

AGENDA--CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

3:00 pm Closed Session

Gardner Board Room,
New College Institute
191 Fayette St, Martinsville VA

6:00 pm Work Session • 7:00 pm Regular Session

Council Chambers,
Martinsville Municipal Building

Tuesday, August 13, 2024

3:00 pm - Closed Session

A. Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:

- 1. 15.2.2-3711(A) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.**
- 2. 15.2-3711-1 (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the community.**
- 3. 15.2-3711-1(3) for the discussion or consideration of the acquisition of real property for a public purpose or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.**

6:00 pm - Work Session

1. Discuss Consent Agenda Items
 - A. Consider Approval of Council Minutes from
 - a. 02/27/24, 03/14/24, 03/20/24, 03/26/24, 04/08/24
 - B. Accept Resignation from School Board Member
2. Briefings and Presentations
 - A. Fiscal Year 2024-2025 Capital Budget
 - B. City of Martinsville's Organizational Development Both Current and Future
 - C. Opioid Settlement Funding and Project Update
 - D. Review Board and Commission Appointment Status
 - E. Consider Approval of Options for Staffing Relocation and Discuss Court Room Construction

AGENDA--CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

F. Discuss Fayette Street Parking Lot Analysis

7:00 pm - Regular Session

1. Call to Order
2. Pledge to the American Flag
3. Invocation
4. Proclamations and Presentations
5. Consent Agenda
 - A. Consider Approval of Council Minutes from
 - a. 02/27/24, 03/14/24, 03/20/24, 03/26/24, 04/08/24
 - B. Accept Resignation from School Board Member
6. Public Hearing
7. Regular agenda or New business
 - A. Consider Approval of FY2024-25 Schools Appropriation
 - B. Discuss and Consider the Acquisition of Performance-Enhancement technologies and additional software
 - C. Discuss City of Martinsville's Organizational Development Both Current and Future
8. Take any action necessary as a result of the Executive Session
9. Communications from Visitors / Business from the Floor

The public comment portion of the Council meeting provides citizens with the opportunity to discuss matters relevant to the operation of the City, which are not listed on the printed agenda. Citizens who wish to participate in a meeting's public comment period may do so by emailing their comments to Peyton Nibblett, Deputy Clerk of Council, at pnibblett@martinsvilleva.gov, calling in their comments to 276-403-5182, faxing comments to 276-403-5280, or mailing comments to the City of Martinsville, attn.: Peyton Nibblett, P.O. Box 1112, Martinsville, VA 24114. Comments must be received by 12:00 noon August 12, 2024. Citizens may also request to speak at the Council meeting in the same manner. Comments, or a request to speak, must be received by noon the day before a Council meeting for consideration by Council at the meeting. Any person submitting comments or requesting to speak must identify themselves by name and address, including zip code, limit their remarks to 3 minutes or less (as read aloud), address a topic of City business, and refrain from making any personal references or accusations of a factually false and/or malicious nature. Priority for comments is given to City residents, taxpayers, and business owners. Speakers may not yield time. Groups of speakers on the same topic must designate a single representative. Comments violating these rules may not be presented at the Council

AGENDA--CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

meeting. Any speaker violating these rules may be removed from the podium or from the Council chamber. This policy does not apply to public hearings, at which any citizen of Martinsville may appear and speak on the subject of the public hearing.

10. Comments by Members of City Council

11. Communications

A. City Manager

B. City Attorney

12. Adjournment

MEETING DATE:	August 13, 2024
AGENDA TITLE:	Discussion of Proposed Development by a Prospective Business
STAFF RESPONSIBLE:	Keith Holland
STAFF TITLE:	Community Development Director

BACKGROUND/HISTORY	
POLICY EXPLANATION	
Va Code 15.2-3711-1 (5) allows for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.	
FISCAL IMPACT/FUNDING SOURCE	
TBD	
AVAILABLE BUDGET: None	PURCHASE AMOUNT: TBD if applicable
ACTION REQUESTED/ALTERNATIVES:	
1. Approve Agenda Item 2. Do Not Approve Agenda Item 3. Other Action as Directed by City Council	

MEETING DATE:	08/13/2024
AGENDA TITLE:	Discuss and Consider Acquisition and Disposition of Various Properties
STAFF RESPONSIBLE:	Keith Holland
STAFF TITLE:	Community Development Director

BACKGROUND/HISTORY	
POLICY EXPLANATION	
Code of Virginia 15.2 3711 A (3) Allows for executive sessions for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.	
FISCAL IMPACT/FUNDING SOURCE	
AVAILABLE BUDGET: n/a	PURCHASE AMOUNT: n/a
ACTION REQUESTED/ALTERNATIVES:	
1. Approve Agenda Item 2. Do Not Approve Agenda Item 3. Other Action as Directed by City Council	

MEETING DATE:	08/13/2024
AGENDA TITLE:	Capital Project Update
STAFF RESPONSIBLE:	Edena J. Reese-Atmore, Greg Maggard
STAFF TITLE:	Chief Operating Officer

BACKGROUND/HISTORY

On July 16th 2024, the City Council was presented with a recommended list of capital budget items for the fiscal year 2025 budget. This meeting will be used to discuss projects, equipment and any questions the City Council may have on the proposed items. Funding for the proposed projects was approved in the May 2024 adoption of the fiscal year 2024-25 Operating and Capital Budget.

POLICY EXPLANATION

FISCAL IMPACT/FUNDING SOURCE

FY 2024-25 Operating and Capital Budget

**AVAILABLE BUDGET: FY 2024-25
Operating & Capital Budget**

PURCHASE AMOUNT: n/a

ACTION REQUESTED/ALTERNATIVES:

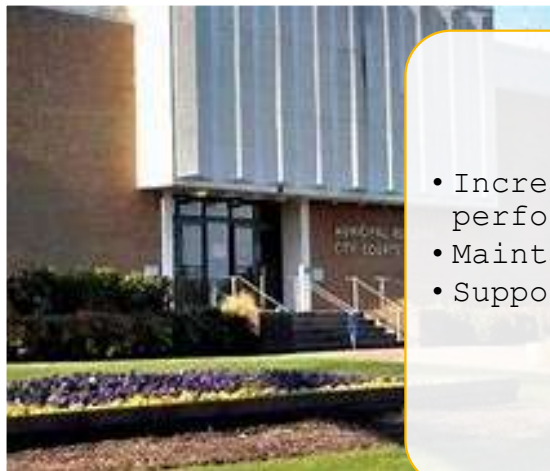
1. Approve Agenda Item
2. Do Not Approve Agenda Item
3. Other Action as Directed by City Council



City of Martinsville Fiscal Year 2024- 2025 Proposed Capital Budget

Presented by:
Edena J. Reese-Atmore

Governance



- Increase government performance
- Maintain public safety
- Support education

Development



- Promote safe, affordable, and diverse housing
- Revitalize and redevelop by reducing blighted areas
- Encourage business development and expansion
- Promote Infrastructure Sustainability

Community Affairs



- Emphasize citizen and community engagement
- Build stronger relationships with governmental partners

City Council's Strategic Priorities

FY 2024-25 Budget Challenges



FUND BALANCE USE



CITY-WIDE REDUCTIONS



EXTENSIVE USE OF ONE-
TIME FUNDING FOR
RECURRING COST



PARTIAL YEAR FUNDING
FOR POSITIONS



FUND TRANSFERS



CONSTITUTIONAL,
COURTS, AND
SUPPORTING AGENCIES
(UNFUNDED
MANDATES)



DEFERRED UTILITY
RATE INCREASES



AGING
INFRASTRUCTURE





FY 2024-25 GENERAL GOVERNMENT CAPITAL PROJECTS SUMMARY

DEPARTMENTS	FY 2024-25 REQUESTS	FY 2024-25 PROPOSED	FY 2025-26 REQUESTED	FY 2026-27 REQUESTED
Public Works Dept.	25,000	25,000	-	-
Facilities	451,700	406,700	50,000	5,000
Warehouse	112,512	37,512	-	-
Uptown	37,000	-	37,000	37,000
Hooker Field	275,000	-	-	-
Fire, EMS, & Safety	320,646	320,646	-	-
Community Development	52,500	-	-	-
Information Systems	75,000	85,000	-	-
Treasurer	10,000	-	8,000	
Fiscal Services	-	-	8,000	
Sheriff	207,200	-	1,207,200	2,000,000
TOTALS	\$1,566,558	\$874,858	\$1,310,200	\$2,042,000

**FY 2024-25
GENERAL
GOVERNMENT
CIP FUND (16)**

**PORTABLE
GENERATOR W/
TOWER LIGHTS,
REPLACE ICE
MACHINE,
REPLACE
EXTERIOR DOOR**

PROJECT DESCRIPTION-Public Works

- Adding a portable light tower and generator for events such as parades, natural disasters, and construction work at night.
- An ice machine is used to make ice for employees. The current machine is no longer working. Ice is essential in keeping employees hydrated during the summer months.
- First year of a multi-year project to replace the exterior doors at the Public Works Facility. Multiple doors do not function correctly due to excessive wear. New doors will ensure better security at the facility.



Funding Source:

General Fund Revenues

Estimate: \$25,000

PROJECT DESCRIPTION-Public Works

- Brick maintenance (tuckpointing) of the city hall building and painting. Tuckpointing is a mortar repair technique used to repair mortar joints in brick or stone structures. It involves removing old, deteriorated mortar from joints and filling the joints with fresh mortar that closely matches the brick or stone.



