

AGENDA--CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
9:00am Executive Session 5:00pm Work Session 7:00pm Regular Session
Tuesday June 25, 2024

9:00 am – EXECUTIVE SESSION

1. 2.2-3711.A.1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, concerning School Board applicants, City Attorney recruitment and a Personnel Concern. (1:00pm Zoom)
2. 2.2-3711 A. 6: Discussion or consideration of the investment of public funds where competition or bargaining is involved where, if made public initially, the financial interest of the governmental unit would be adversely affected, concerning Outside Agencies.
3. 2.2-3711A. 7: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where consultation in open meeting would adversely affect the City's negotiation or litigating posture, concerning PSA Discussion and Solar Termination. (11:00am Zoom)

5:00 pm – WORK SESSION / BRIEFING

1. Discuss Consent Agenda Items
 - A. 2024-25 Final Budget Appropriation
 - B. Asset Inventory and Water Model Funding
2. Briefings and Presentations
3. Quarterly Department Updates:
 - A. Electric
 - B. Housing

7:00 pm - Regular Session

1. Call to Order
2. Pledge to the American Flag by Council Member Kathy Lawson.
3. Invocation –
4. Proclamations and Presentations
 - A. Employee Service Awards
 - B. First Savings Bank 100th Year
5. Consent Agenda
 - A. Items Previously Discussed
 1. 2024-25 Final Budget Appropriation
 2. Asset Inventory and Water Model Funding
 - B. Board Appointments
6. Regular agenda or New business

7. Take any action necessary as a result of the Executive Session

8. Communications from Visitors / Business from the Floor

The public comment portion of the Council meeting provides citizens with the opportunity to discuss matters relevant to the operation of the City, which are not listed on the printed agenda. Citizens who wish to participate in a meeting's public comment period may do so by emailing their comments to Karen Roberts, Clerk of Council, at [kroberts@ci.martinsville.va.us](mailto: kroberts@ci.martinsville.va.us), calling in their comments to 276-403-5182, faxing comments to 276-403-5280, or mailing comments to the City of Martinsville, attn.: Karen Roberts, P.O. Drawer 1112, Martinsville, VA 24114. Comments must be received by 12:00noon June 24, 2024. Citizens may also request to speak at the Council meeting in the same manner. Comments, or a request to speak, must be received by noon the day before a Council meeting for consideration by Council at the meeting. Any person submitting comments or requesting to speak must identify themselves by name and address, including zip code, limit their remarks to 3 minutes or less (as read aloud), address a topic of City business, and refrain from making any personal references or accusations of a factually false and/or malicious nature. Priority for comments is given to City residents, taxpayers, and business owners. Speakers may not yield time. Groups of speakers on the same topic must designate a single representative. Comments violating these rules may not be presented at the Council meeting. Any speaker violating these rules may be removed from the podium or from the Council chamber. This policy does not apply to public hearings, at which any citizen of Martinsville may appear and speak on the subject of the public hearing.

9. Comments by Members of City Council (5 mins)

10. Communications

1. City Manager
2. City Attorney
3. Monthly Financial Update

11. Adjournment

Martinsville Police Department Quarterly Update

KEY PERFORMANCE INDICATORS

JAN 1ST 2023 TO JUNE 15TH 2023 COMPARED TO JAN 1ST 2024 TO JUNE 15TH 2024

Crimes against Persons

January to June 15th

	2023	2024
Murder	1	0
Kidnapping / Abduction	3	0
Rape	6	3
Forcible Sodomy	1	0
Sexual Assault w/ object	0	2
Forcible Fondling	4	2
Aggravated Assault	21	22
Simple Assault	80	49
Intimidation	5	4
Total	121	82
Percent Change		-32.23%

Crimes against Property

January 1st to June 15th

	2023	2024		2023	2024
Arson	1	5	Robbery	0	1
Burglary	9	4	Shoplifting	20	20
Forgery	5	1	Theft from Building	4	2
Vandalism	39	23	Theft from Coin Machine	2	0
Embezzlement	3	1	Theft from MV	6	4
Blackmail	1	0	Theft of MV Parts	10	1
False Pretense	21	17	All other Larceny	50	28
Credit Card Fraud	8	5	Motor Vehicle Theft	7	5
Impersonation	14	6	Stolen Property	1	0
Wire Fraud	1	2	Total	208	127
Identity Theft	6	2	Percent Change		-38.94

Reportable Traffic Crashes

January 1st to June 15th

	2023	2024
Reportable Traffic Crashes	146	135
Percent Change		-7.53%

Average Response Time to Calls

January 1st to June 15th - Note that this is measured from the time the call is dispatched until the first officer arrives on scene.

