

March 26, 2024 Council Meeting

A Work Session was held at 5:00 pm on March 26, 2024, in Room 208, Conference Room, Municipal Building. Mayor Jones, Council Member Lawson, Council Member Pearson, Council Member Mitchell, City Manager Aretha Ferrell-Benavides, Deputy Clerk of Council Richard Phipps, Chief Operating Officer Edena Reese-Atmore, Human Resource Director Travis Hodge, Public Information Officer Kendall Davis, Public Works Director Greg Maggard, and Water Resources Director Mandy Muse were in attendance.

The four Council Members in attendance voted to adopt a policy for remote attendance for meetings: The City Council of the City of Martinsville, Virginia as a Virginia local public body and governing body desires to adopt a policy, as permitted by Virginia Code §2.2-3708.3, to afford a member thereof the opportunity to participate remotely in a Council meeting when such a member may be unable to attend the meeting thereof due to: (1) a temporary or permanent disability or other medical condition of a member, (2) a medical condition of a family member of the member for whom the member is required to provide care, (3) the member's principal residence is more than sixty (60) miles from the meeting location identified in the required notice for such meeting or (4) a personal matter that is identified with specificity, allowing Vice Mayor Rawls to participate by TEAMS.

Discussion was held regarding the reallocation of capital funds for a pressure washer for public works.

Briefings: Just Call Granny gave a brief presentation on the services offered.

Grandparents Raising Grandchildren
Providing support resources and improving quality of life

Tips for Grandparents
Take care of yourself. When you're preoccupied with the daily demands of raising grandkids, it's easy to let your own needs fall by the wayside. But taking care of yourself is a necessity, not a luxury. You can't be a good caregiver when you're overwhelmed, exhausted and emotionally depleted.

Did You Know?
Grandparents may be raising their grandchildren as the children's parents struggle with substance abuse, mental illness, incarceration, economic hardship, divorce, domestic violence, other challenges and even death. These caregivers provide a vital safety net to children inside and outside of the foster care system but you are not alone.

Just Call Granny is a volunteer who offers:

- A listening ear
- Encouragement
- Understanding of the responsibility of parenting
- Information about resources in the community
- Prayer

Just Call Granny
Just Call Granny wants to provide resources in our community to help you get your grandchildren connected to learning programs, afterschool activities, daycare and more.

Just Call Granny
Just Call Granny wants to provide resources to grandparents like support groups, kinship groups, educational and community agencies.

Get In Touch
Contact Information
We are here to listen, help and be your village.

Phone Number
276-734-3331

Facebook
Just Call Granny Ministry

For I am the Lord, your God, who takes hold of your right hand and says to you, "Do not fear. I will help you!"
Isaiah 41:13

Just Call Granny

Our Mission
Just Call Granny provides caring, trained volunteers who offer encouragement and resources to Martinsville and Henry County Grandfamilies.

Josh Blubaugh discussed the new Vision and Mission Statements.



Proposed City Vision & Mission Statements

Strategic Planning and Organizational Development



Staff Retreat

- Department Directors and Senior Executives engaged in a two-day staff retreat.
- The team developed mission and vision statements for the Council to review and approve.
- Staff developed statements using industry best practices and worked in small groups.

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Vision Statements

Qualities of a Vision Statement:

1. People First
2. Inclusion, Diversity, Equality
3. Health and Well-Being of the Community
4. Strategic Foresight and Future Shaping
5. Green Economy—Sustainability and Climate Change
6. Innovative, Smart, and Digital Cities
7. Prosperous Economy and International Recognition

- Martinsville is a vibrant city on the leading edge of modernization and technology, providing affordable services, exemplary education and career development, quality of life, and natural beauty. Defined by opportunity and inclusiveness, we have built a community where prosperity and a simplistic lifestyle are attainable for all citizens.
- Martinsville is a vibrant and transformative city centrally located in the foothills of the Blue Ridge Mountains, where friendliness, affordability, and high quality of life are accessible to everyone. We respect our history and are optimistic for our future, ensuring our community is a sustainable place to live, visit, and grow.
- We see Martinsville as a vibrant and inclusive place that is defined by its multi-generational amenities, safe neighborhoods, quality housing, and its fiscally sustainable approach to community development.



City of Martinsville

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Mission Statements

A mission defines the city's purpose. It states what we hope to accomplish in the present to achieve the vision for the future.

- The City of Martinsville supports continuous innovation and financial stability, providing high-quality services to our citizens.
- We aim to cultivate a thriving community where everyone is motivated to excel through service above self, a commitment to democratic values, and where every change propels us forward.
- The mission of the City of Martinsville is to promote economic and cultural development to ensure a vibrant and accepting community. Ensure a high level of public safety by maintaining a modern emergency services organization. Support community development and engagement, and ensure the government operates with sound fiscal policies.

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What's Next?

How does the vision and mission statements help with strategic planning and organizational development?

- The guiding framework for decision-making and provides a clear and shared direction.
- Focus on strategic priorities, highlighting key areas such as community engagement and innovation.
- It can serve as a basis for setting specific and measurable objectives to track our progress and performance (to achieve the outlined vision).
- It enhances our organizational identity by articulating the organization's character and aspirations that foster a strong sense of purpose.
- Attract and retain talent by sharing the organization's values and reinforcing a sense of purpose.
- Can strengthen community relations by committing to inclusivity, public safety, or other values listed in the statements.

Next Steps

- Once approved, the mission and vision statements will be used to facilitate ongoing efforts in developing the city's strategic plan.