Funding Source: General Fund Revenues

Estimate: \$75,000

FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)

CITY HALL
ENHANCEMENTS-
EXTERIOR &
INTERIOR

PROJECT DESCRIPTION-Public Works

- Installation of new HVAC system in new facility bathroom. Updated facilities are needed due to the age and condition of current facilities.
- Update locker room in the bathroom with touchless equipment for health and safety reasons



Funding Source: General Fund Revenues

Estimate: \$31,000

FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)

WAREHOUSE
BATHROOM
UPDATES :
HVAC MINI-SPLIT
UNIT & LOCKER
ROOMS UPDATES
AND FAUCETS
ADDED

PROJECT DESCRIPTION-Public Works

- An Electrical switchgear **regulates, protects, and isolates a power system** with a variety of controls housed in a metal enclosure.
- It's a vital system in industries that experience electrical faults or those that need to regularly de-energize equipment for maintenance, such as industrial environments and electrical utilities.
- It typically includes circuit breakers, switches, fuses, and protection devices like relays and current transformers.

Funding Source: General Fund Revenues



Estimate: \$5,000

FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)

REPLACE &
UPGRADE
ELECTRICAL
SWITCHGEAR

PROJECT DESCRIPTION-Public Works

- This equipment is used to diagnose and maintain the AC systems for all 2019 and newer vehicles.
- We have been sending them out for repair due to no capability of doing repairs.
- We will save money by performing service in-house.



Funding Source: General Fund Revenues

Estimate: \$6,512

FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)

AC RECOVERY
MACHINE

**FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)**

**RESEAL ROOF AT
STATION ONE**

PROJECT DESCRIPTION-Fire, EMS, Safety

- Company One's spray-on polyurethane foam roof must be resealed every 10 years. It is due for resealing during Fiscal Year 2025.
- The last resealing was performed in Fiscal Year 2015. The last quote was for \$39,479.00 on September 26, 2023. I have increased this amount by 10% to hopefully accommodate any price increases from now until after June 2024.



Funding Source:	General Fund Revenues

Estimate: \$43,427

PROJECT DESCRIPTION-Fire, EMS, Safety

- The Fire Department has never had a budget line for the replacement of structural firefighting turnout gear. It has always relied on State ATL funds to purchase this essential gear. The department has been rotating a certain number of sets each year to ensure that every member has gear that meets the most current safety standards and is in serviceable condition.
- After, the budget cuts for the FY 2024 budget, the department has to rely on the ATL funds for other essential functions such as departmental physicals. Under the current rotation, one-third of the department has new gear but there are 16 sets that still need to be replaced over the next few years.
- This request seeks approval for eight sets of gear in FY 2025. This will allow the department to continue our replacement rotation and offset some of the budget cuts from FY 2024.

Funding Source: General Fund Revenues



Estimate: \$41,091

**FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)**

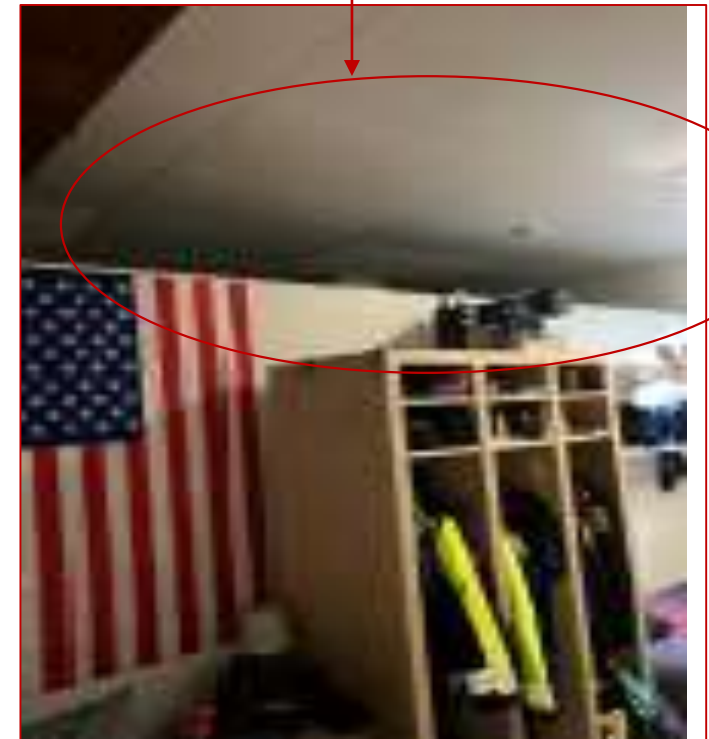
**STRUCTURAL
TURNOUT GEAR**

PROJECT DESCRIPTION-Fire, EMS, Safety

- The main fire station at 65 w. Church Street was built in 1967. It was designed to station two shifts and minimal administrative personnel. Furthermore, it was not designed to accommodate female employees. Since that time, the department has greatly expanded to meet the needs of the City and has a growing number of female employees.
- It is now 2024 and with a growing number of female employees, the need to improve the dormitory has steadily increased. This project would extend the walls to the ceiling and add locks to the entry doors to each room. It would also require modifications to the HVAC system so each room will have a discharge and return vent. These modifications are essential to ensure the department's ability to recruit and maintain female employees in the Fire Department.

Funding Source: General Fund Revenues

This is an example of one of the walls that needs to be extended to the ceiling.



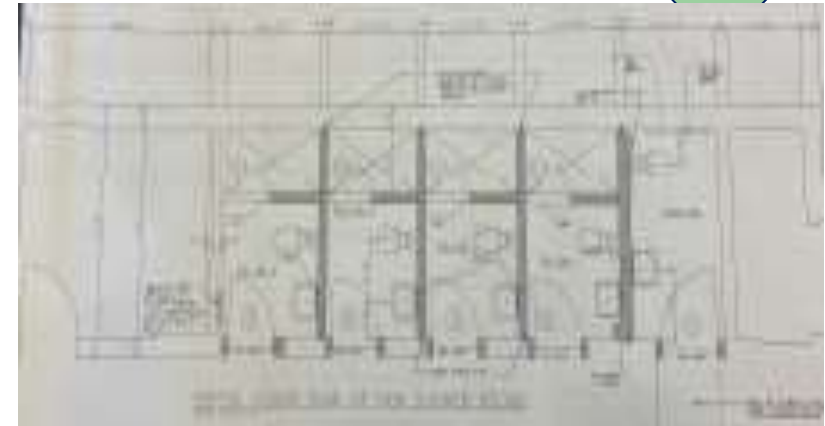
Estimate: \$25,924

**FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)**

**DORMITORY
IMPROVEMENTS**

PROJECT DESCRIPTION-Fire, EMS, Safety

- This project is to modernize the bathroom and shower facilities to better accommodate female employees. This will help the recruitment and retention of future employees



Funding Source: General Fund Revenues

Estimate: \$188,617

**FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)**

**FIRE STATION
BATHROOM
RENOVATIONS**

PROJECT DESCRIPTION-Fire, EMS, Safety

- During the next 2-5 years, the current drug box exchange system used in WVOEMS region will end. When this occurs, it will become necessary for the Fire Department to stock and store its own drug boxes. The DEA requires the following security systems to be in place before approving a license permitting this storage:
- 1 - Access Control - Current Estimate = \$6,341.25
- 2 - Camera Monitoring - Current Estimate = \$2,587.50
- 3 - Intrusion Monitoring - Current Estimate = \$1,150.00 + \$18.00/Month monitoring fee
- These new requirements are basically an unfunded mandate because the State does not provide any funding to help meet the requirements.

Funding Source: General Fund Revenues

Area to be modified



Estimate: \$11,587

**FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)**

**DRUG STORAGE
SECURITY
IMPROVEMENTS**

PROJECT DESCRIPTION-Fire, EMS, Safety

- City departments have always struggled to provide the safest event atmosphere possible with the limited amount of resources we have available.
- Traditionally, a large public event costs around \$8,000 in overtime. Implementing this project will provide a safe environment for our citizens and vendors while reducing the total number of overtime hours on a per-event basis.
- A typical large event, such as the Christmas parade, usually requires 15+ Public Works personnel and an equal amount of city-owned vehicles to block/restrict access into the event area.
- Utilizing these types of barricades will greatly reduce the amount of overtime hours and equipment required for each event.

Funding Source: General Fund Revenues



Estimate: \$10,000

**FY 2024-25
GENERAL
GOVERNMENT CIP
FUND (16)**

**TRAFFIC BARRIER
SAFETY PROJECT**

PROJECT DESCRIPTION-Information & Tech Services

- Replacement of up to 50 laptops and computers for all departments including Treasurer's office



Funding Source: General Fund Revenues

Estimate: \$85,000

FY 2024-25

GENERAL

GOVERNMENT CIP
FUND (16)

REPLACE 50
LAPTOPS &
COMPUTERS WITH
PERIPHERALS



**FY 2024-25
ELECTRIC
UTILITY
CAPITAL
PROJECTS
SUMMARY**

PROJECTS	FY 2024-25 REQUESTS	FY 2024-25 PROPOSED	FY 2025-26 REQUESTED	FY 2026-27 REQUESTED
Substation Upgrades	250,000	203,500	250,000	250,000
Line Replacement & New Projects	110,000	85,000	110,000	110,000
Cable Fault Locator Replacement	25,000	25,000	-	-
Service Saver	9,500	9,500	-	-
TOTALS	\$394,500	\$323,000	\$360,000	\$360,000

**FY 2024-25
ELECTRIC CIP
FUND (503)**

**SUBSTATION
UPGRADES**

PROJECT DESCRIPTION

- Long term project for upgrades to substations including: structures, transformers, lines, wire, hardware, control panels, batteries, huts and electronics.
- All of our substation transformers are at or near their life expectancy of 50 years. Aaron Street Station is the only one completed to date.
- Request is part of ongoing funding for substation upgrades

Funding Source:

Electric Revenues-\$203,500



Estimate: \$250,000

**FY 2024-25
ELECTRIC CIP
FUND (503)**

**LINE
REPLACEMENTS**

PROJECT DESCRIPTION

- Long-term funding for new projects for power lines, as well for
- Power lines that may need replacement annually.