	2023	2024
AVG. Response time	8:54 (8.9) min	7:42 (7.7) min
Percent Change		-13.48%

Traffic Stops

January 1st to June 15th

	2023	2024
Traffic Stops	1420	1699
Percent Change		+19.65%

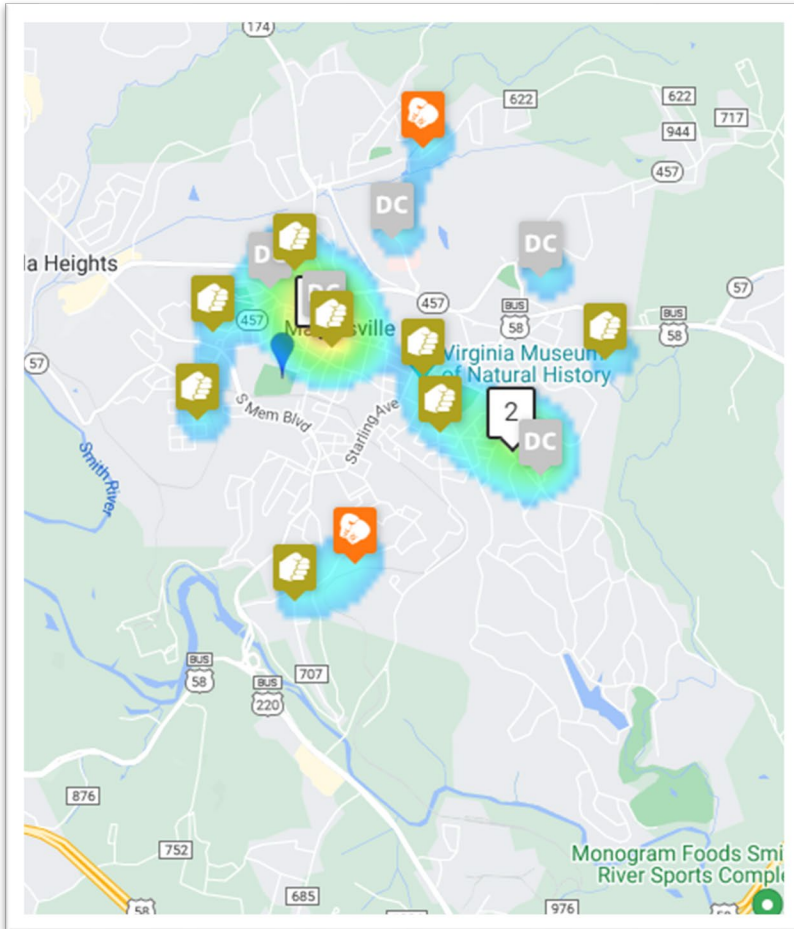
Summary

January 1st to June 15th

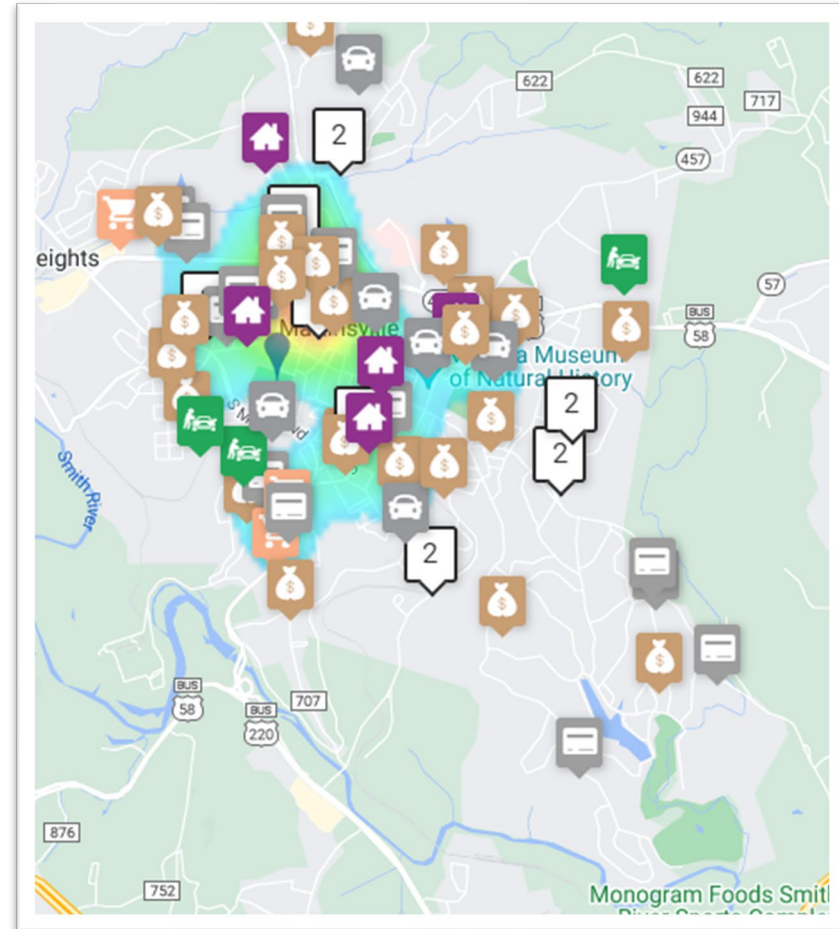
Category	Percent Change
Crime against Persons	-32.23%
Crimes against Property	-38.94%
Reportable Traffic Crashes	-7.53%
AVG. Response Time to Calls	-13.48%
Number of Traffic Stops	+19.65%

Community Crime Map

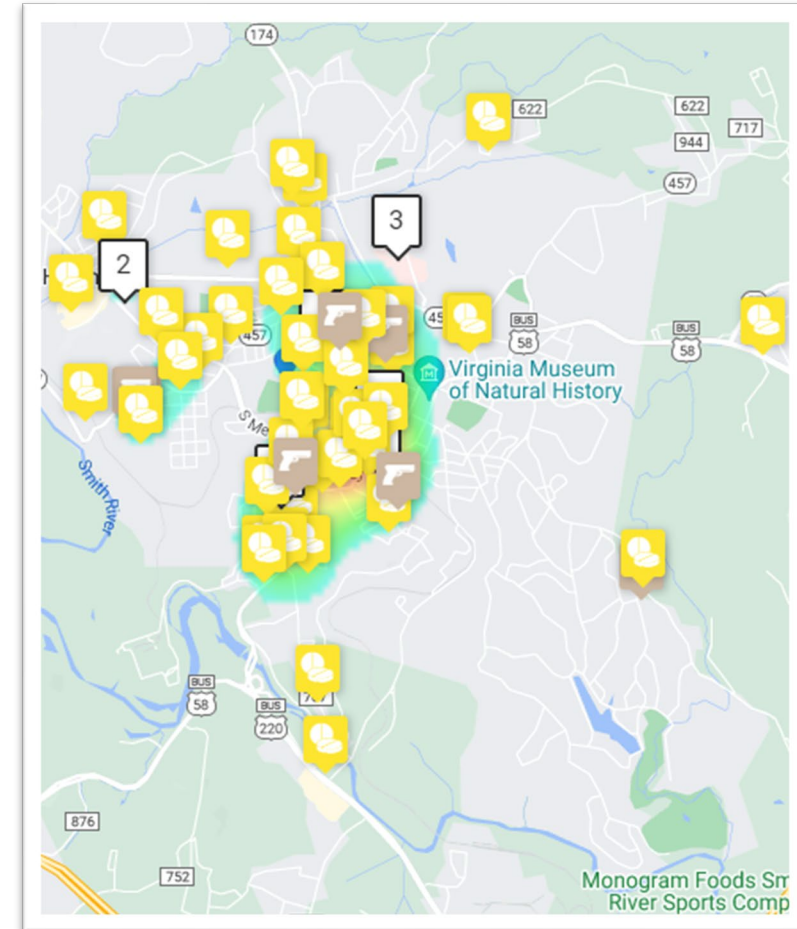
Crimes against Persons



Crimes against Property



Crimes – Drugs & Firearms



MEETINGS:	June 25, 2024
TITLE:	Consider approval of the appropriation of funds for FY24.
STAFF RESPONSIBLE	Aretha R. Ferrell-Benavides, City Manager

BACKGROUND/HISTORY

Every year the City of Martinsville will have funding that carries forward and crosses fiscal years. Considering the timing of the budget approval process annually it is not beneficial to include that funding in the upcoming budget since there would be no logical rationale for any proposed amounts. Staff has historically brought forward these appropriations to City Council for approval in either September or October, but with the transition of new leadership this process was delayed. This agenda item is for the funding that was approved in FY23 and FY24 that needs to be formally appropriated.