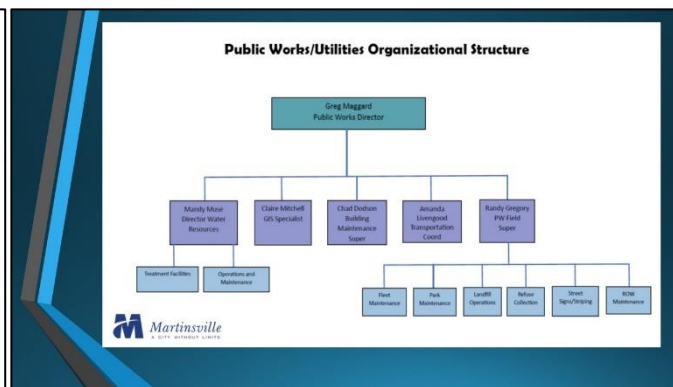


Public Works Director Greg Maggard provided a PowerPoint and update on the Public Works department

PUBLIC WORKS AND WATER RESOURCES



M Martinsville
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Right of Way Maintenance




324 Lane Miles of Right of Way to Maintain	Mowing all Shoulders	Tree Trimming and Removal
Beautification	Continual Street Sweeping	Fall Leaf Clean Up
Snow Removal	Stormwater Maintenance	13 Full-Time Employees

Street Signs and Striping



- Provide Traffic Control for all Road Closures within City Limits
- Maintain Over 15,000 Roadway Signs
- Manage Roadway Striping Procedures and Projects
- 3 Full-Time Employees

Refuse Collection



 SERVICE OVER 1550 CUSTOMERS WEEKLY	 OPERATE 4 COLLECTION TRUCKS	 MANAGE OVER 100 DUMPSTER ACCOUNTS
 8 FULL-TIME EMPLOYEES		

Park Maintenance



- Maintain 10 Municipal Parks and Hooker Field
- Conduct Monthly Safety Inspections on Equipment
- Administration of the Park Rental Program
- 3 Full-Time Employees

Fleet Maintenance



- 158 Light Trucks and Cars Maintained (including Police)
- Maintain 32 School Busses
- Provide Heavy Equipment Maintenance to Over 40 Pieces
- Maintain 4 Fire Trucks
- Provide Backup Snow Removal
- 8 Full-Time Employees

Mandy Muse provided a PowerPoint and update on Water Resources.

Water Resources Department

Martinsville's Water Resources Department is responsible for the operation and maintenance of all facilities associated with providing water and wastewater service to the entire City of Martinsville and some adjacent areas in Henry County.

Facilities include the reservoir and dam, treatment plants, finished water storage tanks, water distribution, and wastewater collection systems. Each of these facilities must maintain regulatory compliance with Federal & State Agencies (EPA, DCR, USACE, VDH-ODW, and DEQ) to ensure the health and safety of our citizens, wildlife, and environment.



Beaver Creek Reservoir

With a 1.3-billion-gallon capacity, Beaver Creek Reservoir serves as the City of Martinsville's primary drinking water source.

1954

The 175-acre lake also provides a recreational area for picnicking, fishing, and boating activities.

Annual and day passes are available for boat owners, and kayaks and canoes can be rented at the facility.

Four part-time Lake Wardens maintain security and regulate recreational activities seven days a week, from 7 am until 6 pm.



Water Filtration Plant

An average of 2.3 million gallons is produced daily to meet customer demand.

1948

Raw water is pumped from the reservoir to Martinsville's Water Filtration Plant, which has the capacity to treat up to 7.5 million gallons per day.

Water is settled, filtered, and disinfected to ensure that safe, healthy drinking water is distributed to our customers.

A team of four Operators, one Lab Technician, and a Plant Manager are committed to maintaining compliance with the EPA and VDH-ODW's regulations.



Water Distribution System

Water Resources maintains 7 water tanks. Six tanks are in use and the remaining tank could be brought online for additional storage capacity if needed.

Each water tank is cleaned and inspected every 3 years and painted in 15-year intervals.

These tanks allow water to be fed by gravity through 120 miles of distribution lines without the need for booster pump stations.

The department maintains approximately 7,500 metered service connections.



Water Distribution & Sewer Collection Maintenance

- The Water & Sewer Maintenance Coordinator oversees 3 crews consisting of 13 employees.
- Crews perform planned and emergency maintenance and construction such as:
 - Completing water line improvement projects.
 - Constructing new water and sewer taps.
 - Jetting sewer lines to clear blockages.
 - Performing camera inspections of sewer lines to determine the cause of issues.
 - Treating sewer lines with solvents to maintain flows.
 - Repairing water mains and sewer line breaks.
 - Repairing manholes.
 - Replacing damaged meter boxes.
 - Maintaining all water & sewer right-of-ways.
 - Installing & replacing large water meters with confined space entry.
 - Investigating sewer inflow & infiltration.
- An On-Call crew is available nights, weekends, and holidays to respond to emergencies promptly.



Sewer Collection System

- Approximately 140 miles of sewer collector and interceptor lines gather used water from homes and businesses within Martinsville and Henry County.
- Small collector lines dump into much larger sewer interceptors that convey the flow to the wastewater treatment plant.
- Maintenance & repairs of collector lines and manholes are completed in-house.
- Work performed on interceptors must be contracted out due to the size and depth of the lines.
- The Jones Creek Interceptor project is currently underway. The principal work performed under this contract is the replacement of 5,200 linear feet of sewer line, including 23 new manholes.



Wastewater Treatment Plant

Wastewater flows from Martinsville and Henry County are conveyed to this 8 MGD extended aeration-activated sludge treatment facility.



1965



A dedicated staff of 9 Operators, a Lab Manager, a Plant Manager, and a Solids Handling Coordinator provide coverage at the facility 24 hours a day.

A delicate biological balance must be maintained for microorganisms to facilitate adequate wastewater treatment. When this process is properly combined with sedimentation, disinfection, and dichlorination, Martinsville is able to maintain NPDES permit compliance.

A Plant Maintenance Crew is based out of this facility and consists of a Maintenance Supervisor, Electrical Technician, and 5 Plant Mechanics. Together they work to complete preventative and emergency repairs at both treatment facilities.





The Smith River is Martinsville's effluent flows' receiving body of water. It is our duty to discharge clean water into the streams that many people swim, fish, and play in daily. We must also remember that our neighbors downstream rely on the Smith River as their source of drinking water.

As such,
the cycle continues.