Funding Source: Electric Revenues-\$85,000



Estimate: \$110,000

**FY 2024-25
ELECTRIC CIP
FUND (503)**

**CABLE FAULT
LOCATOR
REPLACEMENT**

PROJECT DESCRIPTION

- Request for Underground cable fault locating equipment. This equipment helps pinpoint faults in underground cables so repairs can be made.
- Current equipment is dated and heavily worn. New equipment with new technology will cut down on outage times and overtime for after-hours trouble.

Funding Source: Electric Revenues



Manufactured in 1997

Estimate: \$25,000

**FY 2024-25
ELECTRIC CIP
FUND (503)**

SERVICE SAVER

PROJECT DESCRIPTION

- This equipment allows an underground service to operate as normal with one-phase faulting. Multiple times, two have been needed.
- This equipment enables repairs to be made during normal work hours avoiding overtime and working during inclement weather.
- Underground repairs made when the soil is wet leads to multiple returns to the site in order to restore grass and landscaping.

Funding Source: Electric Revenues



Estimate: \$9,500



FY 2024-25 WATER & SEWER UTILITY CAPITAL PROJECTS SUMMARY

PROJECTS	FY 2024-25 REQUESTS	FY 2024-25 PROPOSED	FY 2025-26 REQUESTED	FY 2026-27 REQUESTED
Water Plant/Reservoir Improvements	472,976	407,517	500,000	900,000
Sewer Plant Improvements	500,814	383,383	1,142,171	-
Water/Sewer Main Improvements	500,000	300,000	621,910	600,000
TOTALS	\$1,473,790	\$1,091,900	\$2,264,081	\$1,500,000

**FY 2024-25
WATER & SEWER
CIP FUND
(523)**

**REPLACE ROOF
& WINDOWS ON
WATER
TREATMENT
PLANT**

PROJECT DESCRIPTION

- The current EPDM roofing membrane at the Water Treatment Plant is experiencing problems with water leakage in multiple locations and levels. It is nearing the end of its useful life.
- Water is entering the interior of the building and causing damage to the windows. Engineers feel that the existing roof should be replaced with 80mil TPO roofing, new copings, and flashing is the most desirable approach and should provide at least 20 years of reliable roof protection. Window repairs are estimated to be \$40,000. A contingency of at least 15% for architectural engineering fees brings the total estimate to \$350,000.
- \$200,000 was approved in the FY24 budget but was reallocated to the installation of sludge collectors at the facility.

**Funding
Sources:**

**Water & Sewer Revenues-
\$250,000
ARPA Funds-\$100,000**



Estimate: \$350,000

FY 2024-25 WATER & SEWER CIP FUND (523)

REPLACE SCADA AT WATER & SEWER TREATMENT PLANTS

PROJECT DESCRIPTION

- SCADA systems are utilized to operate and monitor the water and wastewater treatment facilities. The current SCADA programs are Visual Basics programs that were built in-house by a retiree. Mandy Muse is the only person with any knowledge/ability to maintain the systems, and that knowledge is limited. Windows updates may cause the programs to quit functioning, potentially leading to the programs having to be rewritten completely. This would require outside assistance from the retiree who originally wrote the programs.
- EPA cited concerns of system security in recent facility inspection. There is only one control computer that is centrally located at each facility and doesn't require credentials to login and make changes.
- \$50,000 was approved in FY24 budgets, but was not enough to cover the cost of new SCADA systems. We would like these funds to be rolled over to FY25 in addition to the requested amount to ensure that we have enough funds to update the systems.
- Updated SCADA systems would ensure that both facilities remain operable, reduce security concerns, and improve overall treatment system reliability. The SCADA upgrades would require that radio equipment and controllers be updated as well. Doug Wickham is the only person who is able to program, troubleshoot, and maintain the radios. Doug is retiring January 2025. Some of our radios have quit functioning completely and even Doug has been unable to resolve those issues.
- Ultimately, we are operating with outdated systems and no longer have the capability of maintaining them going forward. This leaves both of our treatment facilities in a vulnerable position due the potential for SCADA system failure. All plant managers and operators with the knowledge and ability to operate the facilities manually have retired.

Funding Source:

Water & Sewer Revenues-
\$200,000



Estimate: \$200,000

**FY 2024-25
WATER & SEWER
CIP FUND
(523)**

**RESERVOIR
LOFTED
BUILDING**

PROJECT DESCRIPTION

- Lake attendants oversee boat pass purchases, vessel rentals, and the general safety, security, and upkeep of the facility. The lake attendants use the Warden's House, which is not visible to visitors, as an office and lounge. They must sit in their trucks in the parking lot in order to maintain a visible presence. In order to stay warm during the winter and cool in the summer they must idle their vehicles.
- A small building at the parking area would allow park oversight, increase safety, and eliminate vehicle idling. Signage on the structure would inform visitors of recreational opportunities/costs and park rules. Revenue would likely increase due to increased awareness and ease of rentals. Strategic placement will provide broad oversight of facility.

Funding Source:

**Water & Sewer Revenues-
\$7,517**



Estimate: \$17,517

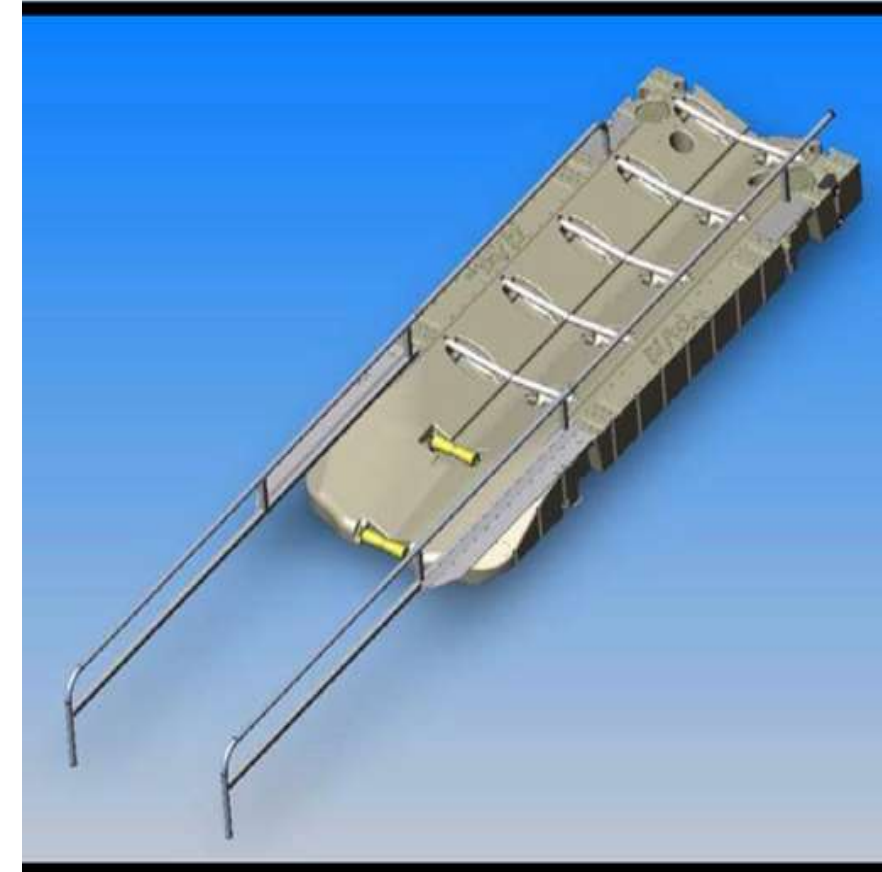
**FY 2024-25
WATER & SEWER
CIP FUND
(523)**

**EZ LAUNCH
KAYAKS &
CANOES**

PROJECT DESCRIPTION

- The EZ Launch for Kayaks & Canoes is a port system built specifically for paddlers. The rollers and guide rails make it easy to glide on and off. It is a floating system that adjusts to changing water levels. It provides ample “foot space” on both sides and in the front to allow for optimum access and stability. It is constructed of all marine grade components, and the primary component is anodized aluminum.
- The EZ Launch would allow paddlers to enter and exit the reservoir without having to get in the water. (Swimming, wading, etc. are not permitted.) It would also reduce the likelihood of slips and falls, allowing for safer docking. This item can be used for both kayaks and canoes.

Funding Source: Water & Sewer Revenues-\$0



Estimate: \$5,459

**FY 2024-25
WATER & SEWER
CIP FUND (523)**

**WATER & SEWER
DISTRIBUTION
SYSTEM
IMPROVEMENTS**

PROJECT DESCRIPTION

- Martinsville's water distribution system is aging, and infrastructure is beginning to fail. Funds need to be allocated annually for distribution system improvements.
- Martinsville's wastewater collection system is also aging, and infrastructure is beginning to fail. Funds need to be allocated annually for collection system improvements that may include point repair, rehab, and/or replacement.
- By proactively replacing water sewer lines, we can minimize costly emergency repairs, service interruptions, boil water advisories, and health hazards. This would increase system reliability and customer satisfaction.

Funding Source:

**Water & Sewer Revenues-
\$350,000**



Estimate: \$500,000

**FY 2024-25
WATER & SEWER
CIP FUND (523)**

**WATER & SEWER
REPLACE WATER
METERS**

PROJECT DESCRIPTION

- Martinsville's AMI metering system utilizes Omni meters for services larger than 1 inch. These meters have battery powered registers with a 10-year warranty. The batteries are failing almost immediately after hitting the 10-year mark. We need to allocate money for meter replacements.
- These larger meters are for some of our biggest water users. Without being able to obtain actual meter readings, the bills must be estimated. Estimated readings could lead to revenue loss, decrease system reliability, and lower customer confidence and satisfaction. Estimated billing is a manual process that increases the workload for the Utility Billing Dpt.

