator read the certification of the closed meeting and took a roll call vote.

Those voting in the affirmative were:

Court Services Unit:

- ☐ Robert Hiatt, CSU Director-CPMT Co-Chair
- ☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☒ Kelly Koebel, PCS – CPMT Chair
- ☐ Dana Dehart, PCS, Alternate
- ☐ Erin Motley, PCS, Alternate

Henry/Martinsville Dept. of Social Services

- ☐ Amy Rice, Director of HMDSS
- ☒ April Evans, Assistant Director of HMDSS

Martinsville City Public Schools:

- ☒ Cynthia Tarpley, Spec. Ed. Director
- ☐ Karen Adams, Alternate

Martinsville/Henry Co. Health Department

- ☒ Steve Bailey, Department of Health
- ☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

- ☐ Megan Eanes, Finance Dept.
- ☐ Mandy McGhee, Alternate
- ☒ Brittany Sirkel, Alternate

Private Provider:

- ☒ Billie White, Progressive Health Systems

Parent Representative:

- ☐ VACANT

XI. Approve CSA Funding Requests

April Evans motioned to approve CSA funding requests as presented. Billie White seconded the motion. Motion carried by unanimous vote. Funding approved.

XII. Adjournment:

Next meeting is scheduled for **Thursday October 24, 2024, at 9:00 AM, at Henry-Martinsville Department of Social Services in the auditorium.**

Kelly Koebel called to adjourn the meeting at 9:18 AM. Billy White made a motion to adjourn the meeting. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote.

CPMT minutes submitted by Casey Rotenberry, Human Services Assistant III