City Council Executive Session began at 6:00 PM. In accordance with the Code of Virginia, Title 2.2 Chapter 37, Freedom of Information Act to discuss the following: (A) 2.2-3711.A.1: Discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, concerning Boards and Commissions update and Appointments/Re-Appointments, (B) 2.2-3711.A.3: Discussion or consideration of the acquisition of real property for a public purpose or disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, concerning a Contract Amendment for "I Won't Stop Family, LLC" Lease, and (C) 2.2-3711A.7: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where consultation in an open meeting would adversely affect the City's negotiation or litigating posture concerning Henry County PSA. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the meeting. A motion was made by Council Member Lawson; seconded by Council Member Pearson with the following 5-0 recorded vote in favor to return to Open Session: Council Member Lawson, aye; Mayor Jones, aye; Council Member Mitchell, aye; Vice Mayor Rawls, aye; and Council Member Pearson, aye. No action was taken out of Closed Session.

March 26, 2024 Council Meeting

Regular Session began at 7:00 PM with additional attendees including Clerk of Council Karen Roberts, Finance Director Mandy McGhee, Assistant Finance Director Crystal Ferguson, and Police Chief Rob Fincher.

Call to Order – Mayor Jones welcomed everyone to the meeting, pointing out that agendas could be found in the back of the room and on the City’s website.

Pledge to the American Flag by Council Member Pearson. Invocation by Council Member Lawson

Proclamations and Presentations – Council Member Lawson read the Proclamation honoring Marie Smith Craig who was turning 100 years young. The proclamation will be mailed to Ms. Craig and her family.



PROCLAMATION

MARIE SMITH CRAIG

March 26, 2024

WHEREAS, Marie Smith Craig was born on March 26, 1924, in Franklin County, Virginia to Clara Fralin Smith and James Thomas Smith who lived in the family’s ancestral home, Smith Mountain Lake; and

WHEREAS, Mrs. Craig is a true Southern lady who dearly loves her family and church and is known for her warmth, kindness and generosity; and

WHEREAS, She graduated from Rocky Mount High School in 1942 and moved to Martinsville, Virginia where she was employed by E.I. Dupont, working for 15 years in the P.T. Lab; and

WHEREAS, Marie Smith Craig met and married her beloved husband Leonard Lee Craig to whom she has been married for more than 70 wonderful years; and

WHEREAS, Together Marie and Leonard had two very loved children, Michael Lee Craig and Susan Marie Craig Midkiff as well as were blessed by two grandchildren, Michael Adam Midkiff and Matthew Craig Midkiff; and

WHEREAS, Mrs. Craig is a lifelong member of Wesley Memorial Baptist Church of Martinsville, VA serving on the Altar Guild, the Young at Hearts Fellowship Group and the Lester-Thore Sunday school Class; and

WHEREAS, Marie Smith Craig volunteered her service at the former Memorial Hospital of Martinsville and Henry County, at the information desk for 17 years, highlighted by serving on the board of the Ladies Auxiliary. |

NOW THEREFORE, I, LC Jones, Mayor of the City of Martinsville, Virginia, do hereby proclaim our thanks and appreciation for the 100 years of dedicated service of Marie Smith Craig to her family and this community.

LC Jones, Mayor

Council Member Pearson provided background, sharing that she is a member of the Garden Club. Being a Bee City is important as bees are essential to our food supply, but many species of bees are becoming extinct. Pearson read the Proclamation recognizing April 2024 as Bee City Month.



PROCLAMATION

RECOGNIZING THE MONTH OF APRIL, 2024 AS MARTINSVILLE'S OBSERVANCE OF BEE CITY MONTH

WHEREAS, pollinators such as thousands of species of bees are essential partners in producing much of our food supply; and

WHEREAS, pollinators provide significant environmental benefits that are necessary for maintaining healthy, diverse ecosystems in towns and cities; and

WHEREAS, pollinators play a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities; and

WHEREAS, the City of Martinsville manages parks, public landscaping, and other public lands that may include greenways and wildlife habitats; and

WHEREAS, the City of Martinsville encourages all property owners, developers, and residents to promote wise conservation stewardship, including the protection of pollinators and the maintenance of their habitats;

NOW, THEREFORE, I, LC Jones, Mayor of the City of Martinsville, on this 28th day of March 2023, hereby proclaims the month of April 2024 as Martinsville's observance of
Martinsville's Bee City Month

And, as the City of Martinsville is an affiliate of **Bee City USA®**, all citizens are urged to recognize this observance.

LC Jones, Mayor



Consent Agenda – City Manager Aretha Ferrell-Benavides shared that the Boards and Commissions were discussed, but no action will be taken on that tonight. Ferrell-Benavides detailed the reallocation request, the National Fitness Campaign grant, and the amended lease agreement for the I Won't Stop Family lease for the Armory building. Lawson made a motion to approve the consent agenda items; Mitchell seconded the motion with all Council voting in favor.

Regular Agenda or new business: Health Benefits Update – Human Resources Director Travis Hodge provided a PowerPoint update on what changes would be expected in the City's health benefits for the fiscal year 2024/25. Council Member Lawson asked if the school employees would be front-loaded as usual or if they would be paid out in lump sums. Hodge explained that the City had a larger turnover of staff than the schools. Mayor Jones explained that the school employees are under an employment contract.

Communications from Visitors / Business from the Floor – No one approached the podium.

Comments by Members of City Council – Council Member Mitchell said their hearts go out to the people of Baltimore after today's tragic bridge collapse. Council Member Pearson wished everyone a Happy Easter. The spring race is April 5, 6 and 7; the race is a valuable economic resource. Council Member Lawson shared details about Hazardous Waste Day on April 16.

March 26, 2024 Council Meeting

Information about allowed items will be listed online. March 29 the flags will be out Uptown for National Vietnam War Veteran Day. May 2 is National Day of Prayer and there is a community event that day. Grant opportunities are available for small businesses; that information will be added to the city website. It's race weekend so please welcome visitors to the community; Martinsville is known for its hospitality. Lawson requested Richard Phipps, the new Deputy Clerk of Council be introduced. Mayor Jones asked PIO Kendall Davis to speak; Kendall will be putting out a casting call for a 30-day fitness challenge and the entire community is invited to participate. The casting call is for a Martinsville edition of Biggest Loser that will include trainers from local gyms and prizes. Events will be held weekly until the end of the competition to include biking, meal prep and to educate the public on a healthier lifestyle. June 1 will be a major celebration to end the initiative and will include competitions. Mayor Jones reiterated their prayers are with the people in Baltimore and a reminder that Martinsville could at any time face a big catastrophe. Jones asked Council for approval to give City employees Friday off for Easter. Council Member Lawson made a motion to give city employees the day off on Friday, Council Member Pearson seconded the motion with all Members voting in favor.

