

AGENDA--CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building

5:00pm Work Session 6:00pm Executive Session 7:00pm Regular Session
Wednesday March 20, 2024

5:00 pm – WORK SESSION / BRIEFING

1. Discuss Consent Agenda Items
 - A. City Attorney Executive Search Services
2. Briefings and Presentations
 - A. City Revenue Update
- B. Quarterly Department Updates:
 - A. Fire Department
 - B. Electric Department

6:00 pm – EXECUTIVE SESSION

1. 2.2-3711.A.3: Discussion or consideration of the acquisition of real property for a public purpose or disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, concerning amending the former BB&T Building contract located at One Ellsworth.

7:00 pm - Regular Session

1. Call to Order
2. Pledge to the American Flag - Council Member Kathy Lawson
3. Invocation – Council Member Kathy Lawson
4. Proclamations and Presentations
 - A. National Library Week Proclamation
5. Consent Agenda
 - A. Minutes
 - B. Items Previously Discussed
 1. City Attorney Executive Search Services
 2. BB&T Contract Amendment
6. Budget Workshop Initial Revenue Estimates
7. Communications from Visitors / Business from the Floor

The public comment portion of the Council meeting provides citizens with the opportunity to discuss matters relevant to the operation of the City, which are not listed on the printed agenda. Citizens who wish to participate in a meeting's public comment period may do so by emailing their comments to Karen Roberts, Clerk of Council, at [kroberts@ci.martinsville.va.us](mailto: kroberts@ci.martinsville.va.us), calling in their comments to 276-403-5182, faxing comments to 276-403-5280, or mailing comments to the City of Martinsville, attn.: Karen Roberts, P.O. Drawer 1112, Martinsville, VA 24114. Comments must be received by 12:00noon March 19, 2024. Citizens may also request to speak at the Council meeting in the same manner. Comments, or a request to speak, must be received by noon the day before a Council meeting for consideration by Council at the meeting. Any person submitting comments or requesting to speak must identify themselves by name and address, including

zip code, limit their remarks to 3 minutes or less (as read aloud), address a topic of City business, and refrain from making any personal references or accusations of a factually false and/or malicious nature. Priority for comments AGENDA--CITY COUNCIL CITY OF MARTINSVILLE, VIRGINIA Council Chambers – Municipal Building 5:00pm Work Session 7:00pm Regular Session DATE is given to City residents, taxpayers, and business owners. Speakers may not yield time. Groups of speakers on the same topic must designate a single representative. Comments violating these rules may not be presented at the Council meeting. Any speaker violating these rules may be removed from the podium or from the Council chamber. This policy does not apply to public hearings, at which any citizen of Martinsville may appear and speak on the subject of the public hearing.

8. Comments by Members of City Council (5 mins)

9. Communications

A. City Manager

B. City Attorney

C. Deputy City Clerk

D. Monthly Financial Update

10. Adjournment



Martinsville Fire & EMS

February 13, 2024 – City Council Update



Departmental Divisions

- Fire and EMS Divisions

- Administrative Personnel – 3
- Operational Shifts – 24 (2 – Vacancies)
 - FF/ALS – 22
 - FF/BLS – 2
- Part-Time Firefighters - 5

- Fire Marshal's Office

- Fire Marshal - 1
- Part-Time Fire Marshals – 2

- Non-Emergency Transport Division

- EMT's – 2 (1 – Vacancy)

- Emergency Management and Safety Division

- Emergency Management Coordinator – 1
- Assistant Emergency Management Coordinator – 1

- Community Health Worker

- Grant funded
- Currently vacant. Using grant funds to pay personnel to handle referrals
- Grant terminates at the end of June 2024
- We have secured grant funds through June of 2025