POLICY EXPLANATION

NA

FISCAL IMPACT/FUNDING SOURCE

See attached fund breakdown

AVAILABLE BUDGET: N/A

PURCHASE AMOUNT: N/A

ACTION REQUESTED/ALTERNATIVES:

Conduct the public hearing.

1. Approve Increasing the amount.
2. Do Not Approve
3. Other Action as Directed by City Council

General Fund:

Previously Adopted Revenue	\$37,541,734
Local Revenue	\$13,324
State Revenue	\$531,975
Federal Revenue	\$156,381
New General Fund Revenue	\$38,243,414

Previously Adopted Expenditures	\$37,541,734
Confiscated Assets (Commonwealth's Attorney)-Local	\$910
Confiscated Assets (Police)-Local	\$388
E-Summonsing Equipment-Local	\$12,026
Confiscated Assets (Commonwealth's Attorney)-State	\$9,320
Confiscated Assets (Police)-State	\$141,936
Fire Programs-State	\$41,028
Four for Life-State	\$33,523
Streets Maintenance Program-State	\$306,168
ARPA-Bold Blue Line	\$156,381
New General Fund Expenditures	\$38,243,414

Sewer Fund:

Previously Adopted Revenue	\$7,119,720
Federal Revenue	\$5,507,649
New Sewer Fund Revenue	\$12,627,369

Previously Adopted Expenditures	\$7,119,720
Jones Creek Interceptor Project	\$5,087,749
Doe Run	\$87,000
Professional Services	\$332,900
New Sewer Fund Expenditures	\$12,627,369

Capital Reserve Fund:

Previously Adopted Revenue	\$1,545,318
Local Revenue	\$677,414
New Capital Fund Revenue	\$2,222,732

Previously Adopted Expenditures	\$1,545,318
School Projects	\$91,339
School Construction	\$586,075
New Sewer Fund Expenditures	\$2,222,732

ARPA Fund:

Previously Adopted Revenue	\$0
Federal Revenue	\$2,311,800

New ARPA Fund Revenue \$2,311,800

Previously Adopted Expenditures	\$0
BBT-One Ellsworth Asbestos	\$104,000
Berkely Exec Search	\$121,500
Broadband-Minet Expansion	\$800,000
Building Inspections Resources	\$120,000
Community Branding	\$30,000
Community Marketing	\$50,000
Five Points	\$50,000
Generator-Martinsville Middle School	\$205,000
Jail Roof Repair	\$76,300
Law Clerk Position	\$85,000
Redevelopment Housing Authority	\$100,000
Update Asset Management Plan for W/WW	\$120,000
Water Utility Generator for Pump House	\$70,000
W/WW Plant Roof Repairs	\$100,000
Youth Employment Program	\$280,000

New ARPA Fund Expenditures \$2,311,800

PROJECT TITLE	DATE APPROVED	INITIAL AMOUNT APPROVED	REVISED APPROVED AMOUNT	EXPENDED/ ENCUMBERED	REMAINING APPROVED UNSPENT BALANCE
BBT-One Ellsworth Asbestos	6/29/23 & 2/27/24	175,000	104,000	-	104,000
Berkely Exec Search Expenses	2/27/2024	121,500	121,500	-	121,500
Broadband-MINET Expansion	2/27/2024	800,000	800,000	97,007	702,993
Building Inspections Resources	2/27/2024	120,000	120,000	-	120,000
Community Branding	7/25/23 & 2/27/24	70,000	30,000	9,763	20,237
Community Marketing	7/25/23 & 2/27/24	150,000	50,000	22,500	27,500
Five Points - To Complete Site for Marketing	5/14/2024	50,000	50,000	-	50,000
Generator-Martinsville Middle School	10/10/23 & 2/27/24	195,000	205,000	445,706	(240,706)
Jail Roof Repair	2/27/2024	78,000	76,300	76,300	-
Law Clerk Position	2024	85,000	85,000	85,000	-
Redevelopment Housing Authority	7/25/23 & 2/27/24	200,000	100,000	-	100,000
Update Asset Management Plan for WWW	2/27/2024	120,000	120,000	-	120,000
Water Utility Generator for Pump House	2/27/2024	70,000	70,000	-	70,000
WWW Plant Buildings Roof Repairs	2/27/2024	100,000	100,000	-	100,000
Youth Employment Program	2/27/2024 and 5/14/2024	200,000	280,000	-	280,000
Total		\$ 2,534,500	\$ 2,311,800	\$ 736,277	\$ 1,575,523