City Manager Aretha Ferrell-Benavides explained that Karen Roberts, Clerk of Council has served as Clerk for many years, the City Charter has allowed the City Manager to become the Clerk of Council, so she has hired Deputy Clerk Richard Phipps who is in training; Ferrell-Benavides shared some of Phipp's experience and background including parks and recreation.

Police Chief Rob Fincher warned residents about an increase in fraud cases in Martinsville recently and how to protect themselves. Ferrell-Benavides encouraged Council and citizens to check the email address to ensure it's the actual person sending the emailing. City employees have been trained in recognizing fraud.

Fraud Warning

- Law Enforcement will never ask you to transfer funds or send any form of payment.
- Never give gift card information to anyone by phone, text, or email.
- If you receive an email or a text that contains a phone number for you to call for "security issues," do not call that number. Rather, look up the number from other sources and call that number for verification.
- Do not open attachments or respond to unsolicited emails or text messages.



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City of Martinsville

Monthly Financial Update – Finance Director Mandy McGhee provided an overview of the

March 26, 2024 Council Meeting
Monthly Financial Report. City Manager Aretha Ferrell-Benavides said its budget season and they are working to put together the FY24-25 budget. McGhee and her team are working to incorporate budget information in a more user-friendly document.



GENERAL FUND REVENUES
as of February 29, 2024

REVENUE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024
GENERAL PROPERTY TAXES	(10,453,900)	(7,253,967)	(3,199,933)	69.4%
OTHER LOCAL TAXES	(7,000,358)	(3,586,273)	(3,414,079)	51.2%
PERMITS FEES & LICENSES	(855,100)	(552,566)	(302,534)	64.5%
FINES & FORFEITURES	(87,500)	(37,853)	(49,647)	43.3%
REVENUE FROM USE OF MON	(1,364,677)	(578,497)	(786,180)	42.4%
CHARGES FOR SERVICES	(117,824)	(81,051)	(36,773)	51.8%
RECOVERED COSTS	(2,418,027)	(1,442,127)	(975,900)	67.5%
CATEGORICAL FEDERAL	(125,971)	(922,708)	797,138	794.8%
CATEGORICAL OTHER STATE	(5,869,434)	(8,062,787)	(2,806,647)	52.2%
CATEGORICAL SHARED EXPE	(4,431,754)	(2,795,093)	(1,636,660)	65.1%
GRANTS STATE	(171,308)	(71,550)	(99,758)	41.2%
MISCELLANEOUS	(560,607)	(498,080)	(62,527)	78.3%
NON CATEGORICAL AID STA	(642,428)	(887,434)	45,006	107.0%
PRIVATE GRANT	(30,000)	(30,000)	-	100.0%
CONTRIBUTION FROM FUND	(2,545,566)	(2,545,566)	-	100.0%
ARPA 2023 FUNDS	(3,000)	(3,911)	911	130.4%
NONCATEGORICAL FEDERAL	-	(398)	398	0.0%
TRANSFERS FROM MEALS TAX FUND	(1,035,000)	(872,500)	(162,500)	84.3%
	(17,441,734)	(23,141,733)	(22,399,981)	67.6%

GENERAL FUND EXPENSES
as of February 29, 2024

	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Sum of % of Budget Used YTD FY 2024
SALARY & BENEFITS	22,327,587	13,167,090	8,659,997	59.2%
CONTRACT & PROFESSIONAL SERVICES	1,941,715	1,028,430	640,942	53.0%
OTHER	985,862	1,327,756	(340,894)	134.7%
SUPPLIES	1,112,224	469,757	642,467	42.2%
TRANSFERS TO FUNDS	5,942,037	4,156,978	1,785,059	70.0%
REPAIRS AND MAINTENANCE	660,612	409,746	250,866	62.0%
UTILITIES	1,302,927	808,309	494,618	62.0%
NONCAPITAL EQUIPMENT	58,745	7,720	51,025	13.1%
SOFTWARE/MAINTENANCE	348,346	272,135	76,211	78.2%
CONTRIB TO LOCAL ORGANI	2,045,328	779,995	1,265,333	38.1%
CHILDREN'S SERVICES ACT	700,000	682,369	17,631	97.5%
ADVERTISING	46,800	19,688	27,112	42.0%
POSTAL SERVICES	96,281	71,722	24,559	75.3%
TRAVEL	168,476	104,947	63,529	62.3%
DUES	18,124	11,249	7,875	58.8%
EXPENSE REDUCTION PLAN	(685,174)	-	(685,174)	0.0%
LEASE/RENTAL	826,419	390,421	435,998	47.2%
FUEL	244,825	170,154	74,671	69.5%
	37,541,734	23,879,105	13,637,347	64.4%



Sales Tax Allocation Historical Summaries
as of February 29, 2024

Collection Month	Received Month	FY 2021	FY 2022	FY 2023	FY 2024
JULY	AUGUST	(186,141)	(238,214)	(194,758)	(232,006)
AUGUST	SEPTEMBER	(182,103)	(226,075)	(216,649)	(221,446)
SEPTEMBER	OCTOBER	(173,850)	(194,699)	(198,619)	(207,147)
OCTOBER	NOVEMBER	(188,969)	(197,221)	(206,221)	(327,147)
NOVEMBER	DECEMBER	(185,213)	(220,815)	(204,904)	(210,951)
DECEMBER	JANUARY	(175,624)	(234,554)	(209,599)	(220,310)
JANUARY	FEBRUARY	(244,008)	(285,365)	(270,169)	(257,286)
FEBRUARY	MARCH	(180,551)	(315,897)	(166,240)	-
MARCH	APRIL	(181,005)	(198,955)	(198,010)	-
APRIL	MAY	(237,515)	(240,882)	(220,359)	-
MAY	JUNE	(202,601)	(208,782)	(197,098)	-
JUNE	JULY	(207,537)	(202,601)	(211,633)	-
Grand Total		(2,345,116)	(2,764,058)	(2,494,349)	(1,656,293)