Daily Staffing

E-1 – 2-3 Personnel

M-1/L-1 (ALS)– 2 Personnel

M-3/E-3 (ALS)– 2 Personnel



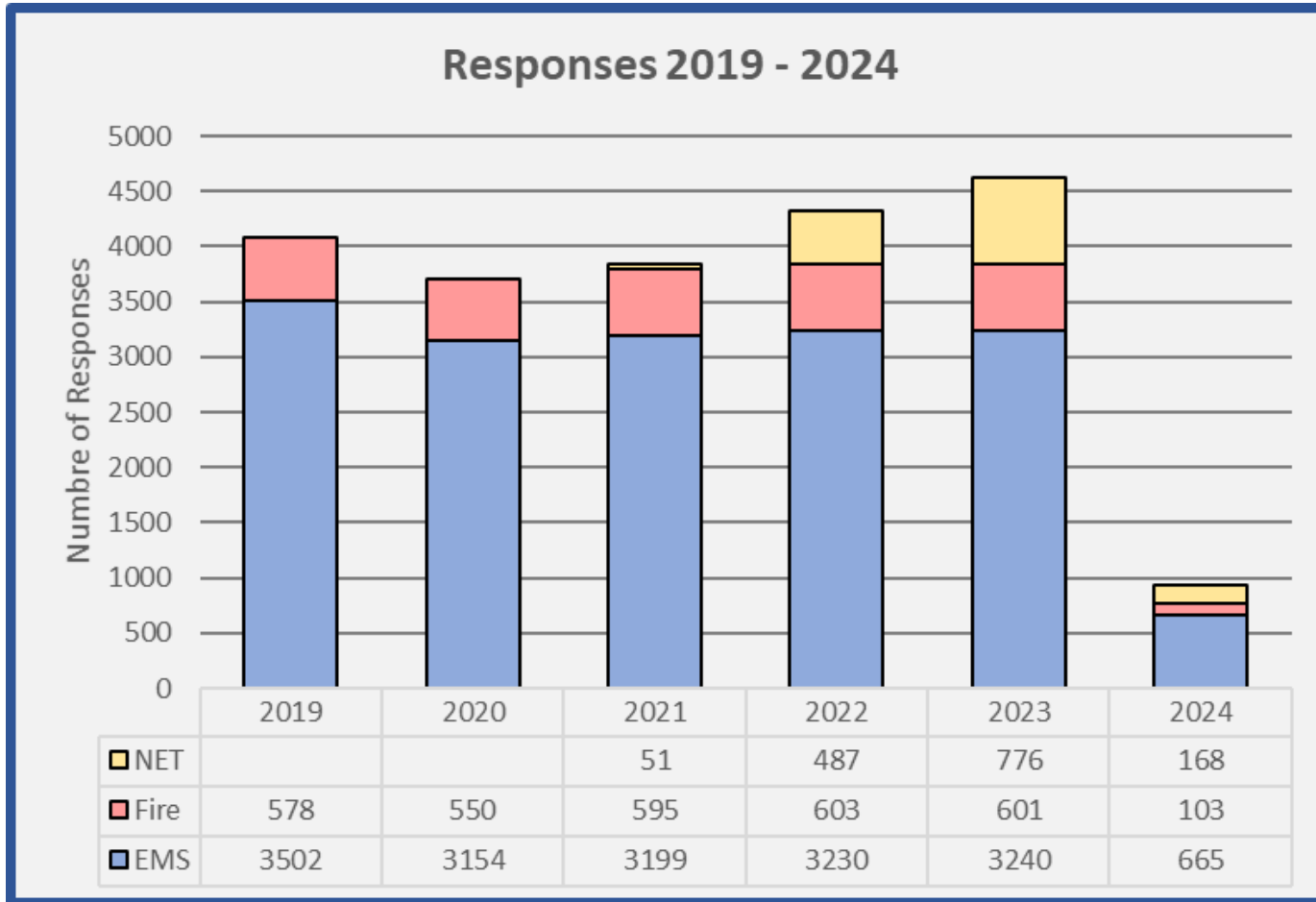
City of Martinsville

Departmental Statistics

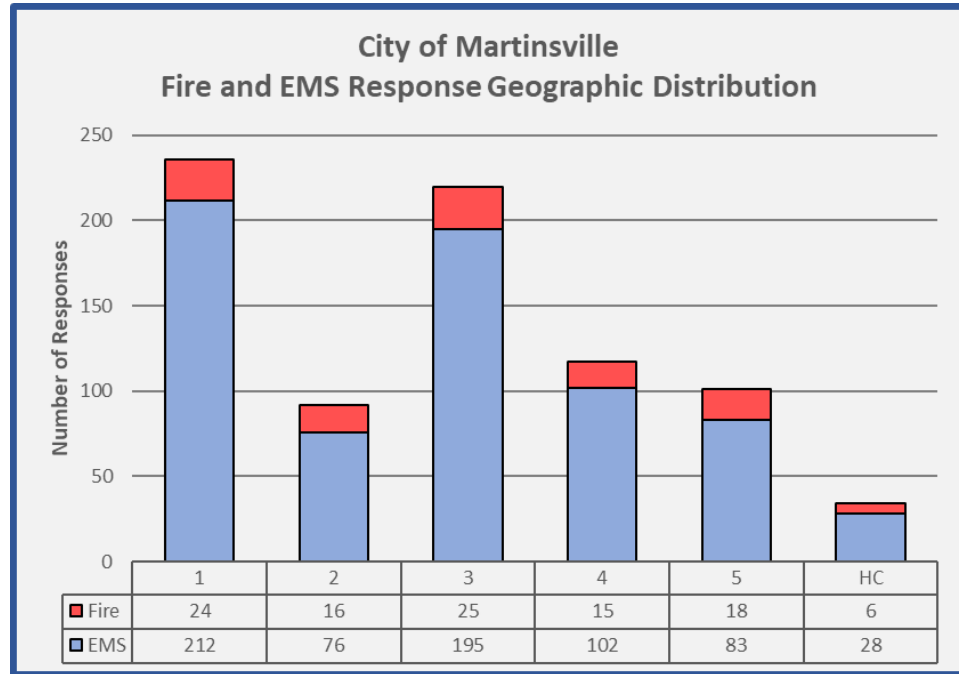
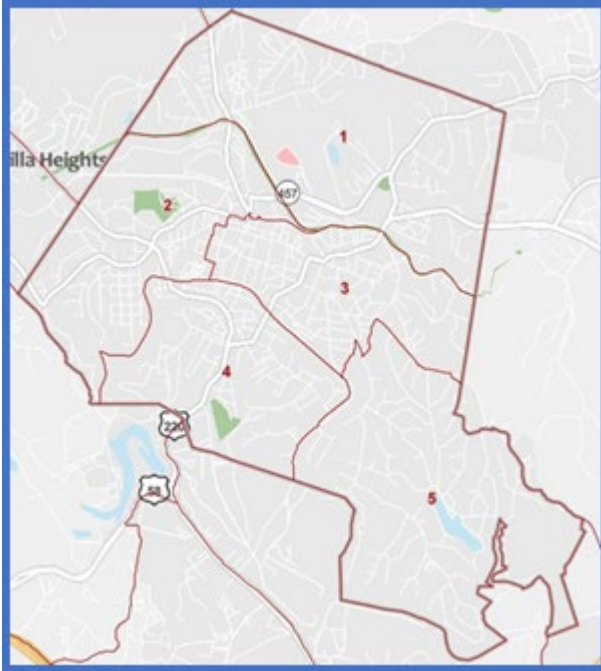


Fire Division		
Activity Type	2023	2024 YTD
Fire Dispatches	415	72
Fire Mutual-Aid Provided	7	5
Fire Mutual-Aid Received	17	5
EMS Dispatches	3104	664
EMS Mutual-Aid Provided	151	24
EMS Mutual-Aid Received	67	18
Community Health Worker	144	13
Non-Emergency Transports	776	168
<u>Total Responses</u>	<u>4295</u>	<u>917</u>
Non-Response Activities	2023	2024 YTD
Total Shift Training Hours - Fire and EMS	5220	1,226.5
Station Tours/Individuals	187	0
Off-Site Public Education/Individuals	4285	0
Child Safety Seat Installations	50	6
Smoke Detectors Installed	952	81
Pre-Plans/Walk Throughs Conducted	44	9
Confined Space Stand-By	0	2
Fire Safety Inspections	217	54
Fire Investigations	6	3

