

**CHARTER REVIEW COMMITTEE
CITY OF MARTINSVILLE, VIRGINIA**

Wednesday, August 20, 2025

MINUTES

5:00 PM

Room 208, Municipal Building

Committee Present: Jennifer Bowles, Andy Hall, Barbara Seymour, Gene Teague

Staff Present: Kaylin Hernandez

Absent: Kimble Reynolds

1. Call to Order

2. Regular Agenda or New Business

a) Approval of Meeting Minutes, 8/13/25

- A motion to approve the minutes by Ms. Bowles, seconded by Mr. Teague, and approved with a 4-0 vote.

b) Consideration of Proposed Charter Revisions

- The committee discussed the necessity of the metes and bounds section. Members decided to strike this section from the Charter and reference the boundaries of the City defined by the "City Comprehensive Plan and Geographic Information Services (GIS)."
 - Members would like to review the Charters of similar localities to determine how other cities define their boundaries.
- Members discussed the organization of City powers and agreed to create subheadings and group similar powers together.

c) Discussion of City Council Follow-Up Meeting

- Ms. Hernandez was tasked with compiling all revisions and unresolved items requiring Council direction ahead of the next Charter Review Committee meeting on 8/27/2025.
- Ms. Hernandez will upload the most recent draft of the proposed Charter into SharePoint for committee access.

3. Adjournment