MEALS TAX TREND
as of February 29, 2024

Collection Month	2021	2022	2023	2024
JULY	(189,717)	(201,034)	(193,247)	(243,982)
AUGUST	(277,786)	(182,672)	(202,637)	(238,994)
SEPTEMBER	(181,002)	(197,436)	(224,893)	(230,802)
OCTOBER	(181,344)	(186,517)	(223,057)	(255,427)
NOVEMBER	(273,000)	(188,779)	(225,329)	(237,240)
DECEMBER	(158,387)	(185,855)	(238,476)	(238,717)
JANUARY	(182,146)	(194,987)	(244,221)	(248,938)
FEBRUARY	(246,088)	(174,307)	(212,362)	(237,248)
MARCH	(253,266)	(182,955)	(225,272)	-
APRIL	(218,481)	(201,758)	(268,642)	-
MAY	(254,078)	(223,844)	(247,602)	-
JUNE	(187,929)	(210,572)	(257,993)	-
Grand Total	(2,163,681)	(2,340,489.96)	(2,754,879.31)	(1,890,221.77)

Refuse Enterprise Fund

REVENUE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024
CHARGES FOR SERVICES	(1,508,209)	(1,303,367)	(746,711)	63.2%
CONTRIBUTION FROM FUND BALANCE	(628,504)	-	(628,504)	0.0%
MISCELLANEOUS	(13,408)	(4,351)	(15,140)	32.2%
RECOVERED COSTS	-	(700)	700	0.0%
REVENUE FROM USE OF MONETARY	(15,000)	(129,259)	(21,241)	81.3%
REVENUE TOTAL	(1,546,711)	(1,437,627)	(1,391,855)	60%

EXPENSE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024
SALARY & BENEFITS	693,680	385,487	298,193	56.3%
CONTRACT & PROFESSIONAL SERVICES	81,500	65,888	15,612	80.8%
REPAIRS AND MAINTENANCE	97,800	71,641	26,159	71.7%
SUPPLIES	9,912	4,342	5,570	43.8%
UTILITIES	80,000	71,188	8,812	71.3%
DEBT SERVICE	52,500	52,500	-	100.0%
DIPLOMA	500,000	229,897	270,103	56.0%
OTHER	541,487	542,301	(15,814)	100.0%
TRANSFER TO GENERAL FUND	800,000	225,000	575,000	75.0%
TRANSFER TO CAPITAL RESERVE	50,000	-	50,000	0.0%
FUEL	6,000	38,000	32,000	54.9%
LEASE/RENTAL	3,500	800	2,700	22.9%
DEPRECIATION	20,000	-	20,000	0.0%
EXPENSE TOTAL	2,809,184	1,278,885	910,388	41.9%