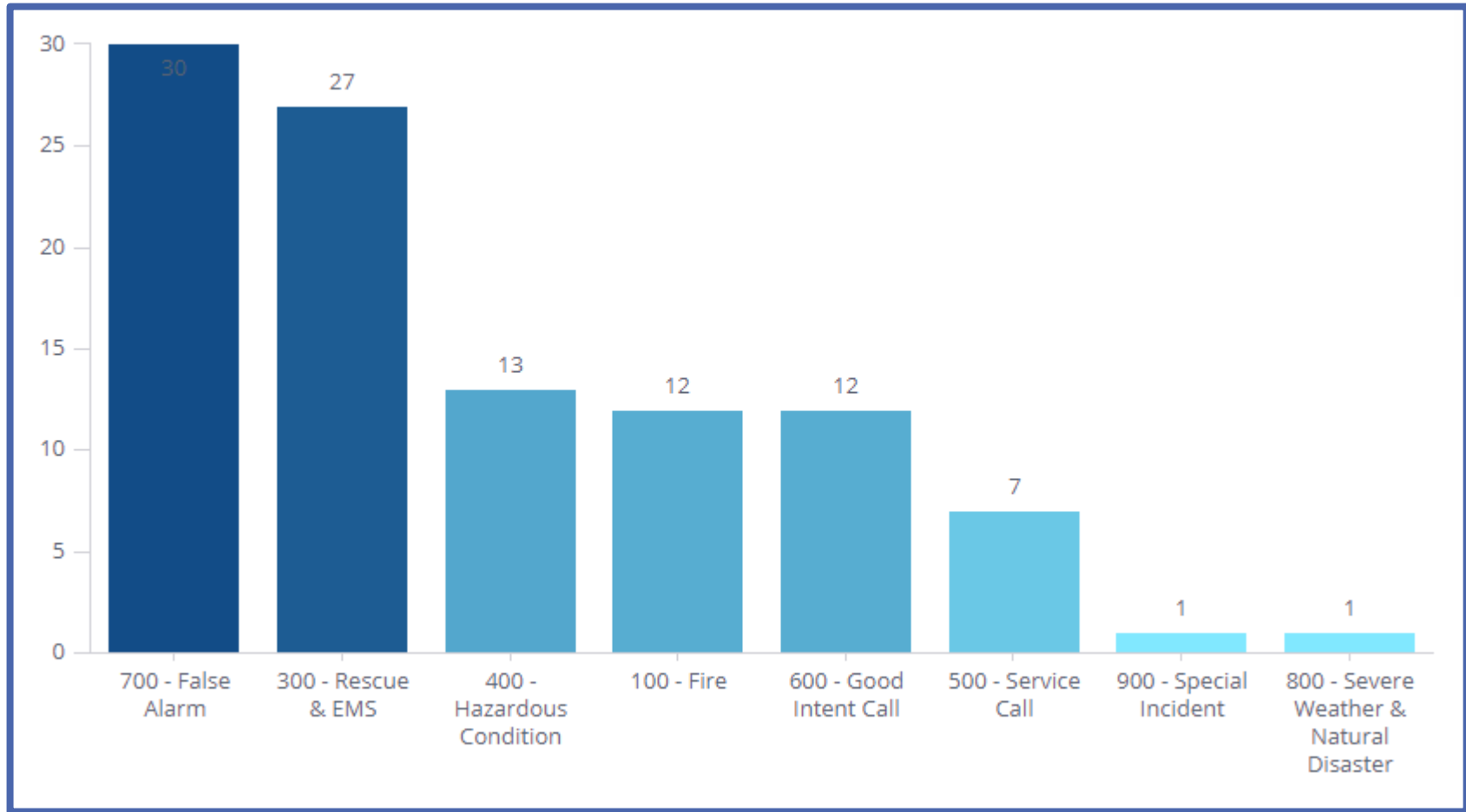
Departmental Responses



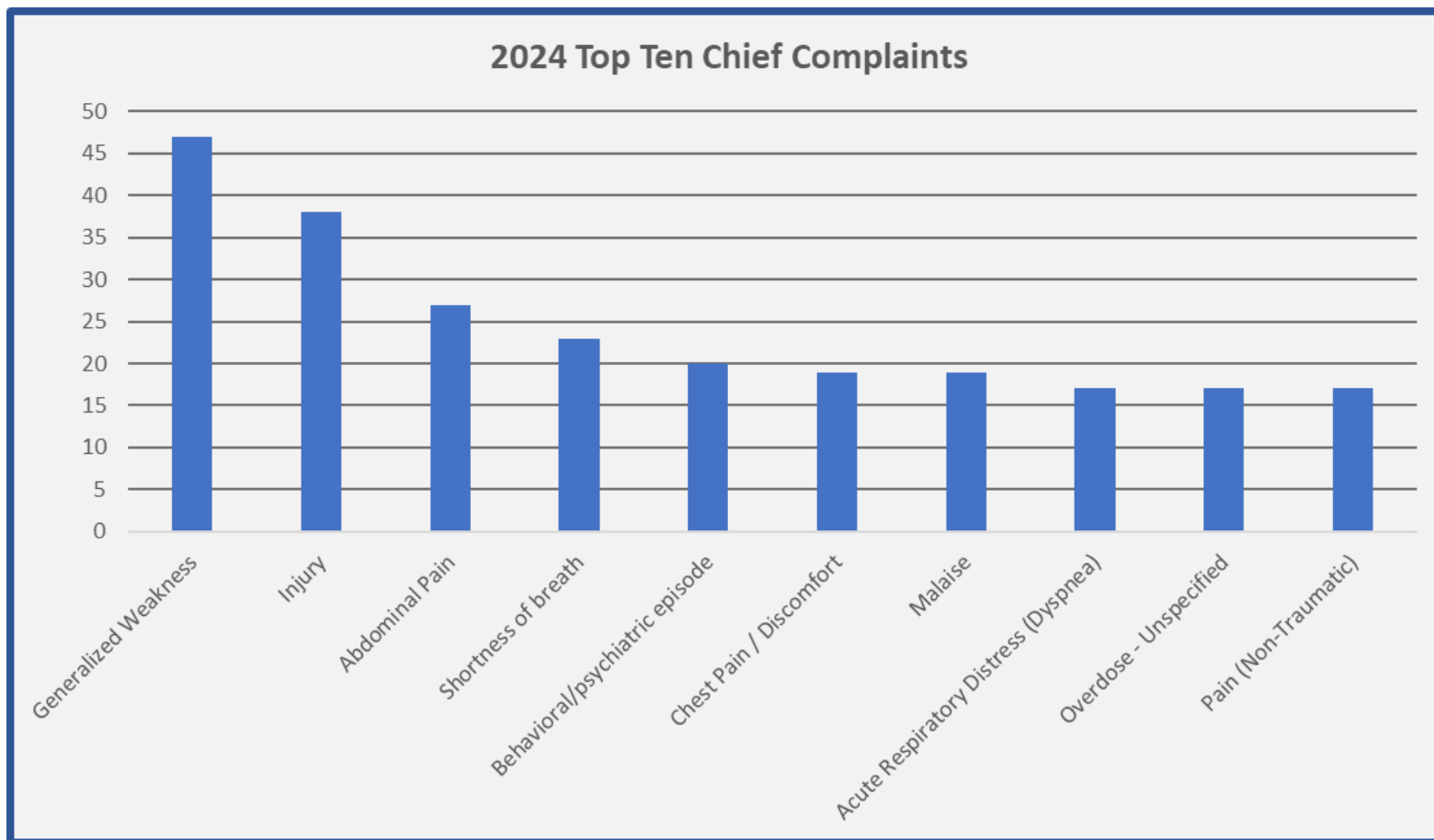
Geographical Distribution of Responses - 2024



Fire Incident Types Through January 2024



EMS Responses - 2024



Budget – Fiscal Year 2024



Revenues

Transport Type	FY 2023	FY 2024
Emergency Transport	\$ 555,363.79	\$ 424,984.11
Non-Emergency Transport	\$ 161,128.14	\$ 79,253.52
Total	\$ 716,491.93	\$ 504,237.63

Expenses

Division Name	FY 2024 Budgeted	FYTD
Fire	\$ 2,783,740.00	\$ 1,707,806.48
EMS	\$ 285,445.00	\$ 211,958.55
Non-Emergency Transport	\$ 161,472.00	\$ 96,983.66
Emergency Management	\$ 238,301.00	\$ 194,687.00
Total	\$ 3,468,958.00	\$ 2,211,435.69
Percentage Used (Target is 66%)		64%

Non-Emergency Transport Program

- Started in 2021 at the request of the hospital.
- Performs non-emergency BLS discharges for the hospital.
- Original contract signed in July of 2021.
- Started running calls in November of 2021.
- Runs Monday through Friday 10:00 – 18:00. (40 hours a week)
- The hospital requested an expansion in February of 2023 to 12 hours a day and 7 days a week. (84 hours a week)
- No agreement has been reached on the expansion.
- No new contracts have been signed since July 2021.