RE-APPROPRIATIONS FY23 INTO FY24

DEPARTMENTAL
REQUESTS

ORG CODE	OBJECT	DEPARTMENT	ACCOUNT DESCRIPTION	DEBIT	CREDIT	Category	Funding Source	Y/N	Match
GENERAL FUND									
01101917	442402	Commonwealth's Attorney	State - Confiscated Assets Revenue		9,320	Asset Forfeiture Funding	State Funding	NO	0.00
01221082	506105	Commonwealth's Attorney	State - Confiscated Assets Expense	9,320		Asset Forfeiture Funding	State Funding	NO	0.00
01100904	442402	Commonwealth's Attorney	Local - Confiscated Assets		910	Confiscated Assets	Local	NO	0.00
01221082	506118	Commonwealth's Attorney	Local - Confiscated Assets	910		Confiscated Assets	Local	No	0.00
01101917	442402	Police	State - Confiscated Assets		141,936	Asset Forfeiture Funding	State	No	0.00
01311085	506078	Police	State - Confiscated Assets	141,936		Asset Forfeiture Funding	State	No	0.00
01102926	442308	Police	ARPA - BOLD BLUE LINE		156,381	ARPA	State/Federal	Yes	0.00
01311085	508255	Police	ARPA - BOLD BLUE LINE	156,381		ARPA	State/Federal	Yes	0.00
01102926	436401	Police	Federal - Confiscated Assets		314,900	Asset Forfeiture Funding	Federal	No	0.00
01311085	506079	Police	Federal - Confiscated Assets	314,900		Asset Forfeiture Funding	Federal	No	0.00
01100904	442401	Police	Local - Confiscated Assets		388	Confiscated Assets	Local	No	0.00
01311085	506118	Police	Local - Confiscated Assets	388		Confiscated Assets	Local	No	0.00
01100904	411404	Police	E-Summons Equipment		12,026	Local Funding E-Summons	Local	NO	0.00
01311085	506139	Police	E-Summons Equipment	12,026		Local Funding E-Summons	Local	NO	0.00
01101917	442701	Fire	Fire Programs		41,028	Fire Programs Annual Funding	Grant	No	0.00
01321102	506110	Fire	Fire Programs	41,028		Fire Programs Annual Funding	Grant	No	0.00
01101917	442601	EMS	Four for Life		33,523	State Annual Funding	State	No	0.00

01322105	506114	EMS	Four for Life	33,523	State Annual Funding	State	No	0.00
01101917	442801	Street Maintenance	State Revenue	306,168	State Annual Funding	State	No	0.00
01413145	503185	Street Maintenance	Street Maint Program	306,168	State Annual Funding	State	No	0.00

SEWER FUND								
13103938	462101		Contribution From Fund Balance	5,507,649				
13551326	508228	Wastewater Plant	Jones Creek Interceptor	4,938,060	EDA / DEQ Grants	Federal - Reimbursable Grants	Yes	0
13551326	508228	Wastewater Plant	Jones Creek Interceptor	98,189	EDA / DEQ Grants	Federal - Reimbursable Grants	Yes	0
13551326	508228	Wastewater Plant	Jones Creek Interceptor	51,500	EDA / DEQ Grants	Federal - Reimbursable Grants	Yes	0
13551326	508229	Wastewater Plant	Doe Run	87,000	EDA / DEQ Grants	Federal - Reimbursable Grants	Yes	0
13551326	503140	Wastewater Plant	Professonal Services - Contractors	332,900	EDA / DEQ Grants	Federal - Reimbursable Grants	Yes	0

FUND								
16103938	462101		Contribution From Fund Balance	677,414				
16579369	508217	School Construction Entitlement		586,075	State Funding	Grant Carryforward funds approved	No	0
16579369	508209	School Projects Reserve	School Projects	91,339	Local Funds		No	0

MEETINGS: June 25, 2024

TITLE: Asset Inventory and Water Model Funding

STAFF RESPONSIBLE Greg Maggard

BACKGROUND/HISTORY

The City Council has previously approved \$100,000 in ARPA funds for an Asset Management Plan. This plan will provide a report outlining the current condition, risk of failure, and potential capital improvements for the City's large infrastructure elements. The proposed Asset Inventory provides an internal level of analysis for determining missing or inaccurate records and mapping. Additionally, the inventory provides an updated Water Model for use in analyzing future system needs and the impacts of development.