MINet Enterprise Fund <table><tr><th colspan="5">MINet ENTERPRISE FUND</th></tr><tr><th colspan="5">Revenue and Expenses As of February 26, 2024</th></tr><tr><th>REVENUE CATEGORY</th><th>ADOPTED BUDGET</th><th>FY 2024 YTD ACTUAL</th><th>FY 2024 AVAILABLE BUDGET</th><th>Budget Used YTD FY 2024</th></tr><tr><td>CHARGES FOR SERVICES</td><td>(1,473,008)</td><td>(890,451)</td><td>(516,598)</td><td>63.9%</td></tr><tr><td>RECOVERED COSTS</td><td>(66,001)</td><td>(647,596)</td><td>(56,897)</td><td>98.0%</td></tr><tr><td>REVENUE FROM USE OF MONEY/PROP</td><td>(2,555)</td><td>(1,796)</td><td>1,366</td><td>65.7%</td></tr><tr><td>REVENUE TOTAL</td><td>(2,021,651)</td><td>(1,499,843)</td><td>(1,072,131)</td><td>75%</td></tr><tr><th>EXPENSE CATEGORY</th><th>ADOPTED BUDGET</th><th>FY 2024 YTD ACTUAL</th><th>FY 2024 AVAILABLE BUDGET</th><th>Budget Used YTD FY 2024</th></tr><tr><td>SALARY & BENEFITS</td><td>997,473</td><td>288,372</td><td>211,351</td><td>64.7%</td></tr><tr><td>CONTRACT & PROFESSIONAL SERVICES</td><td>295,000</td><td>186,517</td><td>196,483</td><td>66.9%</td></tr><tr><td>REPAIRS AND MAINTENANCE</td><td>173,000</td><td>51,987</td><td>121,013</td><td>30.3%</td></tr><tr><td>SUPPLIES</td><td>8,600</td><td>2,274</td><td>(1,424)</td><td>184.7%</td></tr><tr><td>UTILITIES</td><td>250,000</td><td>185,122</td><td>66,778</td><td>76.2%</td></tr><tr><td>OTHER</td><td>400,071</td><td>298,600</td><td>343,271</td><td>62.0%</td></tr><tr><td>TRANSFER TO GENERAL FUND</td><td>300,000</td><td>75,400</td><td>25,000</td><td>75.0%</td></tr><tr><td>SOFTWARE/MAINTENANCE</td><td>7,000</td><td>4,990</td><td>(1,980)</td><td>128.4%</td></tr><tr><td>PHYSICAL PLANT EXPANSION & EQUIPMENT</td><td>152,657</td><td>65,566</td><td>83,089</td><td>65.8%</td></tr><tr><td>ADVERTISING</td><td>3,000</td><td>-</td><td>3,000</td><td>0.0%</td></tr><tr><td>POSTAL SERVICES</td><td>2,710</td><td>2,061</td><td>189</td><td>91.4%</td></tr><tr><td>LEASE/RENTAL</td><td>1,500</td><td>675</td><td>825</td><td>45.0%</td></tr><tr><td>TRAVEL</td><td>3,000</td><td>1,711</td><td>1,289</td><td>57.0%</td></tr><tr><td>DUES</td><td>2,500</td><td>2,050</td><td>450</td><td>82.0%</td></tr><tr><td>FUEL</td><td>7,500</td><td>4,137</td><td>1,417</td><td>76.7%</td></tr><tr><td>NONCAPITAL EQUIPMENT</td><td>2,500</td><td>4,256</td><td>(1,756)</td><td>170.2%</td></tr><tr><td>EXPENSE TOTAL</td><td>2,021,651</td><td>1,718,804</td><td>778,647</td><td>61%</td></tr></table>	MINet ENTERPRISE FUND					Revenue and Expenses As of February 26, 2024					REVENUE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024	CHARGES FOR SERVICES	(1,473,008)	(890,451)	(516,598)	63.9%	RECOVERED COSTS	(66,001)	(647,596)	(56,897)	98.0%	REVENUE FROM USE OF MONEY/PROP	(2,555)	(1,796)	1,366	65.7%	REVENUE TOTAL	(2,021,651)	(1,499,843)	(1,072,131)	75%	EXPENSE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024	SALARY & BENEFITS	997,473	288,372	211,351	64.7%	CONTRACT & PROFESSIONAL SERVICES	295,000	186,517	196,483	66.9%	REPAIRS AND MAINTENANCE	173,000	51,987	121,013	30.3%	SUPPLIES	8,600	2,274	(1,424)	184.7%	UTILITIES	250,000	185,122	66,778	76.2%	OTHER	400,071	298,600	343,271	62.0%	TRANSFER TO GENERAL FUND	300,000	75,400	25,000	75.0%	SOFTWARE/MAINTENANCE	7,000	4,990	(1,980)	128.4%	PHYSICAL PLANT EXPANSION & EQUIPMENT	152,657	65,566	83,089	65.8%	ADVERTISING	3,000	-	3,000	0.0%	POSTAL SERVICES	2,710	2,061	189	91.4%	LEASE/RENTAL	1,500	675	825	45.0%	TRAVEL	3,000	1,711	1,289	57.0%	DUES	2,500	2,050	450	82.0%	FUEL	7,500	4,137	1,417	76.7%	NONCAPITAL EQUIPMENT	2,500	4,256	(1,756)	170.2%	EXPENSE TOTAL	2,021,651	1,718,804	778,647	61%	Water Enterprise Fund <table><tr><th colspan="5">WATER ENTERPRISE FUND</th></tr><tr><th colspan="5">Revenue and Expenses As of February 26, 2024</th></tr><tr><th>REVENUE 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BENEFITS</td><td>1,474,306</td><td>771,741</td><td>692,641</td><td>53.1%</td></tr><tr><td>UTILITIES</td><td>176,764</td><td>158,864</td><td>17,900</td><td>78.4%</td></tr><tr><td>SUPPLIES</td><td>90,440</td><td>293,111</td><td>76,155</td><td>75.0%</td></tr><tr><td>CONTRACT & PROFESSIONAL SERVICES</td><td>163,300</td><td>581,215</td><td>(168,485)</td><td>346.4%</td></tr><tr><td>SOFTWARE/MAINTENANCE</td><td>23,500</td><td>25,712</td><td>600</td><td>85.2%</td></tr><tr><td>REPAIRS AND MAINTENANCE</td><td>681,200</td><td>25,573</td><td>144,800</td><td>23.7%</td></tr><tr><td>TRANSFER TO GENERAL FUND</td><td>250,000</td><td>587,500</td><td>42,500</td><td>75.0%</td></tr><tr><td>OTHER</td><td>348,481</td><td>365,765</td><td>326,699</td><td>70.9%</td></tr><tr><td>DEPRECIATION</td><td>650,000</td><td>-</td><td>650,000</td><td>0.0%</td></tr><tr><td>PHYSICAL PLANT EXPANSION & EQUIPMENT</td><td>893,512</td><td>103,611</td><td>696,312</td><td>11.0%</td></tr><tr><td>POSTAL SERVICES</td><td>400</td><td>100</td><td>300</td><td>25.0%</td></tr><tr><td>TRAVEL</td><td>4,700</td><td>2,800</td><td>1,900</td><td>61.9%</td></tr><tr><td>NONCAPITAL