Funding Source:	Water & Sewer Revenues- \$100,000
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Estimate: \$200,000

**FY 2024-25
WATER & SEWER
CIP FUND (523)**

**HYPOCHLORITE
TANK
CONTAINMENT
BUILDING**

PROJECT DESCRIPTION

- A chemical containment building is needed to switch from chlorine gas to the much safer, economical liquid hypochlorite bleach for disinfecting wastewater. Hypochlorite bleach requires a consistent temperature between 60 and 80 degrees Fahrenheit to maintain its strength and lifespan.
- This is achieved by storing the chemical within a building and out of the elements. \$200,000 was approved in FY24 for infrastructure for hypochlorite. Those funds were enough to cover the cost of purchasing the tanks, sensors, pumps, and feed system.

Funding Source:

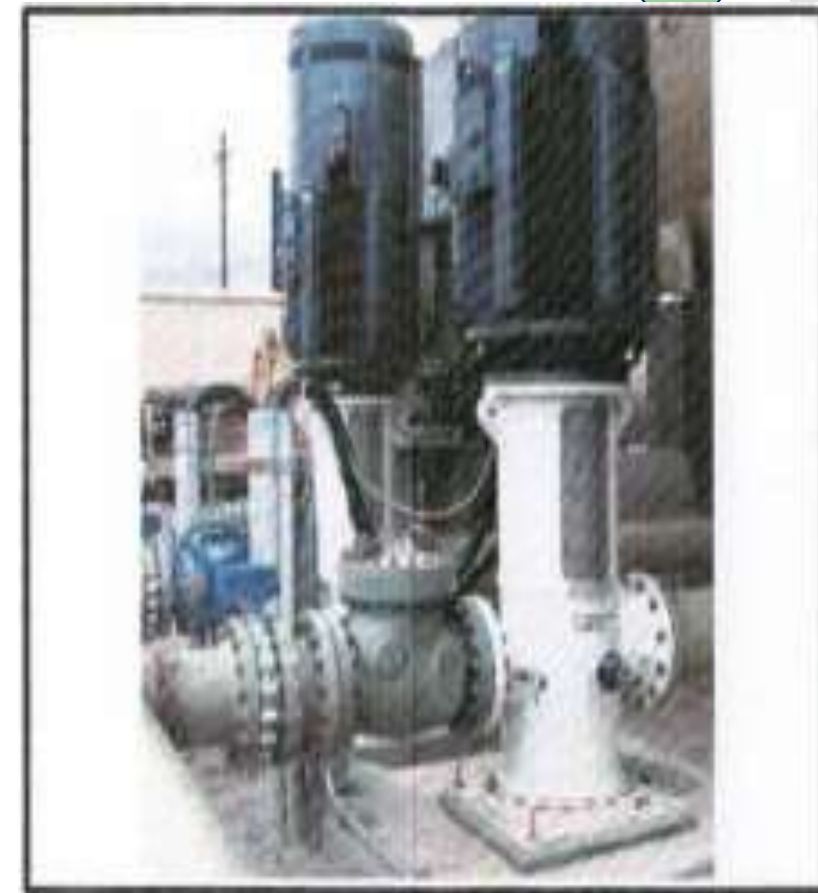
**Water & Sewer Revenues-
\$150,000**



Estimate: \$250,000

PROJECT DESCRIPTION

- 4,200 gpm pump to return activated sludge from the secondary clarifiers to the lagoon. The current pumps were installed in 1968 and are worn out.
- Maintenance is constantly rebuilding or replacing packing to keep them running. One of these pumps is no longer operational and another is only to be used in the event of an emergency.
- These pumps are located in the return pit between the #1 and #2 secondary clarifiers. We will be requesting another return pump each year until all 3 pumps have been replaced.



Funding Source:

**Water & Sewer Revenues-
\$93,654**

Estimate: \$93,654

**FY 2024-25
WATER & SEWER
CIP FUND (523)**

**RETURN PUMP &
INSTALLATION**

**FY 2024-25
WATER & SEWER
CIP FUND
(523)**

TOW MOTOR

PROJECT DESCRIPTION

- The current tow motor is approaching 20 years old and has required frequent servicing and repair. After the most recent repair, it only has low range in the transmission and no brakes on the right side due to hydraulic issues.
- The hydraulic line for the brakes was converted to supply hydraulics for the transmission in an effort to keep the machine operable at all.
- The most recent "repair" may have been the last time that the machine was able to be returned to a semi-operable state.



Funding Source:	Water & Sewer Revenues- \$40,729
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Estimate: \$57,160



FY 2024-25 TELECOM UTILITY CAPITAL PROJECTS SUMMARY

PROJECTS	FY 2024-25 REQUESTS	FY 2024-25 PROPOSED	FY 2025-26 REQUESTED	FY 2026-27 REQUESTED
Fiber (FTTH) XGS Chassis (5)	30,000	28,700	30,000	-
Fiber (FTTH) General Equip During Construction	50,000	50,000	50,000	50,000
Tractor - Massey Ferguson	36,000	36,000		
Building for Expansion	-	-	30,000	
Splitter Cables FTTH	5,000	5,000	27,000	27,000
Adtran Optical Network Terminal	-		15,681	15,681
24 Fiber Optical Aerial ADSS 30,000 LF	15,300	15,300	7,650	
Fabric Switch Extreme Networks	12,028	12,028		
Palo Alto Firewall Hardware/License Renewal	100,000	100,000	100,000	100,000
Telephone Switch V500	5,994	5,994	5,994	5,994
TOTALS	\$254,322	\$253,022	\$266,325	\$198,675

PROJECT DESCRIPTION

- During construction, there are always PPE expenses that are below the \$5,000 threshold that generally are not accounted for.
- Tangents \$35, Dead End Assemblies \$85, Splice Boxes, Transitional Boxes, Dirt and Gravel hauling, Conduits (.80/ foot), and a variety of other expenses encompassed in the expenditures of MiNet.



Funding Source:

Telecommunication Revenues

Estimate: \$78,700

FY 2024-25
TELECOM CIP
FUND (553)

FIBER GENERAL
EQUIP & XGS
CHASSIS (5)

**FY 2024-25
TELECOM CIP
FUND (553)**

TRACTOR

PROJECT DESCRIPTION

- Massey Ferguson or similar tractor with a bucket and backhoe attachment. The Massey or Kabota manufacturers would be the best options.
- This will reduce the time and effort placed when adding splice boxes, footers, and a variety of units in the field.
- Currently, we are hand-digging these structures and it is extremely time-consuming. This can be very useful when placing deliniators in the field with a possible post attachment (future).



Funding Source:

Telecommunication Revenues

Estimate: \$36,000

**FY 2024-25
TELECOM CIP
FUND (553)**

**SPLITTER
CABLES**

PROJECT DESCRIPTION

- Fiber optic cable splitters extend from Splitter to home and from Splitter to Splitter. The cost of these different-length cables ranges from \$7.60 to \$155.
- We will use an average cost of \$90 per cable, recognizing that a length of 200 to 300 is most relevant.
- MNet continues to purchase optical fiber from different sources. This will enable us to purchase directly from the City's Stores and Warehouse. As our FTTH infrastructure grows, these cables are necessary to attach homes effectively utilizing the FTTH infrastructure.

Funding Source:

Electric Revenues



Estimate: \$5,000

PROJECT DESCRIPTION

- ADSS SM Optical Fiber, 24 Fiber Count - 30,000 LF
- As our FTTH infrastructure grows, less fiber count must be extended into various parts of the City.
- Instead of the large bulky count of optics down streets, MINet will run a more suitable fiber down neighborhood streets.



Funding Source:

Telecommunication Revenues

Estimate: \$15,300

FY 2024-25
TELECOM CIP
FUND (553)

24 FIBER
OPTICAL
AERIAL ADSS

**FY 2024-25
TELECOM CIP
FUND (553)**

**FABRIC SWITCH
NETWORK &
PALO ALTO
FIREWALL**

PROJECT DESCRIPTION

- Extreme Fabric Connect delivers the desired integrated services. This includes Layer 2 virtualized services, Layer 3 virtualized services with multiple Virtual Routing and Forwarding instances.
- MINet currently has six in the field, and with the growing number of customers and the expansion on the XGS PON network, it is imperative that older switches are sundown and newer switches are in its place in addition to a full and completely redundant network for fail-over purposes.
- In addition, we get requests for PIM-Free IP Multicast that is scalable, Resilient, and easy to manage. The cost per Unit is \$6,014. The request is for 2 units, Totaling \$12,028.

Funding Source:

Telecommunication Revenues



Estimate: \$112,028

FY 2024-25
TELECOM CIP
FUND (553)

TELEPHONE
SWITCH V500

PROJECT DESCRIPTION

- Quantity 6 - V500 - Avaya
- This is an important item when a customer requests services from MINet. Without these switching devices, the customer has no phone services (Companies not residential.)