POLICY EXPLANATION

The proposed Asset Inventory meets the need of ensuring that equipment is operational, well-maintained, and operated with the proper priorities and efficiencies, as outlined in the Strategic Plan.

FISCAL IMPACT/FUNDING SOURCE

\$59,000 of ARPA Funds

ACTION REQUESTED/ALTERNATIVES:

1. Approve the appropriation of \$59,000 in ARPA Funds to complete the Asset Inventory and Water Model.
2. Alternative-Maintain Status Quo

ATTACHMENTS:

SCOPE OF SERVICES

Data Collection, Asset Inventory, and Record

Water System

Review and Consolidation: Consolidate water system assets from the previous asset inventory completed. Known information includes:

Bentley WaterGEMS water model with pipe locations (model built based on centerline of road), age and material of construction.

Water system (excluding WTP) improvements Preliminary Engineering Report (PER) with information regarding model results and proposed improvements.

Asset Data Gap Analysis: Identify missing assets and provide a list to the City. The list includes, but is not limited to Water Treatment Plant (WTP) fact sheets, record information on raw water pump station, and raw waterline.

Plant Visits: Conduct a WTP visit comprising of two (2) engineers to collect inventory information and general condition information of raw water pump station, raw waterline (above grade only), and the WTP operations building.

Field Plan Development: Develop a field plan for City Public Works personnel to obtain GPS location of assets in the field that are currently not available in the existing water model. Assets may include but are not limited to booster stations, tanks, critical water meters and valves, raw water pump station, and raw waterline.

Integration of GPS Data: Upon the City's completion of field location, Dewberry will review the GPS data and coordinate with the City GIS Technician to integrate into the existing GIS system as described in Task 2.

Sewer System

Stakeholder Interviews: Interview Water Resources, Public Works, GIS, and Engineering staff to understand information that is available and information that is unknown.

The ongoing WWTP PER being developed by Dewberry will be utilized in the AMP.

Record drawings for the Smith River Interceptor and design documents for the Jones Creek Interceptor, Smith Lake Road sewer, Doe Run Park sewer, and Industrial Park sewer will be incorporated.

Review of Documents: Obtain and review available as-built drawings provided by the City and review available O&M manuals.

Information Needs Assessment: Develop a list of information needs for development of the AMP.

Field Plan Development: Develop a field plan for City Public Works personnel to obtain GPS location of assets in the field. Assets may include but are not limited to manholes, metering stations and critical line locations.

It is noted that the City collection system is gravity sewer only and does not include any sewer pump stations.

Integration of GPS Data: Upon the City's completion of field location, Dewberry will review the GPS data and coordinate with the City GIS Technician to integrate into the existing GIS system as described in Task 2.



Martinsville Electric Department Update

June 25, 2024



Customer Calls March-May

- Calls - 166 during work hours, 262 after-hours
- Trouble calls include power outages, partial power, flickering lights, streetlights, trees and limbs on lines, accidents, structure fires, damaged poles, low and downed wires, and equipment damage.



A CITY WITHOUT LIMITS



City of Martinsville

Recent and Ongoing Projects

- The tie-line for the northside at Oneida and Inman Streets overhead pole replacement and reconductoring has been completed. However, the delay in underground cable termination delivery has pushed the completion date out.
- Pole testing has been 50% completed. 141 poles are scheduled for replacement. The 3.5% failure rate is in line with the expected 4% rate.
- Two substation transformers have been taken offline and replaced with spare units on-site. Our typical station power transformer is more than 50 years old and nearing the end of its expected life.
- Negotiations continue for power supply for the CY 2026-2028 timeframe.





Fiscal Year To Date

Revenue and expenditures through May 24. Power prices remain elevated from pre-COVID levels but have stabilized and minimally lowered over the last few months. The near-term outlook remains stable; the longer-term is more difficult to gauge and may be impacted by numerous factors beyond our control.

YTD Expended - \$16,890,735

Encumbered - \$350,801

Revenue - \$19,452,616

Both expenditures and revenue are lower than projections. Mild weather led to lower power purchase costs along with lower revenue.