EQUIPMENT</td><td>15,000</td><td>1,400</td><td>13,600</td><td>9.3%</td></tr><tr><td>FUEL</td><td>13,000</td><td>13,400</td><td>8,600</td><td>62.8%</td></tr><tr><td>LEASE/RENTAL</td><td>3,250</td><td>3,400</td><td>1,400</td><td>49.4%</td></tr><tr><td>DUES</td><td>3,800</td><td>2,800</td><td>2,800</td><td>73.7%</td></tr><tr><td>DEEP SERVICE</td><td>20,000</td><td>26,000</td><td>(16,000)</td><td>130.0%</td></tr><tr><td>Grand Total</td><td>1,821,808</td><td>2,404,894</td><td>1,410,100</td><td>55%</td></tr></table>	WATER ENTERPRISE FUND					Revenue and Expenses As of February 26, 2024					REVENUE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024	CHARGES FOR SERVICES	(1,954,308)	(2,404,784)	(1,504,474)	62.0%	REVENUE FROM USE OF MONEY/PROP	(87,500)	(120,110)	(88,106)	69.0%	CONTRIBUTION FROM FUND BALANCE	50,000	50,000	50,000	100%	REVENUE TOTAL	(1,821,808)	(2,404,894)	(1,542,580)	54%	EXPENSE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024	SALARY & BENEFITS	1,474,306	771,741	692,641	53.1%	UTILITIES	176,764	158,864	17,900	78.4%	SUPPLIES	90,440	293,111	76,155	75.0%	CONTRACT & PROFESSIONAL SERVICES	163,300	581,215	(168,485)	346.4%	SOFTWARE/MAINTENANCE	23,500	25,712	600	85.2%	REPAIRS AND MAINTENANCE	681,200	25,573	144,800	23.7%	TRANSFER TO GENERAL FUND	250,000	587,500	42,500	75.0%	OTHER	348,481	365,765	326,699	70.9%	DEPRECIATION	650,000	-	650,000	0.0%	PHYSICAL PLANT EXPANSION & EQUIPMENT	893,512	103,611	696,312	11.0%	POSTAL SERVICES	400	100	300	25.0%	TRAVEL	4,700	2,800	1,900	61.9%	NONCAPITAL EQUIPMENT	15,000	1,400	13,600	9.3%	FUEL	13,000	13,400	8,600	62.8%	LEASE/RENTAL	3,250	3,400	1,400	49.4%	DUES	3,800	2,800	2,800	73.7%	DEEP SERVICE	20,000	26,000	(16,000)	130.0%	Grand Total	1,821,808	2,404,894	1,410,100	55%
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Sewer Enterprise Fund <table><tr><th colspan="5">SEWER ENTERPRISE FUND</th></tr><tr><th colspan="5">Revenue and Expenses As of February 26, 2024</th></tr><tr><th>REVENUE CATEGORY</th><th>ADOPTED BUDGET</th><th>FY 2024 YTD ACTUAL</th><th>FY 2024 AVAILABLE BUDGET</th><th>Budget Used YTD FY 2024</th></tr><tr><td>CHARGES FOR SERVICES</td><td>(4,830,500)</td><td>(3,106,707)</td><td>(2,718,713)</td><td>66.4%</td></tr><tr><td>REVENUE FROM USE OF MONEY/PROP</td><td>(6,517)</td><td>(15,400)</td><td>(6,908)</td><td>26.0%</td></tr><tr><td>CONTRIBUTION FROM FUND BALANCE</td><td>(2,067,900)</td><td>-</td><td>(2,067,900)</td><td>0.0%</td></tr><tr><td>MODERATORIOUS</td><td>-</td><td>(6,100)</td><td>9,100</td><td>0.0%</td></tr><tr><td>TOTAL CATEGORICAL FEDERAL</td><td>-</td><td>(1,847,375)</td><td>1,847,375</td><td>0.0%</td></tr><tr><td>Grand Total</td><td>(7,319,720)</td><td>(5,949,517)</td><td>(2,945,146)</td><td>75%</td></tr><tr><th>EXPENSE CATEGORY</th><th>ADOPTED BUDGET</th><th>FY 2024 YTD ACTUAL</th><th>FY 2024 AVAILABLE BUDGET</th><th>Budget Used YTD FY 2024</th></tr><tr><td>SALARY & BENEFITS</td><td>1,712,257</td><td>1,114,214</td><td>598,043</td><td>65.3%</td></tr><tr><td>UTILITIES</td><td>1,052,114</td><td>138,116</td><td>677,999</td><td>51.0%</td></tr><tr><td>SUPPLIES</td><td>94,900</td><td>261,271</td><td>86,100</td><td>74.7%</td></tr><tr><td>CONTRACT & PROFESSIONAL SERVICES</td><td>139,000</td><td>271,170</td><td>(107,490)</td><td>122.4%</td></tr><tr><td>SOFTWARE/MAINTENANCE</td><td>4,500</td><td>423</td><td>4,077</td><td>9.4%</td></tr><tr><td>REPAIRS AND MAINTENANCE</td><td>2,867,161</td><td>306,106</td><td>101,111</td><td>44.0%</td></tr><tr><td>OTHER</td><td>2,800,000</td><td>2,764,000</td><td>(1,873,000)</td><td>88.0%</td></tr><tr><td>DEPRECIATION</td><td>750,000</td><td>-</td><td>750,000</td><td>0.0%</td></tr><tr><td>FUEL</td><td>22,000</td><td>11,054</td><td>8,946</td><td>68.4%</td></tr><tr><td>POSTAL SERVICES</td><td>200</td><td>77</td><td>123</td><td>38.5%</td></tr><tr><td>LEASE/RENTAL</td><td>2,700</td><td>2,700</td><td>0.00</td><td>0.0%</td></tr><tr><td>TRAVEL</td><td>6,500</td><td>1,742</td><td>4,758</td><td>26.8%</td></tr><tr><td>DUES</td><td>6,275</td><td>4,506</td><td>1,689</td><td>73.1%</td></tr><tr><td>NONCAPITAL EQUIPMENT</td><td>16,000</td><td>2,930</td><td>11,070</td><td>18.3%</td></tr><tr><td>Grand Total</td><td>7,319,720</td><td>4,915,907</td><td>(2,416,316)</td><td>65%</td></tr></table>	SEWER ENTERPRISE FUND					Revenue and Expenses As of February 26, 2024					REVENUE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024	CHARGES FOR SERVICES	(4,830,500)	(3,106,707)	(2,718,713)	66.4%	REVENUE FROM USE OF MONEY/PROP	(6,517)	(15,400)	(6,908)	26.0%	CONTRIBUTION FROM FUND BALANCE	(2,067,900)	-	(2,067,900)	0.0%	MODERATORIOUS	-	(6,100)	9,100	0.0%	TOTAL CATEGORICAL FEDERAL	-	(1,847,375)	1,847,375	0.0%	Grand Total	(7,319,720)	(5,949,517)	(2,945,146)	75%	EXPENSE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024	SALARY & BENEFITS	1,712,257	1,114,214	598,043	65.3%	UTILITIES	1,052,114	138,116	677,999	51.0%	SUPPLIES	94,900	