Funding Source:

Telecommunication Revenues

Estimate: \$5,994



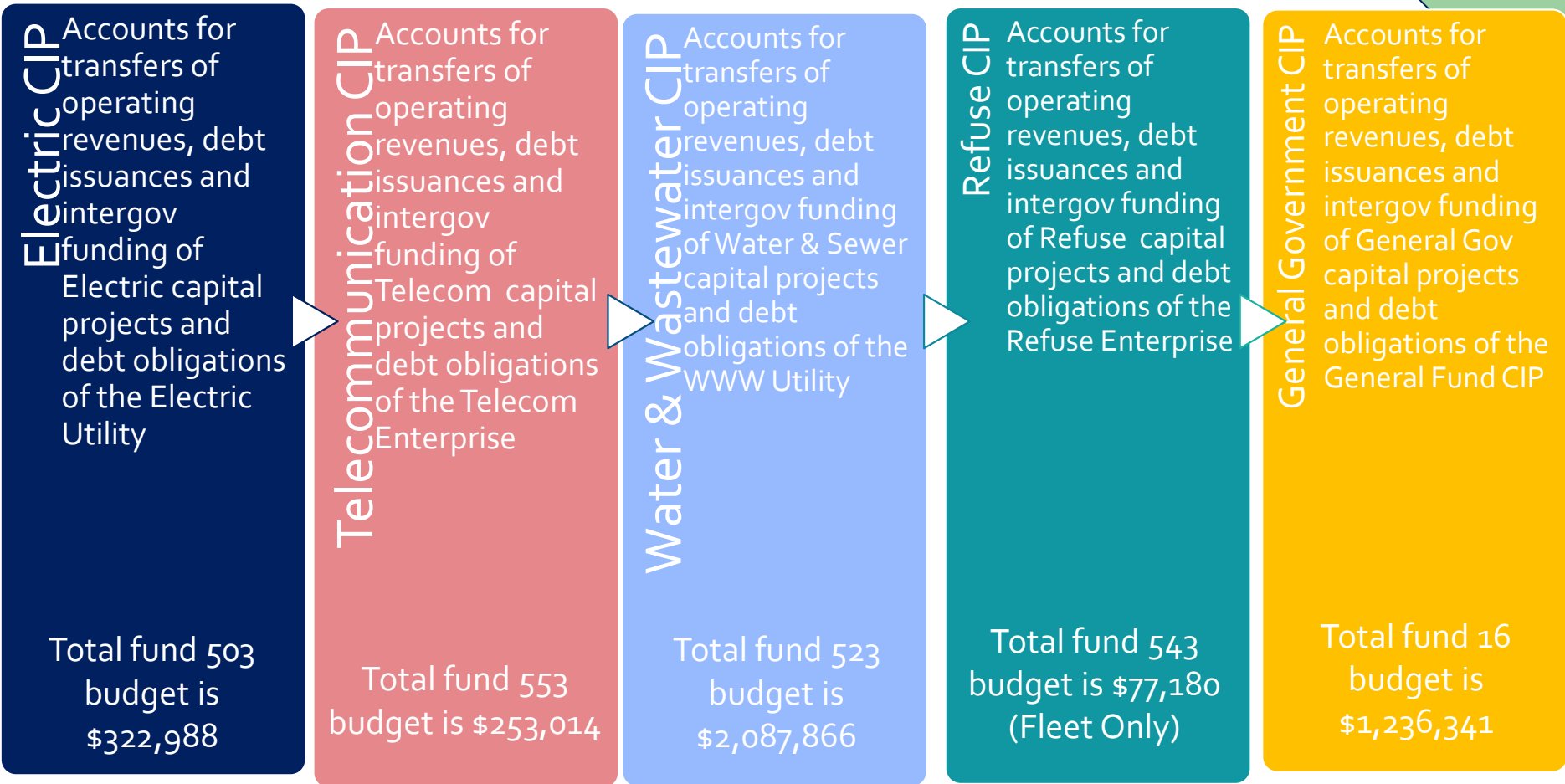
FY 2024-25
TOTAL
PROPOSED
CAPITAL
BUDGET
SUMMARY

	FY 2024-25 PROPOSED	FY 2025-26 PLANNED
GENERAL GOV. CAPITAL FUND (16)	875,000	1,310,200
ENTERPRISE FUNDS	1,667,922	2,890,406
ELECTRIC CIP FUND (503)	323,000	360,000
WATER & WASTEWATER CIP FUND (523)	1,091,900	2,264,081
TELECOMMUNICATIONS CIP FUND (553)	253,022	266,325
REFUSE CIP FUND (543)	(Fleet Only)-	-
SCHOOLS CIP FUND (None to Date)	\$-	\$-
TOTAL CIP FUND EXPENDITURES	\$2,542,922	\$3,068,406



CIP Funds

Total
Proposed
Capital:
\$2.54
Million



QUESTIONS?
COMMENTS





STAFF REPORT

MEETING DATE:	08/13/2024
AGENDA TITLE:	City of Martinsville's Organizational Development Both Current and Future
STAFF RESPONSIBLE:	Aretha R Ferrell-Benavides
STAFF TITLE:	City Manager

BACKGROUND/HISTORY

Update on the current status of the City of Martinsville's Organizational Development and a general overview of the pending groundwork for future improvement strategies.

POLICY EXPLANATION

FISCAL IMPACT/FUNDING SOURCE

AVAILABLE BUDGET:

PURCHASE AMOUNT:

ACTION REQUESTED/ALTERNATIVES:

1. Approve Agenda Item
2. Do Not Approve Agenda Item
3. Other Action as Directed by City Council

MEETING DATE:	08/13/2024
AGENDA TITLE:	Opioid Settlement Funding and Project Update
STAFF RESPONSIBLE:	Mandy Mcghee
STAFF TITLE:	Director of Finance

BACKGROUND/HISTORY	
Update on Opioid Settlement Funding and Project with attached information.	
POLICY EXPLANATION	
FISCAL IMPACT/FUNDING SOURCE	
AVAILABLE BUDGET:	PURCHASE AMOUNT:
ACTION REQUESTED/ALTERNATIVES:	
1. Approve Agenda Item 2. Do Not Approve Agenda Item 3. Other Action as Directed by City Council	



Opioid Funding & Project Update

Presented: Mandy McGhee



Background

- National Agreements with major opioid distributors in Summer 2021
- Historic \$26B agreement provided to communities affected by opioid epidemic
 - M'ville will receive an est. 1.5M~
- Virginia Opioid Abatement Authority was established MOU between Virginia State and Local Governments
- MOU guides the distribution and use of opioid settlement funds



Grant & Timeline

- May/June 2023 – OAA awarded the City of Martinsville and HC a Cooperative Planning Grant for
 - Grant Award (State Funds) \$ 20,000
 - MHC each matched grant \$ 10,000
- July/August 2023 – Request for Proposals advertised accordance with Virginia Public Procurement Act Guidelines
- Sept/October 2023 – City and County officials reviewed 5 proposals using a scoring matrix
 - Interviews were conducted with top proposals
 - Omni Institute was selected and awarded
- Strategic Plan to be released in August/Sept 2024



Comprehensive Local Needs Assessment

- Martinsville and Henry County contracted with Omni to perform a Comprehensive Local Needs Assessment focusing on opioid misuse and service gaps related to opioid epidemic within City and County.

Data Collection Methods

- Landscape Analysis & Secondary Data Collection
 - Input from vested partners with available opioid-related data & services in MHC
 - Identification of key indicators collected
 - Prescribing practices
 - Misuse of opioids
 - Services to understand gaps for best utilization of funds
- Focus Groups throughout the MHC opioid system of care included:
 - Service Providers
 - Individuals living with experience, & Community Members



Recommendations

- Prevent Misuse of Opioids
 - Increase evidence-based prevention education in schools
- Prevent Overdose Deaths
 - Establish programs to reach unhoused population
 - Reduce barriers to help streamline process for developing wrap around services in MHC
- Prevent over-prescribing and ensure appropriate prescribing methods
 - Ensure providers operating in MHC medical system are properly trained
- Conduct cross-systems mapping of existing substance use related programs
- Address needs of Criminal Justice involved persons thru robust re-entry programs
- Strengthen data collection methods across various agencies and partners
- *More recommendations provided in report.*

Recommendations align with eligible expense categories





VIRGINIA OPIOID ABATEMENT AUTHORITY CITY/COUNTY ESTIMATED SETTLEMENT FUNDS LOOK-UP TOOL FY2022-FY2039

701 East Franklin Street, Suite 803, Richmond, Virginia 23219 | 804-500-1810 | info@voaa.us | www.voaa.us

Direct Distribution, OAA Individual Distribution, and OAA Gold Standard

Please note this tool tracks finalized settlements. As new settlements are achieved, this tool will be updated. The amounts listed reflect estimates, which may be subject to change prior to distribution.

As of April 2024

City or
County:

Martinsville City

City/County Estimated Settlement Funds Lookup Tool Instructions

To see the estimated amounts disbursed or to be disbursed to a specific city or county for each year of the settlements:

1. Click on cell C10, which currently reads "Choose City/County."
2. Use the drop down menu to select a city or county and the amounts below will change to show the city or county's estimated payments.

Fiscal Year (FY)	No Application to OAA		Must Apply to OAA					
	Direct Distributions		OAA Individual Distribution			OAA Gold Standard Incentive		
	Projected	Used as OAA Match	Eligible to Receive	Awarded / Used as Match	Balance Available	Eligible to Receive	Awarded / Used as Match	Balance Available
2022	\$20,088	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2023	\$127,167	\$0	\$46,016	\$0	\$46,016	\$11,504	\$0	\$11,504
2024	\$156,829	\$10,000	\$53,265	\$0	\$99,281	\$13,316	\$0	\$24,820
2025	\$49,499	\$0	\$17,815	\$0	\$117,096	\$4,454	\$0	\$29,274
2026	\$64,628	\$0	\$22,758	\$0	\$22,758	\$5,689	\$0	\$5,689
2027	\$68,684	\$0	\$24,245	\$0	\$24,245	\$6,061	\$0	\$6,061
2028	\$52,328	\$0	\$18,247	\$0	\$18,247	\$4,562	\$0	\$4,562
2029	\$73,338	\$0	\$25,951	\$0	\$25,951	\$6,488	\$0	\$6,488
2030	\$73,672	\$0	\$26,107	\$0	\$26,107	\$6,527	\$0	\$6,527
2031	\$68,978	\$0	\$24,280	\$0	\$24,280	\$6,070	\$0	\$6,070
2032	\$64,012	\$0	\$22,460	\$0	\$22,460	\$5,615	\$0	\$5,615
2033	\$58,848	\$0	\$20,566	\$0	\$20,566	\$5,142	\$0	\$5,142
2034	\$44,910	\$0	\$16,057	\$0	\$16,057	\$4,014	\$0	\$4,014
2035	\$44,910	\$0	\$16,057	\$0	\$16,057	\$4,014	\$0	\$4,014
2036	\$44,910	\$0	\$16,057	\$0	\$16,057	\$4,014	\$0	\$4,014
2037	\$37,313	\$0	\$13,271	\$0	\$13,271	\$3,318	\$0	\$3,318
2038	\$37,313	\$0	\$13,271	\$0	\$13,271	\$3,318	\$0	\$3,318
2039	\$26,124	\$0	\$9,579	\$0	\$9,579	\$2,395	\$0	\$2,395
Total	\$1,113,550	\$10,000	\$386,001	\$0	\$386,001	\$96,500	\$0	\$96,500

Note: The Virginia Office of the Attorney General and the Virginia Opioid Abatement Authority are the data source. The amounts listed reflect estimates of local distributions based on finalized settlements and may vary due to adjustments occurring at the national level prior to distribution to the states.

