

Martinsville City
Community Policy and Management Team
Meeting Minutes
Thursday May 29, 2025-8:30 AM
Henry-Martinsville Department of Social Services

I. Call to Order:

Kelly Koebel, CPMT Chair, called the meeting to order at 8:31 AM.

II. Roll Call:

The following team members attended the meeting:

Court Services Unit:

- ☐ Robert Hiatt, CSU Director-CPMT Co-Chair
- ☒ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☒ Kelly Koebel, PCS – CPMT Chair
- ☐ Dana Dehart, PCS, Alternate
- ☒ Erin Motley, PCS, Alternate

Henry-Martinsville Dept. of Social Services

- ☐ Amy Rice, Director of HMDSS
- ☐ April Evans, Assistant Director of HMDSS

Martinsville City Public Schools:

- ☐ Cynthia Tarpley, Spec. Ed. Director
- ☒ Karen Adams, Alternate

Martinsville/Henry Co. Health Department

- ☒ Steve Bailey, Department of Health
- ☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

- ☐ Richard Stanfield, Administration
- ☒ Brittany Sirkel, Alternate

Private Provider:

- ☒ Billie White, Progressive Health Systems
- ☐ Sara Mullins, Private Provider Alternate

Parent Representative:

- ☐ VACANT

III. Public Comment

IV. Approval of Agenda:

Kelly Koebel called for the approval of the agenda. Billie White motioned to approve the agenda. Holly Johnson seconded the motion. Motion carried by unanimous vote; agenda approved.

Consent Agenda:

- a. April 24, 2025, Meeting Minutes

b. CSA Pool Reimbursement Report

- Kelly Koebel called for the approval of the consent agenda. Holly Johnsons motioned to approve the meeting agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; agenda approved.

V. Old Business:

- a) Accounts payable check register – Fiscal agent, Brittany Sirkel
- b) Monthly Expenditures for FY25 \$77,303.10
- c) Year-to-Date Expenditures for FY25 \$1,063,586.50
- d) Promoting Safe and Stable Families – 866 Report, by Robin Turner
- e) FY25 Encumbered \$6,423.45 Balance \$11,576.55
- f) FY26 Encumbered \$2,336.75 Balance \$15,663.25

VI. New Business:

- a. No new business.

VII. Joint New Business:

- a. New Contracts for FY26-FY27

1. Judge Rotenberg Educational Center

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

2. People Places

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

3. Pathfinder's Resources

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

4. Dr. Angie Dahl

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

5. Cumberland Hospital

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

6. Poplar Springs

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

7. Radford Counseling

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

8. Timber Ridge School

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

9. Bridges Treatment Center

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

10. Speech and Occupational Therapy Services

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

11. Three Rivers Treatment Center

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

12. Youth Connect

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

13. Harvest Childcare

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

14. ABS Lincs VA DBA First Homer Care

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

15. Health Connect America

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

16. The Hughes Center

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

17. Lutheran Family Services dba EnCircle & Minnick Schools

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

18. Center for Pediatric Therapies

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote contract approved.

19. HumanKind

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

20. Piedmont Community Services

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

21. Hope Tree Family Services

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

22. Robinson & Associates

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

23. Bair Foundation

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

24. Counseling & Psychological Services

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

25. North Springs

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

26. Dr. Klaire Mundy

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

27. Psychological Professionals Dr. Ryan Cooper

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

28. Stars

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

29. UMFS

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

30. Commonwealth Catholic Charities

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

31. Grafton

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. Karen Adams seconded the motion. Motion carried by unanimous vote; contract approved.

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b. Audit Policy Change

- Section 19. Age of eligible youth Part B should read until 18 years of age. Correction presented to CPMT and will be voted on at the June meeting.

VIII. Closed Session per Code of Virginia 2.2-3711 (A) (15)

Kelly Koebel called to go into closed session at 8:36 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

- Billie White motioned to go into closed session; Karen Adams seconded. Motion was carried by unanimous vote.

a. FAPT Cases – CSA Coordinator (see CPMT funding report)

b. New Foster Care Cases – DSS (see CPMT funding report and Foster Care Review)-

c. IEP Cases – Schools-See Private Day Review

d. Group Home and Residential Placement Reviews

- No cases to review.

e. Private Day & Special Education Reviews

- School Case # 1019201704
- School Case # 1016419224
- School Case # 1017836149
- School Case # 1017793869
- School Case # 1018365739

f. Therapeutic Foster Care Placements over \$6,500/mon.

- No cases to review.

g. Case review for expenditures over \$7,000/mon.

- DSS Case # 08243978
- DSS Case # 06561333
- DSS Case # 10955141

IX. Return to Open Meeting:

CPMT returned to an open meeting at 8:52 AM, on a motion by Holly Johnson. Billie White seconded the motion. The motion carried by unanimous vote.

Certify closed meeting:

Robin Turner CSA Coordinator read the certification of the closed meeting and took a roll call vote. Those voting in the affirmative were:

Court Services Unit:

- ☐ Robert Hiatt, CSU Director-CPMT Co-Chair
- ☒ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☒ Kelly Koebel, PCS – CPMT Chair
- ☐ Dana Dehart, PCS, Alternate
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Henry/Martinsville Dept. of Social Services

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- ☒ Billie White, Progressive Health Systems
- ☐ Sara Mullins, Private Provider Alternate

Parent Representative:

- ☐ VACANT

X. Approved CSA Funding Requests

Billie White motioned to approve CSA funding requests as presented. Brittany Sirkel seconded the motion. Motion carried by unanimous vote. Funding approved.

XI. Adjournment:

Next meeting is scheduled for **Thursday June 26, 2025, at 8:30 AM, at Henry-Martinsville Department of Social Services in the auditorium.**

Kelly Koebel called to adjourn the meeting at 9:06 AM. Steve Bailey made a motion to adjourn the meeting. Karen Adams seconded the motion. Motion carried by unanimous vote.

CPMT minutes submitted by Casey Rotenberry CSA HSA