Questions?



City of Martinsville



Martinsville Electric Department Update

March 19, 2024



Responsibilities

- Martinsville Electric Department was established in 1904 to provide electric service to Martinsville's residents, businesses and industries.
- Over 120 years later, the department is still at work. It purchases wholesale power from American Municipal Power INC to meet the city's peak demand of 42 megawatts. The city also operates and maintains our dam on the Smith River and a peak-shaving natural gas generator at our closed landfill.
- The electric department has 17 employees and at least one on-call crew prepared to respond to emergencies. Our line crews operate and maintain approximately 95 miles of overhead and underground lines, 10,000 poles, 3800 streetlights and 7600 meters.
- The Substation/Metering Crew maintains commercial and residential metering and responds to customer meter complaints. The meter crew also monitors, controls, and repairs substation equipment and schedules and supervises hydro plant and landfill generator operations. The Substation Crew operates the Supervisory Control and Data Acquisitions System (SCADA), which allows for control and monitoring of voltage level, grid current, number of operations of the circuit breakers, and many other features that help provide reliable electric service.
- The Electric Department is an active member of the Blue Ridge Power Agency, the Municipal Electric Power Association of Virginia, and the American Public Power Association. The Electric Department has been actively participating in Federal and State regulatory concerns that impact our costs through these agencies.

Benefits of Public Power

- Electric Rate Stability
 - Locally owned = locally controlled = lower cost to citizens
- Serves the community and Martinsville's priorities
- Provides long-term value and financial support for local government functions
- Faster response time
- Reliable customer service
- Highly trained staff
- Investment in our Community
 - Generated income remains in Martinsville

Typical Customer Calls

December - February

- Calls - 107 during work hours, 104 after-hours
- 753 calls during large outages, during and after work hours
- Trouble calls include power outages, partial power, flickering lights, streetlights, trees and limbs on lines, accidents, structure fires, damaged poles, low and downed wires, and equipment damage.
- Meeting with contractors and homeowners to discuss new and upgraded services and address customer concerns.



A CITY WITHOUT LIMITS



City of Martinsville

Typical Scheduled Work



Long and short-term projects and system improvement.



When possible, work is completed without interruption to service.



Oversight of outside contractors and joint-use pole attachments. Transmission, distribution, and substation maintenance and testing.



Customer-driven jobs including underground service installation, upgrades, generator installs, and other work requiring department coordination.