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M
City of Martinsville

VIRGINIA OPIOID ABATEMENT AUTHORITY



CITY/COUNTY ESTIMATED SETTLEMENT

LOOK-UP TOOL FY2022-FY2039

701 East Franklin Street, Suite 803, Richmond, Virginia 23219 | 804-500-1810

Direct Distribution Details

Please note this tool tracks finalized settlements. As new settlements are achieved, this tool will be updated. **The amounts listed reflect estimates, which may be subject to change**

As of April 2024

City or County:

**Martinsville
City**

MOU Allocation %:

0.494004940049400%

City/County Estimated Settlement Funds Look Up Tool Instructions

To see the estimated amounts disbursed or to be disbursed to a specific city or county for each year of the settlements:

1. Click on cell C10, which currently reads "Choose City/County."
2. Use the drop down menu to select a city or county and

No Application to OAA

Estimated Direct Distributions from Settlement Administrator

Fiscal Year (FY)	Distributors	Janssen	Mallinkrodt ¹	Teva	Allergan	Walmart ¹	CVS	Walgreens
2022	\$20,087.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2023	\$34,844.28	\$87,152.13	\$5,170.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2024	\$39,778.70	\$0.00	\$6,082.50	\$6,974.92	\$7,717.72	\$67,971.22	\$9,728.24	\$18,575.58
2025	\$26,423.74	\$0.00	\$0.00	\$7,596.25	\$7,722.79	\$0.00	\$7,755.84	\$0.00
2026	\$26,423.74	\$0.00	\$0.00	\$7,596.25	\$7,722.79	\$0.00	\$15,499.40	\$7,385.92
2027	\$26,423.74	\$4,056.15	\$0.00	\$7,596.25	\$7,722.79	\$0.00	\$15,499.40	\$7,385.92
2028	\$10,067.44	\$4,056.15	\$0.00	\$7,596.25	\$7,722.79	\$0.00	\$15,499.40	\$7,385.92
2029	\$31,077.50	\$4,056.15	\$0.00	\$7,596.25	\$7,722.79	\$0.00	\$15,499.40	\$7,385.92
2030	\$31,077.50	\$5,164.19	\$0.00	\$7,596.25	\$7,722.79	\$0.00	\$14,725.04	\$7,385.92
2031	\$31,077.50	\$5,164.19	\$0.00	\$7,596.25	\$0.00	\$0.00	\$13,950.68	\$11,189.66
2032	\$26,123.78	\$5,164.19	\$0.00	\$7,596.25	\$0.00	\$0.00	\$13,938.40	\$11,189.66
2033	\$26,123.78	\$0.00	\$0.00	\$7,596.25	\$0.00	\$0.00	\$13,938.40	\$11,189.66
2034	\$26,123.78	\$0.00	\$0.00	\$7,596.25	\$0.00	\$0.00	\$0.00	\$11,189.66
2035	\$26,123.78	\$0.00	\$0.00	\$7,596.25	\$0.00	\$0.00	\$0.00	\$11,189.66
2036	\$26,123.78	\$0.00	\$0.00	\$7,596.25	\$0.00	\$0.00	\$0.00	\$11,189.66
2037	\$26,123.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,189.66
2038	\$26,123.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,189.66
2039	\$26,123.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$486,272.11	\$114,813.14	\$11,252.62	\$98,129.98	\$54,054.46	\$67,971.22	\$136,034.17	\$145,022.47

Note: The Virginia Office of the Attorney General and the Virginia Opioid Abatement Authority are the data source. The amounts listed reflect estimates of local distributions based on finalized settlements and may vary due to adjustments occurring at the national level prior to distribution to the states.

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City of Martinsville

Next Steps...

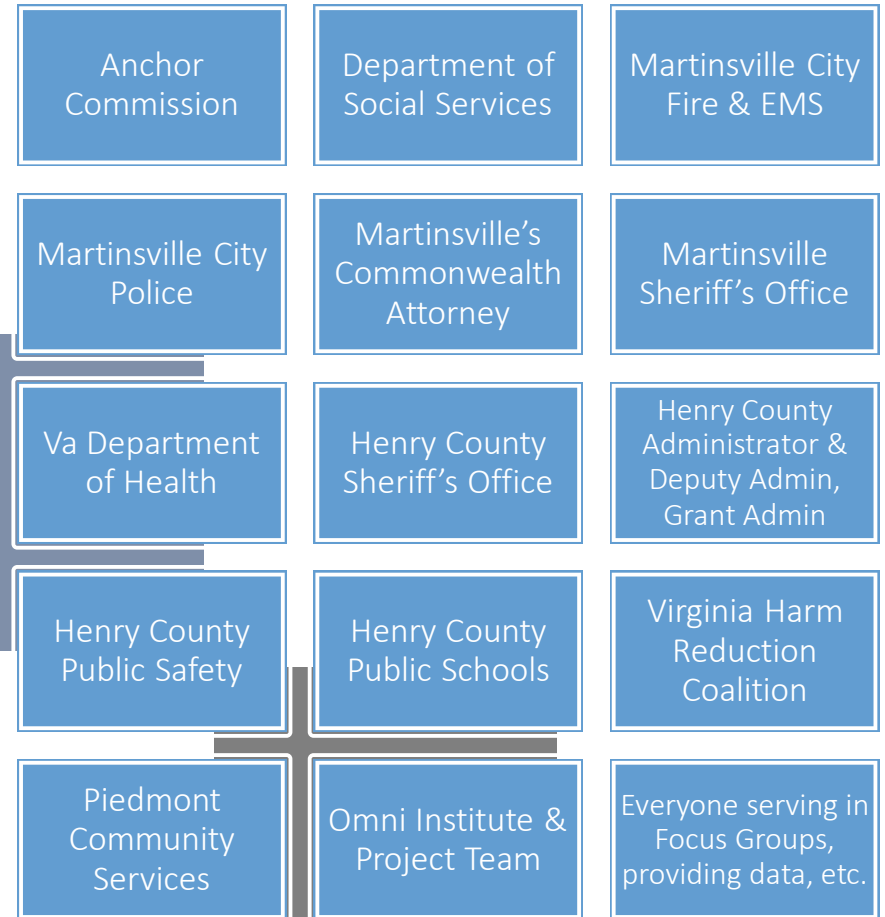


- ✓ Review Strategic Plan from Omni Institute
- ✓ Explore ways to partner with providers to expand services with little duplication
- ✓ Explore additional grant opportunities with PCS, Henry County for collaborative expansion of treatment options and utilization of opioid funds
- ✓ Develop framework for spending the funds in accordance with state guidelines and local guidelines



Special thank you to our partners!!

Listed are many of the partners that attended meetings and contributed valuable input to this meaningful project!





STAFF REPORT

MEETING DATE:	08/13/2024
AGENDA TITLE:	Review Board and Commission Appointment Status
STAFF RESPONSIBLE:	Peyton Nibblett
STAFF TITLE:	Deputy City Clerk

BACKGROUND/HISTORY	
Update on current Board Vacancies.	
POLICY EXPLANATION	
FISCAL IMPACT/FUNDING SOURCE	
AVAILABLE BUDGET:	PURCHASE AMOUNT:
ACTION REQUESTED/ALTERNATIVES:	
1. Approve Agenda Item 2. Do Not Approve Agenda Item 3. Other Action as Directed by City Council	

MEETING DATE:	08/2024
AGENDA TITLE:	Fayette Street Parking Lot Analysis
STAFF RESPONSIBLE:	Greg Maggard
STAFF TITLE:	Director of Public Works

BACKGROUND/HISTORY	
Update on the conducted Fayette Street Parking Lot Analysis with Findings and Possible Solutions.	
POLICY EXPLANATION	
FISCAL IMPACT/FUNDING SOURCE	
AVAILABLE BUDGET: N/A	PURCHASE AMOUNT: N/A
ACTION REQUESTED/ALTERNATIVES:	
1. Approve Agenda Item 2. Do Not Approve Agenda Item 3. Other Action as Directed by City Council	

MEETINGS:	August 13, 2024
TITLE:	FY2024-25 School Appropriation
STAFF RESPONSIBLE	Travis Clemons, Administrative Services, Martinsville City Schools

BACKGROUND/HISTORY	
Based on General Assembly action, as reflected in the State Entitlement Worksheet/Calculation Tool, FY25 state funding increased by \$2,961,164. This increase also increases the local required effort and local required match minimums by \$711,694. The current level appropriation isn't sufficient to cover the LRE/LRM for FY25. The current shortage is \$650,000. This change at the state level occurred after the City of Martinsville had approved the FY2024-25 Operating Budget.	
POLICY EXPLANATION	
§ 15.2-2507. Amendment of budget. A. Any locality may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year as shown in the currently adopted budget as prescribed by § 15.2-2504. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and a public hearing once in a newspaper having general circulation in that locality at least seven days prior to the meeting date. The notice shall state the governing body's intent to amend the budget and include a brief synopsis of the proposed budget amendment. Any local governing body may adopt such amendment at the advertised meeting, after first providing a public hearing during such meeting on the proposed budget amendments.	
FISCAL IMPACT/FUNDING SOURCE	
\$650,000	
AVAILABLE BUDGET:	PURCHASE AMOUNT:

