

Martinsville City
Community Policy and Management Team
Meeting Minutes
Thursday April 30, 2026 - 8:30 AM
Henry-Martinsville Department of Social Services

- **Call to Order**

Robert Hiatt, CPMT Co-Chair, called the meeting to order at 8:33 AM.

- **Roll Call:**

The following team members attended the meeting:

Court Services Unit:

- ☒ Robert Hiatt, CSU Director-CPMT Chair
- ☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☐ Kelly Koebel, PCS
- ☒ Dana Dehart, PCS, Alternate

Henry/Martinsville Dept. of Social Services

- ☐ Amy Rice, Director of HMDSS
- ☒ April Evans, Assistant Director of HMDSS
- ☐ Susanna Lawrence, Administrative Services Manager

Martinsville City Public Schools:

- ☒ Cynthia Tarpley, Spec. Ed. Director – CPMT Co-Chair
- ☐ Mary Anne Jennings, Alternate

Martinsville/Henry Co. Health Department

- ☒ Steve Bailey, Department of Health
- ☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

- ☐ Richard Stanfield, Administration
- ☒ Brittany Sirkel, Alternate
- ☒ Sarah Rodriguez, Alternate

Private Provider:

- ☐ Billie White, Progressive Health Systems
- ☐ Sara Mullins, Private Provider Alternate

Parent Representative:

- ☐ VACANT

- **Public Comment:**

- No public comment.

- **Approval of Agenda:**

- Robert Hiatt called for the approval of the agenda. April Evans motioned to approve the agenda. Brittany Sirkel seconded the motion. Motion carried by unanimous vote.

Consent Agenda:

- a. March 26, 2026, Meeting Minutes
- b. CSA Pool Reimbursement Report
- Robert Hiatt called for the approval of the consent agenda. Brittany Sirkel motioned to approve the consent agenda. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote.

• Old Business:

- a) Accounts payable check register – Fiscal agent, Brittany Sirkel
- b) Monthly Expenditures for FY26 \$ 111,540.26
- c) Year-to-Date Expenditures for FY26 \$ 820,982.60
- d) Promoting Safe and Stable Families – 866 Report – Robin Turner
- e) FY26 Encumbered \$ 8,062.75 Balance \$ 9,937.25

• New Business:

No new business.

• Joint New Business:

FY27 PSSF Intra-Agency Agreement

- 1. Discussed yearly agreement and that document would be sent out for signature
- c. Long- Range Plan Discussion
 - CSA office to update plan based on discussion at CPMT. Review IL goals at nine months to determine goals are attainable and are being worked toward. If not, document reasoning why and what steps are DSS/FAPT taking to address the concerns?

a) Closed Session per Code of Virginia 2.2-3711 (A) (15)

Robert Hiatt called to go into closed session at 8:36 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

Dana Dehart motioned to go into closed session; Brittany Sirkel seconded. Motion was carried by unanimous vote.

- 1. FAPT Cases – CSA Coordinator
- 2. New Foster Care Cases – DSS (see CPMT funding report and Foster Care Review)
- 3. IEP Cases – Schools (See Private Day Review)
- 4. Group Home and Residential Placement Reviews
 - i. PCS Case # 21216766
- 5. Private Day & Special Education Reviews
- 6. Therapeutic Foster Care Placements over \$6,500/mon.
- 7. Case review for expenditures over \$7,000/mon.
 - i. DSS Case # 10827088
 - ii. DSS Case # 08243978

b) Return to Open Meeting:

CPMT returned to an open meeting at 8:45 AM, on a motion by Dana Dehart. April Evans seconded the motion. Motion approved.

Certify closed meeting:

Robin Turner CSA Coordinator read the certification of the closed meeting and took a roll call vote. Those voting in the affirmative were:

Court Services Unit:

- ☒ Robert Hiatt, CSU Director-CPMT Chair
- ☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☐ Kelly Koebel, PCS
- ☒ Dana Dehart, PCS, Alternate

Henry/Martinsville Dept. of Social Services

- ☐ Amy Rice, Director of HMDSS
- ☒ April Evans, Assistant Director of HMDSS
- ☐ Susanna Lawrence, Administrative Services Manager

Martinsville City Public Schools:

- ☒ Cynthia Tarpley, Spec. Ed. Director – Co-Chair
- ☐ Mary Anne Jennings, Alternate

Martinsville/Henry Co. Health Department

- ☒ Steve Bailey, Department of Health
- ☐ Verna Burnette, Alternate

Martinsville City Administration Office – Fiscal Agent

- ☐ Richard Stanfield,
- ☒ Brittany Sirkel, Alternate
- ☒ Sarah Rodriguez, Alternate

Private Provider:

- ☐ Billie White, Progressive Health Systems
- ☐ Sara Mullins, Private Provider Alternate

Parent Representative:

- ☐ VACANT

c) Approved CSA Funding Requests

Brittany Sirkel motioned to approve CSA funding requests as presented. April Evans seconded the motion. Motion carried by unanimous vote. Funding approved.

d) Adjournment:

Next meeting is scheduled for **Thursday May 28, 2026, at 8:30 AM, at Henry-Martinsville Department of Social Services in the auditorium.**

Robert Hiatt called to adjourn the meeting at 9:28 AM. Brittany Sirkel made a motion to adjourn the meeting. Cynthia Tarpley seconded the motion. Motion carried by unanimous vote.

CPMT minutes submitted by Casey Rotenberry FAPT Coordinator