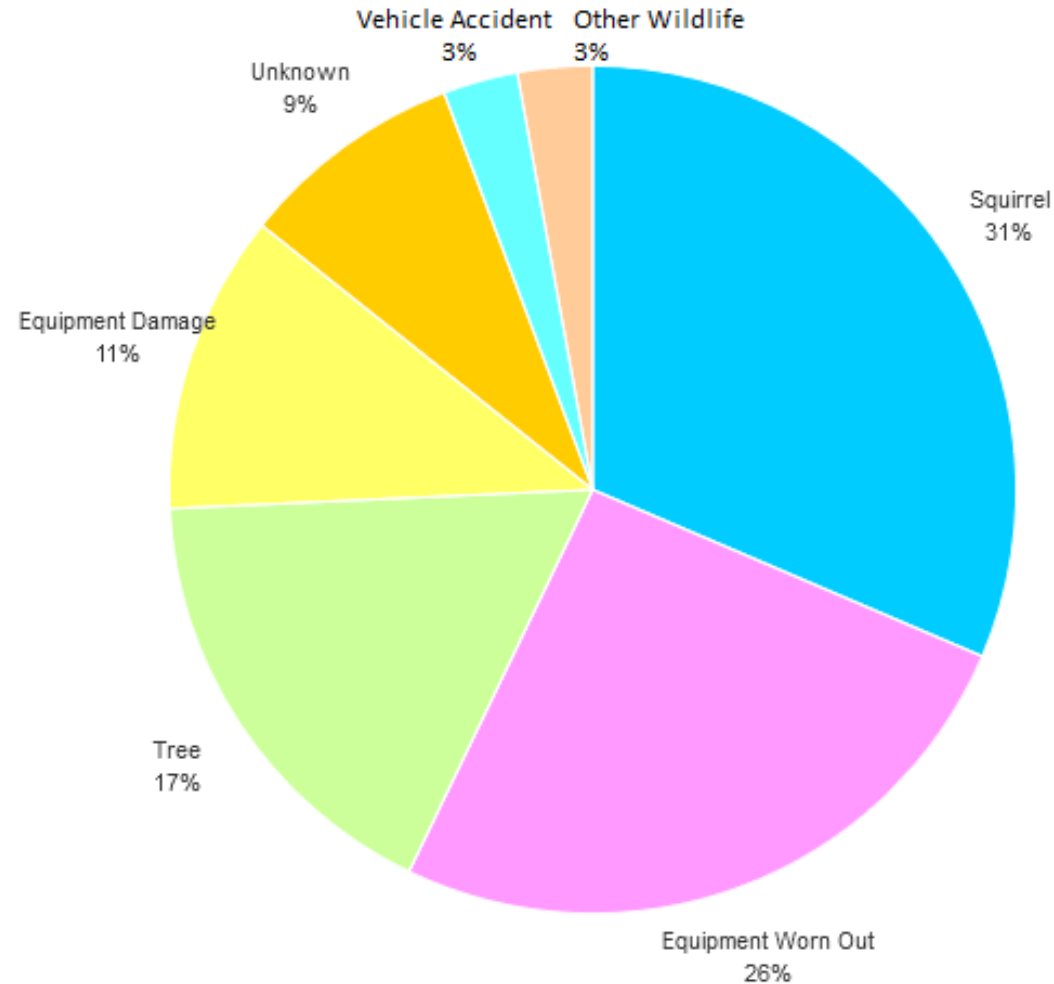
Recent and Ongoing Projects

- Tie-line for the northside at Oneida and Inman Streets will allow alternate feed for all underground switchgear.
- Continue with adding additional reclosers, prioritizing worse-performing circuits
- Replacing fused switches with Trip Savers at strategic locations
- System-wide pole testing to determine deficient poles, change out of structurally deficient poles
- Infrastructure to support customer-added load



CY 2023 Outage causes

- Trees and vehicle accidents cause most large outages, leading to the most customer outage minutes.
- Wildlife and equipment damage typically affects one or less than 5 customers.
- Exceptions during the last year were damaged and worn-out substation equipment.



Current and Future Challenges

- Long lead times for material and equipment
- Price increases for all materials, examples below –