ACTION REQUESTED/ALTERNATIVES:

1. Approve the Concept
2. Do not Approve Concept
3. Other Action as Directed by Council

City Appropriation FY25	\$	5,542,637
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Deductions for Excluded Local Funds From Local Required Effort and Matches

Adult Education	\$	56,464
Pre Kindergarten	\$	672,486
Non Remedial Summer Programs - e.g. STEM Camps	\$	120,000
Total Deductions/Exclusions	\$	848,950

Local Funds Available to Meet LRE/LRM (Appropriation Minus Deductions)	\$	4,693,687
FY25 Required Local Effort and Match (VDOE Entitlement Worksheet)	\$	5,341,667
Net Shortage	\$	(647,980)

MEETINGS:	August 18, 2024
TITLE:	Minutes
STAFF RESPONSIBLE	Clerk of Council

BACKGROUND/HISTORY	
N/A	
POLICY EXPLANATION	
Minutes from Council meetings must be approved by Council Members before they are posted to the website and added to the minute book.	
FISCAL IMPACT/FUNDING SOURCE	
No fiscal impact is associated with this action	
AVAILABLE BUDGET: No budget affected	PURCHASE AMOUNT: N/A
ACTION REQUESTED/ALTERNATIVES:	
1. Review/Revise Minutes from 2/27/24, 3/14/24, 3/20/24, 3/26/24, and 4/08/24 2. Consider approval of Minutes	

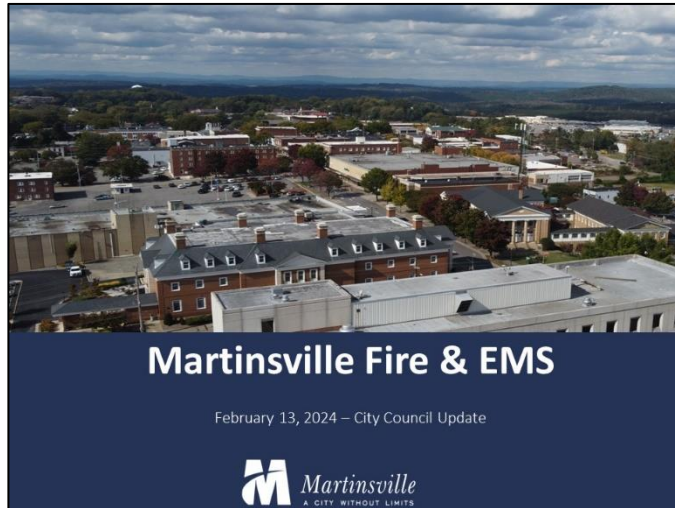
ACTION REQUESTED/ALTERNATIVES:

1. Approve the Concept
2. Do not Approve Concept
3. Other Action as Directed by Council

February 27, 2024 Council Meeting

A Work Session and Briefing was held at 5:00 pm in room 208, Martinsville City Municipal Building on February 27, 2024. Mayor Jones, Vice Mayor Rawls, Council Member Lawson, Council Member Pearson, Council Member Mitchell, City Manager Aretha Ferrell-Benavides, Chief Operating Officer Edena Reese-Atmore, Finance Director Mandy McGhee, Assistant Finance Director Crystal Ferguson, Community Development Director Keith Holland, Public Information Officer Kendall Davis, and Police Chief Rob Fincher

Police Chief Rob Fincher presented a Quarterly Update PowerPoint.



Departmental Divisions

- Fire and EMS Divisions
 - Administrative Personnel – 3
 - Operational Shifts – 24 (2 – Vacancies)
 - FF/ALS – 22
 - FF/BLS – 2
 - Part-Time Firefighters - 5
- Fire Marshal's Office
 - Fire Marshal - 1
 - Part-Time Fire Marshals – 2
- Non-Emergency Transport Division
 - EMT's – 2
- Emergency Management and Safety Division
 - Emergency Management Coordinator – 1
 - Assistant Emergency Management Coordinator – 1
- Community Health Worker
 - Grant funded
 - Currently vacant. Using grant funds to pay personnel to handle referrals
 - Grant terminates at the end of June 2024

Daily Staffing

E-1 – 2-3 Personnel
M-1/L-1 (ALS)– 2 Personnel
M-3/E-3 (ALS)– 2 Personnel

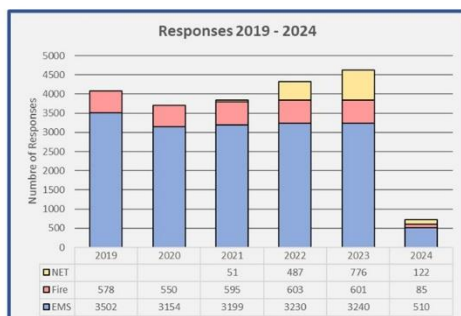
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Departmental Statistics

Fire Division		
Activity Type	2023	2024 YTD
Fire Responses	415	64
Fire Mutual-Aid Provided	7	5
Fire Mutual-Aid Received	17	4
EMS Responses	3104	470
EMS Mutual-Aid Provided	151	13
EMS Mutual-Aid Received	67	14
Community Health Worker	144	6
Non-Emergency Transports	776	122
Total Responses	4295	662
Non-Response Activities	2023	January 2024
Total Shift Training Hours - Fire and EMS	5220	440.5
Station Tours/Individuals	187	0
Off-Site Public Education/Individuals	4285	0
Child Safety Seat Installations	50	3
Smoke Detectors Installed	952	60
Pre-Plans/Walk Throughs Conducted	44	3
Confined Space Stand-By	0	2
Fire Safety Inspections	217	24
Fire Investigations	6	2

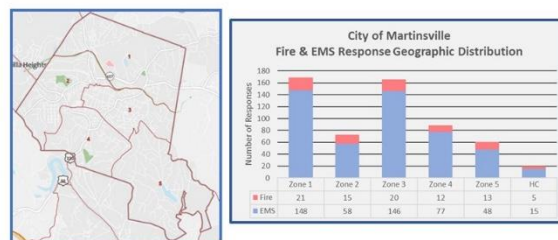
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Departmental Responses



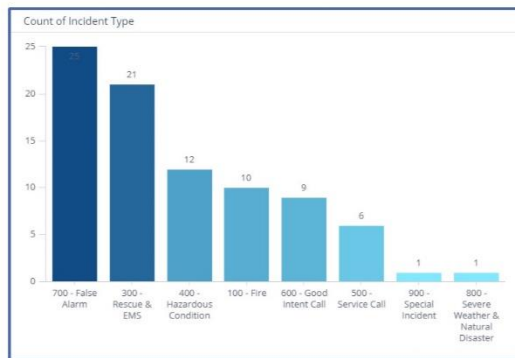
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Geographical Distribution of Responses - 2024



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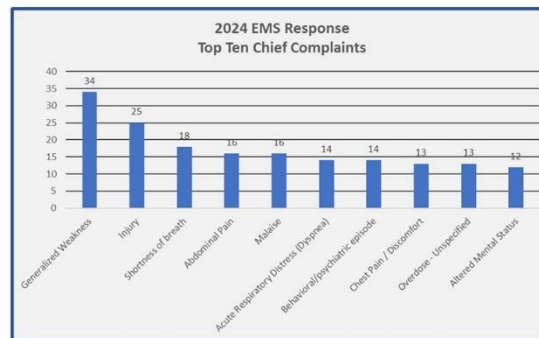
Fire Incident Types Through January 2024



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City of Martinsville

EMS Responses - 2024



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City of Martinsville

Budget – Fiscal Year 2024

Revenues

Transport Type	FY 2023	FY 2024
Emergency Transport	\$ 555,363.79	\$ 360,779.33
Non-Emergency Transport	\$ 161,128.14	\$ 79,253.52
Total	\$ 716,491.93	\$ 423,892.50

Expenses

Division Name	FY 2024 Budgeted	FYTD
Fire	\$ 2,783,740.00	\$ 1,477,032.00
EMS	\$ 285,445.00	\$ 191,212.15
Non-Emergency Transport	\$ 161,472.00	\$ 83,894.18
Emergency Management/Safety	\$ 238,301.00	\$ 176,301.79
Total	\$ 3,468,958.00	\$ 1,928,440.12
Percentage Used (Target is 58%)		56%

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City of Martinsville

Questions?

A CITY WITHOUT LIMITS

City of Martinsville

The Fire Department Quarterly Update was rescheduled for the next meeting.

Regular Session began at 7:00pm in the Council Chambers

Call to Order – Mayor Jones welcomed everyone to the meeting, pointing out that agendas could be found on the wall in the back of the room and on the City's website.

Pledge to the American Flag and Invocation by Council Member Kathy Lawson.

Proclamations and Presentations – Council Member Lawson read the proclamation which was presented to Barry Nelson, 2024 TIME Dealer of the Year for Virginia.



PROCLAMATION

BARRY NELSON

WHEREAS, Barry Nelson of Autos by Nelson in Martinsville, Virginia was honored with the esteemed TIME Dealer of the Year award at the 2024 National Automobile Dealers Association (NADA) Show in Las Vegas, Nevada. Nelson was chosen from 16,000 dealers nationwide to represent the Virginia Automobile Dealers Association. This accolade is considered a significant honor within the auto industry, highlighting successful dealership operations and deep-rooted commitment to community service, and

WHEREAS, Nelson began his journey in the auto industry right after graduating from George Washington Carver High School. He joined the family-owned Ford store in Bassett, Virginia under his father G.R. Nelson's leadership. Nelson mastered the intricacies of the car business by working through every position at the dealership. This hands-on experience gave him the expertise to manage, and eventually spearhead their own auto group, and

WHEREAS, the Nelson family name grew stronger as they expanded their reach by acquiring various franchises and stores. Today, their umbrella company, Autos by Nelson, boasts several new car dealerships across Virginia, housing major brands such as Chevrolet, Ford, GMC, Honda, and others, and

WHEREAS, Nelson is passionate about giving back to the community. He has coached American Legion Baseball for over 16 years, generously supports the Martinsville Community Recreation Association, and played a pivotal role in establishing the Patrick & Henry Community College (PHCC) baseball program. His dedication to community growth extends beyond sports; his involvement with the Martinsville Henry County Chamber of Commerce and the Henry County Industrial Development Authority showcases his commitment to local business growth and job creation, and

WHEREAS, in recognition of his longstanding service to the community, the Virginia Automobile Dealers Association Committee not only selected Nelson for this prestigious award but also awarded a monetary reward of \$10,000 for Nelson to donate to a charity of his choice.