What's in Your Electric Bill

Here's a handy guide to the terms you may see on your monthly electric bill. Understanding these terms can help you be a smart energy user.



DID YOU KNOW?

The cost to produce, transmit, and distribute electricity changes based on how much of the electric system is used to keep up with demand. When more people use energy at the same time, more infrastructure is put to use, which can increase the cost.

Distribution charge

This is the cost of delivering the power to you based on the price of electricity. This charge may have different line items if your use exceeded a certain amount of kWh or if you used electricity during peak (high demand) times.

PAY

Time-of-use

Your utility may preset prices for energy used during times of high or low demand. You can manage your energy costs by using electricity during lower cost periods.

PAY

Demand charges

Non-residential customers (i.e., businesses) are charged for the highest number of kW used at any one given time. The multiplier converts the kW used to determine the cost associated with producing and delivering the higher amount of electricity.

PAY

Transmission charge

This covers the cost of infrastructure (lines, transformers, utility poles, substations, etc.) that connects electricity to your service address.

PAY

Fees and taxes

These may be from the city, the state, or a specific neighborhood. Taxes may include sales tax or relate to an approved local measure for citizens to contribute to specific programs or initiatives. Fees may include connection/reconnection costs, deposits, and penalties.

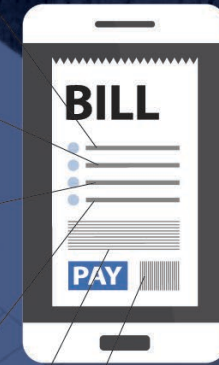
PAY

Other charges

If your public power utility provides multiple services, such as water, natural gas, or waste management services, then the bill also details the charges for these services.

PAY

Your bill is calculated based on the total kWh you used and includes the total kWh read from your meter at the end of the previous and current billing periods.



What if I can't afford my bill?

If you need help paying your bill, your public power utility may have a financial assistance program to help offset costs or services that allow you to pay when you can.

DID YOU KNOW?

Your public power utility is not-for-profit and owned by you — which means it's all about helping you save money by using energy wisely.

#PublicPower



City of Martinsville

Average Residential Power Cost

- Nationwide average cost per kWh is 16.68 cents.
- Martinsville- 16.04 cents
- Average Usage – 899 kWh
- Virginia- 1086 kWh
- Martinsville- 927 kWh



Typical Home Energy Usage

Many factors affect the amount of energy a household uses

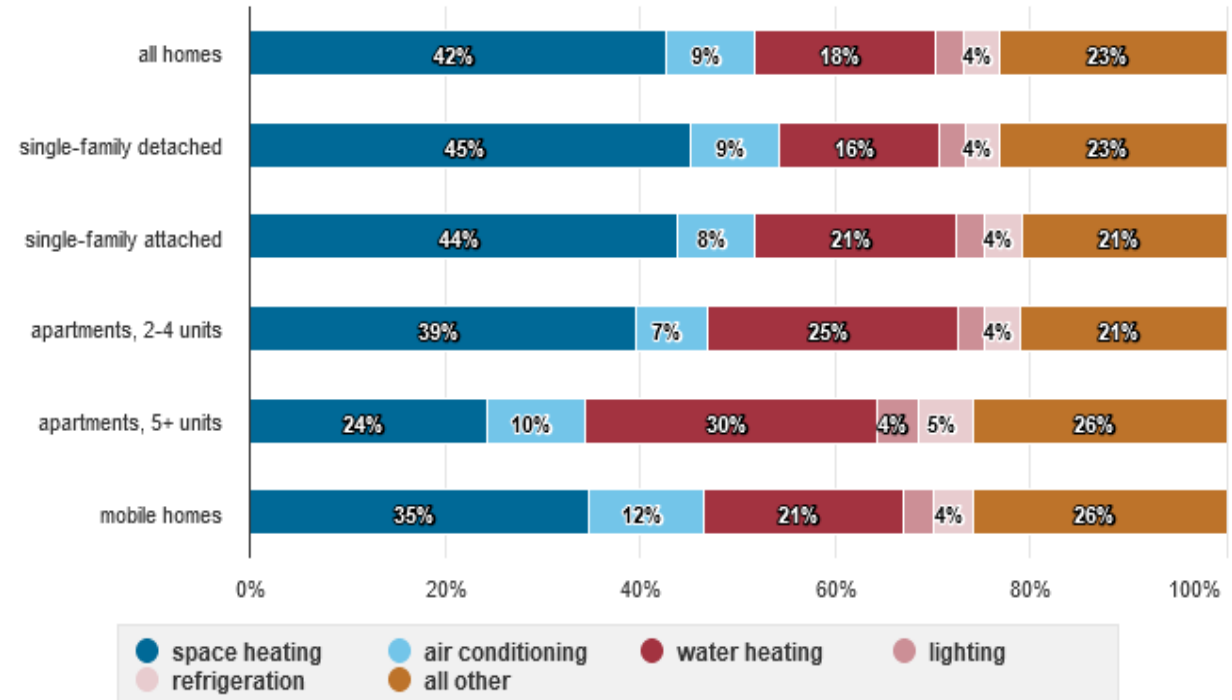
A number of factors affect the amount of energy an individual household uses, including:

- Geographic location and climate
- Type of home and its physical characteristics
- Number, type, and efficiency of energy-consuming devices in the home and the amount of time they are used
- Number of household members

Because of higher space-heating demand, households in the Northeast and Midwest regions of the United States consume more energy on average than households in the South and West regions. Larger homes and larger households tend to use more energy overall than smaller homes and smaller households.

Space heating and air conditioning account for a much smaller share of household energy use in apartments than in detached single-family homes. Apartments are generally smaller than single-family homes, and they are often partially insulated from weather by adjacent apartments. In 2020, the average household living in a single-family detached home consumed nearly three times more energy than a household living in an apartment building that has five or more apartments.¹

End-use consumption shares by type of U.S. home, 2020



Data source: U.S. Energy Information Administration, 2020 Residential Energy Consumption Survey



Note: Shares are a percentage of annual site energy consumption. Site energy consumption excludes the losses in electricity generation and delivery.

Meeting Date: June 25, 2024

Item No:

Department: Human Resources/Organizational Development

Issue: Recognize City Employees who are eligible for Service Awards for the period April 1 – June 30, 2024.

Summary: The Service Award Program is designed to build individual morale and show appreciation to the long-service employees for their faithful service to the City of Martinsville.

**SERVICE AWARD RECIPIENTS
SECOND QUARTER - FISCAL YEAR 23-24
FOR THE PERIOD OF APRIL 1 – JUNE 30, 2024**

First Name	Last Name	Location	YOS
AUDRA	THOMAS	FIRE DEPARTMENT	5
MARK	PRICE	INSPECTIONS	5
JEFFERY	HODGES	WATER IMPOUNDING & FILTRATION	5
MANDY	MCGHEE	FINANCE DIRECTOR	5
WILLIAM	CRADDOCK	WASTEWATER PLANT	5
CODY	AGEE	WATER RESOURCES	5
CHRISTOPHER	TYLER	SHERIFF'S DEPT	5
FRANCISCO	ZAPATA	TRAFFIC SIGNALS	5
SHIRLEY	BELCHER	POLICE DEPT	5
JOAN	JOYCE	TREASURER	15
JASON	BIGGS	STREET MAINTENANCE	20
JAMES	LOVELL	POLICE DEPT	25
CYNTHIA	DICKERSON	TREASURER	30

Attachment: None

Recommendation: The Mayor will read the list.



PROCLAMATION

MARTINSVILLE FIRST SAVINGS BANK DAY 100 YEARS OF SERVICE

June 14, 2024

WHEREAS, The dawn of May 15, 1924 marked the arrival of an institution that is known today as the Martinsville First Savings Bank; and

WHEREAS, Martinsville First Savings Bank is now One Hundred Years Old; and

WHEREAS, The banking industry is integral to the availability of monies to build economies and the development of communities; and

WHEREAS, The strength of the banking industry is dependent upon support from its customers; and

WHEREAS, Martinsville First Savings Bank is a federal stock mutual savings bank whose purpose and mission is to encourage saving and to increase homeownership in this community; and

WHEREAS, Rives S. Brown served as Bank President throughout the organization process of the association, succeeded by A. D. Beckner, R. P. Gravely, John Hornsby and Roger Hornsby and The current president is Simone H. Redd; and

WHEREAS, The Martinsville First Savings Bank toils tirelessly to provide for and support this community, its businesses, and its workforce.

NOW THEREFORE, I, LC Jones, Mayor of Martinsville, Virginia, do hereby proclaim our thanks and appreciation for the 100 years of dedicated service to the citizens of Martinsville by Martinsville First Savings Bank.

LC Jones, Mayor