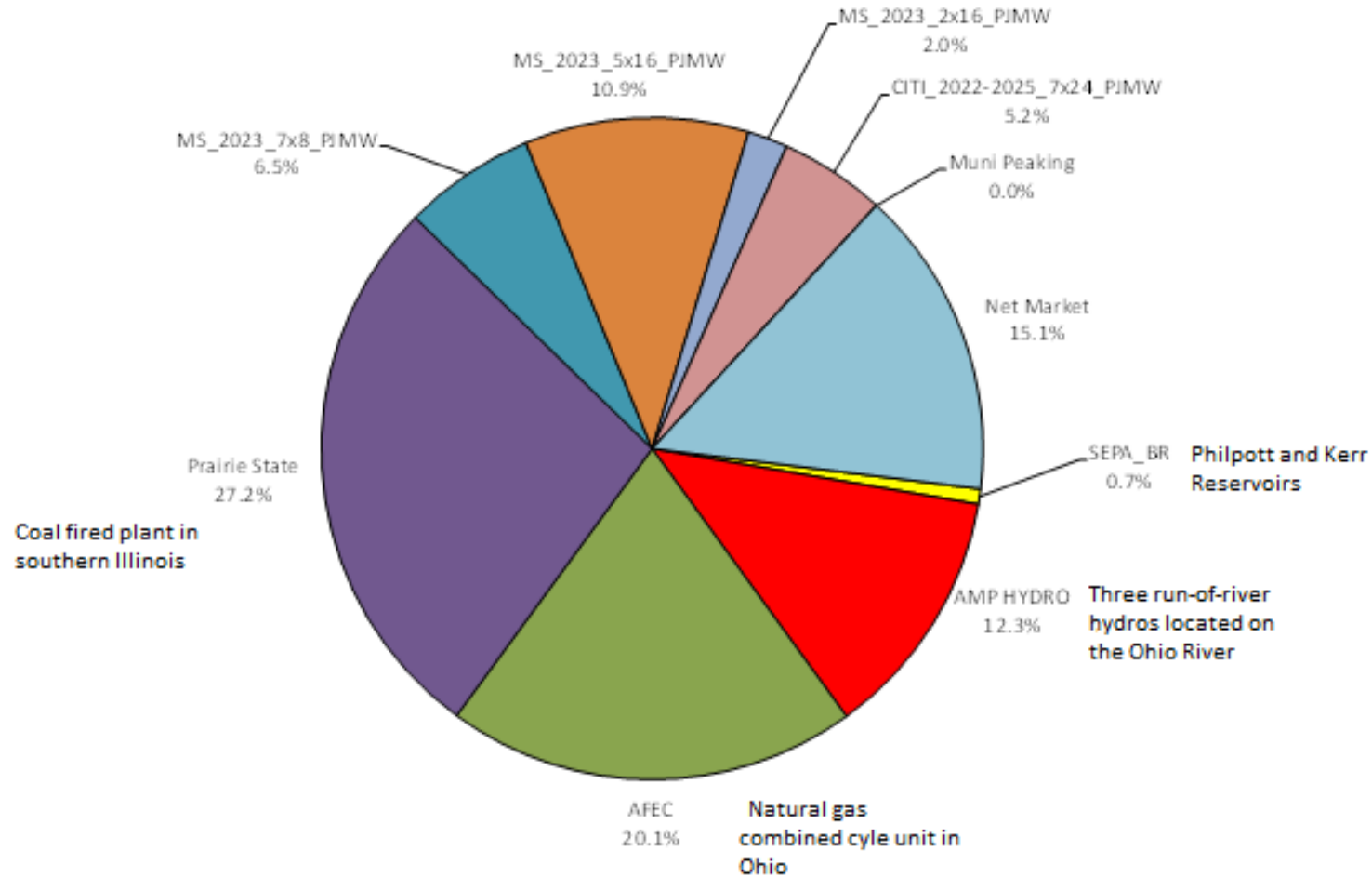
<u>2020</u>		<u>2023</u>
\$905	25 KVA Pole Mount Transformer	\$2,458
\$344	45-foot class 3 pole	\$595
\$2.08	350 MCM underground wire	\$6.86

- Employee Retainment
- Annual double-digit increases in transmission rates will continue to affect our ability to make system improvements while maintaining competitive rates.

CY 2023 Energy – Market and Resources



Martinsville 2023 Energy Sources





PROCLAMATION

NATIONAL LIBRARY WEEK

April 7-13, 2024

Whereas, our nation's libraries are modern community resources for education, information, culture and entertainment, and play a vital role in providing millions of people with the resources they need to live, learn and work in the 21st century; and

Whereas, libraries are dynamic places and librarians are the ultimate search engine, helping people of all ages find the information they need in print and online; and

Whereas, in times of economic instability, Americans rely heavily on their public libraries; and

Whereas, libraries give access to nearly everything on the Web or in print and offer personal service and assistance in finding it; and

Whereas, libraries offer free access to information and resources; and

Whereas, libraries provide services and programs to children and realize they are our future; and

Whereas, libraries and library supporters across America are celebrating National Library Week with @ your library, The Campaign for America's Libraries.

Now, Therefore, I, LC Jones, Mayor of the City of Martinsville, do hereby proclaim April 7-13, 2024, as **National Library Week** in the City of Martinsville and encourage all residents to support and use the Blue Ridge Regional Library and discover or rediscover the wealth of resources available there.

LC Jones, Mayor

MEETINGS: March 19, 2024

TITLE: Minutes

STAFF RESPONSIBLE Clerk of Council

BACKGROUND/HISTORY

POLICY EXPLANATION

Minutes from Council meetings must be approved by Council members before they are posted to the website and added to the minute book.

FISCAL IMPACT/FUNDING SOURCE

No fiscal impact is associated with this action.

AVAILABLE BUDGET	PURCHASE AMOUNT
No budget effect	N/A

ACTION REQUESTED/ALTERNATIVES:

1. Consider approval of minutes

ATTACHMENTS:

1. Minutes from October 24, 2023 Council Meeting, November 18, 2023 Work Session, November 28, 2023 Council Meeting, December 12, 2023 Council Meeting, and December 19, 2023 Council Meeting