

**CHARTER REVIEW COMMITTEE
CITY OF MARTINSVILLE, VIRGINIA**

Wednesday, August 27, 2025

MINUTES

5:00 PM

Room 208, Municipal Building

Committee Present: Andy Hall, Barbara Seymour, Gene Teague

Staff Present: Kaylin Hernandez

Absent: Jennifer Bowles, Kimble Reynolds

1. Call to Order

2. Regular Agenda or New Business

a) Approval of Meeting Minutes, 8/20/25

- A motion to approve the minutes was made by Mr. Teague and seconded by Mr. Hall. The minutes were approved with a 3-0 vote.

b) Consideration of Proposed Charter Revisions

- The committee discussed Chapter 5, § 1, regarding the City Manager. Members agreed to seek City Council's input on the written notice clause and terms of employment to grant more flexibility and align with current administrative practices (i.e., contracts).
- Members suggested removing Chapter 6, §§ 1-2 because the provisions on compensation are redundant, and there are other avenues and legal mechanisms to address City property.
- Members recommended removing all repealed sections in presenting the newly proposed charter.
- Members agreed to consult the City Council regarding Chapter 8, § 1, specifically the city attorney's position and terms of employment, as similarly discussed for the city manager.
- Members suggested revisiting Chapter 13, § 3, because the current asset sales range may be outdated. Members also agreed that the clause on a two-thirds vote may be revised to require a super-majority, or four-fifths, to be more precise.
- Members added section titles throughout the Charter where headings were previously absent.

c) Discussion of City Departments and Constitutional Officers' Feedback

- Members discussed distributing the most recent draft of the proposed Charter to city departments, constitutional officers, legal representatives, school system stakeholders, and City Council.

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- Ms. Hernandez was tasked with compiling a list of contacts for outreach.
- Members agreed that a two-week deadline for feedback is sufficient, given their term deadline of September 23 and a potential Council presentation on October 28.

3. Adjournment