261,271	86,100	74.7%	CONTRACT & PROFESSIONAL SERVICES	139,000	271,170	(107,490)	122.4%	SOFTWARE/MAINTENANCE	4,500	423	4,077	9.4%	REPAIRS AND MAINTENANCE	2,867,161	306,106	101,111	44.0%	OTHER	2,800,000	2,764,000	(1,873,000)	88.0%	DEPRECIATION	750,000	-	750,000	0.0%	FUEL	22,000	11,054	8,946	68.4%	POSTAL SERVICES	200	77	123	38.5%	LEASE/RENTAL	2,700	2,700	0.00	0.0%	TRAVEL	6,500	1,742	4,758	26.8%	DUES	6,275	4,506	1,689	73.1%	NONCAPITAL EQUIPMENT	16,000	2,930	11,070	18.3%	Grand Total	7,319,720	4,915,907	(2,416,316)	65%	Electric Enterprise Fund <table><tr><th colspan="5">ELECTRIC ENTERPRISE FUND</th></tr><tr><th colspan="5">Revenue and Expenses As of February 26, 2024</th></tr><tr><th>REVENUE CATEGORY</th><th>ADOPTED BUDGET</th><th>FY 2024 YTD ACTUAL</th><th>FY 2024 AVAILABLE BUDGET</th><th>Budget Used YTD FY 2024</th></tr><tr><td>CHARGES FOR SERVICES</td><td>(1,849,100)</td><td>(1,490,900)</td><td>(1,446,911)</td><td>64.8%</td></tr><tr><td>REVENUE FROM USE OF MONEY/PROP</td><td>(71,000)</td><td>(136,488)</td><td>(65,405)</td><td>66.4%</td></tr><tr><td>MODERATORIOUS</td><td>(11,500)</td><td>(89,900)</td><td>36,400</td><td>39.1%</td></tr><tr><td>ELECTRIC - RECOVERED COSTS</td><td>-</td><td>514,107</td><td>11,157</td><td>6.4%</td></tr><tr><td>DEPRECIATION/OFFSET</td><td>(600,000)</td><td>-</td><td>(600,000)</td><td>0.0%</td></tr><tr><td>REVENUE TOTAL</td><td>(2,431,600)</td><td>(1,403,081)</td><td>(1,965,759)</td><td>60%</td></tr><tr><th>EXPENSE CATEGORY</th><th>ADOPTED BUDGET</th><th>FY 2024 YTD ACTUAL</th><th>FY 2024 AVAILABLE BUDGET</th><th>Budget Used YTD FY 2024</th></tr><tr><td>SALARY & BENEFITS</td><td>2,000,000</td><td>1,246,967</td><td>753,033</td><td>62.0%</td></tr><tr><td>POSTAGE/PRINTING</td><td>(25,000,000)</td><td>5,144,940</td><td>8,300,424</td><td>24.5%</td></tr><tr><td>UTILITIES</td><td>47,270</td><td>45,475</td><td>21,794</td><td>67.2%</td></tr><tr><td>SUPPLIES</td><td>170,400</td><td>70,188</td><td>70,188</td><td>52.8%</td></tr><tr><td>CONTRACT & PROFESSIONAL SERVICES</td><td>475,000</td><td>136,747</td><td>238,253</td><td>37.2%</td></tr><tr><td>SOFTWARE/MAINTENANCE</td><td>40,000</td><td>20,000</td><td>20,000</td><td>50.0%</td></tr><tr><td>REPAIRS AND MAINTENANCE</td><td>543,100</td><td>107,222</td><td>35,948</td><td>75.9%</td></tr><tr><td>OTHER</td><td>960,100</td><td>596,000</td><td>195,100</td><td>79.0%</td></tr><tr><td>DEPRECIATION</td><td>600,000</td><td>-</td><td>600,000</td><td>0.0%</td></tr><tr><td>PHYSICAL PLANT EXPANSION & EQUIPMENT</td><td>800,000</td><td>17,841</td><td>782,159</td><td>2.1%</td></tr><tr><td>POSTAL SERVICES</td><td>200</td><td>100</td><td>100</td><td>50.0%</td></tr><tr><td>TRAVEL</td><td>15,000</td><td>4,340</td><td>10,660</td><td>29.0%</td></tr><tr><td>DUES</td><td>1,000</td><td>1,070</td><td>1,070</td><td>100.0%</td></tr><tr><td>NONCAPITAL EQUIPMENT</td><td>16,000</td><td>4,400</td><td>10,600</td><td>38.8%</td></tr><tr><td>FUEL</td><td>32,000</td><td>22,000</td><td>5,000</td><td>60.0%</td></tr><tr><td>LEASE/RENTAL</td><td>1,000</td><td>800</td><td>2,000</td><td>20.0%</td></tr><tr><td>CONTRIBUTION TO FUND BALANCE</td><td>899,700</td><td>-</td><td>899,700</td><td>0.0%</td></tr><tr><td>DEEP SERVICE</td><td>300,000</td><td>300,000</td><td>0.00</td><td>100.0%</td></tr><tr><td>Grand Total</td><td>2,431,600</td><td>1,246,967</td><td>1,246,967</td><td>50%</td></tr></table>	ELECTRIC ENTERPRISE FUND					Revenue and Expenses As of February 26, 2024					REVENUE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024	CHARGES FOR SERVICES	(1,849,100)	(1,490,900)	(1,446,911)	64.8%	REVENUE FROM USE OF MONEY/PROP	(71,000)	(136,488)	(65,405)	66.4%	MODERATORIOUS	(11,500)	(89,900)	36,400	39.1%	ELECTRIC - RECOVERED COSTS	-	514,107	11,157	6.4%	DEPRECIATION/OFFSET	(600,000)	-	(600,000)	0.0%	REVENUE TOTAL	(2,431,600)	(1,403,081)	(1,965,759)	60%	EXPENSE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024	SALARY & BENEFITS	2,000,000	1,246,967	753,033	62.0%	POSTAGE/PRINTING	(25,000,000)	5,144,940	8,300,424	24.5%	UTILITIES	47,270	45,475	21,794	67.2%	SUPPLIES	170,400	70,188	70,188	52.8%	CONTRACT & PROFESSIONAL SERVICES	475,000	136,747	238,253	37.2%	SOFTWARE/MAINTENANCE	40,000	20,000	20,000	50.0%	REPAIRS AND MAINTENANCE	543,100	107,222	35,948	75.9%	OTHER	960,100	596,000	195,100	79.0%	DEPRECIATION	600,000	-	600,000	0.0%	PHYSICAL PLANT EXPANSION & EQUIPMENT	800,000	17,841	782,159	2.1%	POSTAL SERVICES	200	100	100	50.0%	TRAVEL	15,000	4,340	10,660	29.0%	DUES	1,000	1,070	1,070	100.0%	NONCAPITAL EQUIPMENT	16,000	4,400	10,600	38.8%	FUEL	32,000	22,000	5,000	60.0%	LEASE/RENTAL	1,000	800	2,000	20.0%	CONTRIBUTION TO FUND BALANCE	899,700	-	899,700	0.0%	DEEP SERVICE	300,000	300,000	0.00	100.0%	Grand Total	2,431,600	1,246,967	1,246,967	50%
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Adjournment – Council Member Lawson made a motion to adjourn the meeting at 7:45pm.

Karen Roberts, Clerk of Council

LC Jones, Mayor