NOW THEREFORE, I, LC Jones, Mayor of Martinsville, call upon the citizens of Martinsville to honor and recognize Barry Nelson for this honorable recognition and for his commitment and dedicated work within Martinsville and Henry County.

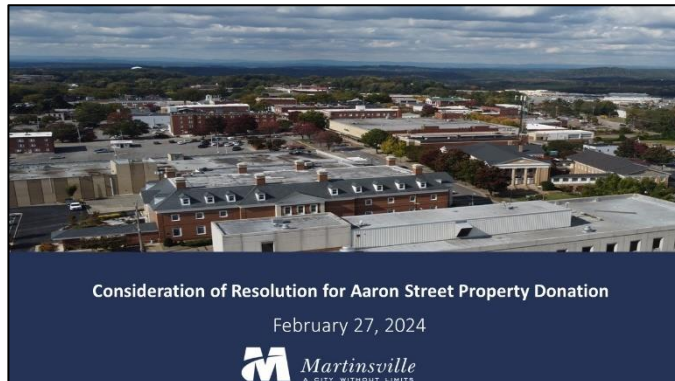
LC Jones, Mayor

Consent Agenda – Mayor Jones shared the items listed under the Consent Agenda including State Grant Appropriation, Virginia Department of Transportation Commitment and Signatory Resolution, Consideration of Amendments to Nuisance Code Ordinance and the Budget Calendar. Council Member Lawson made a motion to approve all consent agenda items; Council Member Lawson seconded the motion. Vice Mayor Rawls said the work session was over the allotted time and he doesn't feel that enough time was spent discussing the Nuisance Code Ordinance. Council agreed to move the ordinance discussion forward to the Regular Agenda/New Business section of the agenda. City Manager Ferrell-Benavides confirmed that Council would be voting to approve the State Grant Appropriation, the Transportation Commitment and Signatory Resolution, and Budget Calendar only. All Council Members voted in favor.

Public Hearing – Community Development Director Keith Holland explained the need for the public hearing to receive citizen input on the consideration of the Ordinance to Amend and Restate the Establishment of the Martinsville Land Bank Authority. Approval of the ordinance is urgent. Holland provided a PowerPoint to better explain the need for changes. Mayor Jones opened the public hearing. John Stiltner with Landmark Asset spoke and offered to answer any questions Council may have. City Manager Ferrell-Benavides pointed out that City Council could no longer serve as the Land Bank Authority. Council Member Lawson made a motion to adopt

February 27, 2024 Council Meeting

the ordinance to amend and restate the establishment of the Martinsville Land Bank Authority. Council Member Mitchell seconded the motion. Council Member Pearson asked how the new board was selected. Ferrell-Benavides explained that they looked at existing individuals; because this is a state-established board, we needed to get the transfer, and they looked at individuals who had already gone through the ethics filing process. It's much like the IDA and there are several areas of conflict of interest that will exist. This board will allow internal employees to serve. Our goal is not long range, but we needed to move expeditiously because of the ongoing projects. Roll Call vote 5-0 in favor of approving the ordinance: Mitchell, aye; Lawson, aye; Rawls, aye; Pearson, aye; and Jones, aye.



Purpose

- The Martinsville Redevelopment and Housing Authority (MHRA) will need to approve a Resolution for Property Donation Option Agreement
- Authorize a letter of commitment of \$500,000 of ARPA funds as a low-interest 3% loan to support the project
- Authorize the transfer of the property to Mid-Atlantic Foundation, a North Carolina non-profit, who in turn will donate the property back to Aaron Street Lofts, LLC as a capital contribution
- All actions effective upon transfer of the property from the Martinsville Land Bank Authority to the MHRA

Questions?

Regular agenda or New business: MRHA Resolution for Donation Option Agreement for Aaron Mills Senior Housing Project - Council Member Lawson made a motion to recess as City Council and convene as the Martinsville Redevelopment Housing Authority. Vice Mayor Rawls seconded the motion, with all Council Members voting in favor. Community Development Director Keith Holland explained the purpose of the resolution. The MRHA would need to approve the resolution for the Property Donation Option Agreement and authorize a letter of commitment for \$500,000 in ARPA funds as a low-interest 3% loan to support the project. Holland requests MRHA authorize the transfer of the property to MidAtlantic Foundation, a North Carolina non-profit that, in turn, would donate the property back to Aaron Street Lofts as a capital contribution with all actions effective upon transfer of the property from the Martinsville Land Bank Authority to the MHRA. Housing Authority Member Lawson made the motion to approve the resolution; Housing Authority Member Pearson seconded the motion. Housing Authority Vice Chair Rawls questioned the transfer from a nonprofit to a for-profit for

February 27, 2024 Council Meeting

business purposes, has shut down some civic duties, and asked for more explanation. John Stiltner with Landmark Asset explained the process and the need for the transfer, and the various “moving parts” to be handled in that way. All Council Members voted in favor of approving the resolution. Housing Authority Member Lawson made the motion to adjourn as MRHA and reconvene as City Council; Housing Authority Vice Chair Rawls seconded the motion with all Council Members voting in favor.

Extension of Sales Agreement with Kayak Hotel Group - Community Development Director Keith Holland explained the need for an extension of the sales agreement with Kayak Hotel Group. Due to delays in submission of the required Erosion and Sediment Control Plan to the Virginia Department of Environmental Quality, Kayak Hotel Group is requesting an extension of the contract for sales agreement dated December 1, 2023. They request an extension of the due diligence period for 90 days to May 28, 2024. The amendment of the agreement must also be approved by the Martinsville Industrial Development Authority. No adverse impacts are anticipated by this extension request. Vice Mayor Rawls made a motion to adopt the resolution related to the extension; Council Member Lawson seconded the motion with all Council Members voting in favor.

ARPA Funding Update – City Manager Aretha Ferrell-Benavides and Finance Director Mandy McGhee provided a PowerPoint on the ARPA funding. Vice Mayor Rawls made a motion to adopt the updated ARPA project list with the clarification that the Council retains the initial amount approved for community branding and marketing, at least until they can discuss it further in a work session. Council Member Lawson seconded the motion, with all Council Members voting in favor. Mayor Jones would like to take the ARPA list home to review and then reconvene another day. Vice Mayor Rawls made a motion to accept the ARPA expenses as presented for Inspections, The Berkley Group expense. MiNET, the jail roof, the water generator for the pump house, and the updated asset plan for the water/sewer department. Lawson seconded the motion and questioned if the bus stop should be added. Mayor Jones would like to add the Youth Employment program and asked if the chiller is an immediate need. Council Member Pearson questioned the status of the Fire Department roof. Ferrell-Benavides said there is still time to make additional approvals for items not quite as urgent. Rawls requested that the Council approve the water/sewer plant roof, which should have been in last year's capital, so it needs to be done. Lawson confirmed that Council would be approving Inspections, The Berkley Group, MiNET, the Jail roof, asset management updates, the water/sewer plant roof, the Youth Employment program, and the water generator for the pump house. All Council Members approved the motion.

Consideration of amendments to the Nuisance Code Ordinance – Community Development Director Keith Holland briefly explained the need for amendments to the ordinance.

City of Martinsville, Virginia

Ordinance No. 2024-1

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in Regular Session held February 27, 2024 that Sections 13-37, 15.5-21 and 15.5-22 of the Code of the City of Martinsville be amended to hereafter read as follows:

Sec. 13-37. Excessive growth of grass, weeds, etc., on vacant property.

(a) It shall be the duty of the owner of any parcel of land in the city to cut or cause to be cut all grass, weeds or like vegetative growth so that such growth at no time exceeds a height of eighteen (18) inches above the ground unless such growth, due to unusual physical characteristics of the property is deemed by the director of public works to not create a potential threat to public health or safety; and it shall be the duty of the owner of any legally established lot situated in the city fronting a city-maintained public street to cut thereon any weeds, brush, grass or like vegetative growth if an occupied building or residence is situated on an adjacent lot, subject to the following:

- (1) All grass, weeds or like vegetative growth shall be cut so that no such growth exceeds at any time a height of ten (10) inches above ground for a depth of eighty (80) feet from the street line measured at ninety (90) degrees with the street line; and
- (2) Such vegetative growth shall be cut as often as necessary to comply with the standards stated herein, which shall be no less frequent than two (2) times per year between May 15 and June 15; and between August 1 and September 1.

The director of public works may grant a variance from these requirements if, in his opinion, steep slopes or terrain make it impractical to cut such vegetative growth as described above provided that the intent of these requirements is complied with. Should the owner of any such property fail or refuse to abide by this requirement, the director of public works shall give a written notice to such owner requiring him to cut or have cut such grass, weeds or vegetative growth within fifteen (15) days after the date of the notice.

- (b) The notice referred to in subsection (a) above shall be given to the owner by personally serving a copy of such notice on the owner or his agent or by mailing a copy to the owner at his last known post office address by registered or certified mail, return receipt requested, or if the owner or his address is unknown, by publication of such notice in a newspaper of general circulation in the city once per week for two (2) successive weeks. A copy of such notice sent to the owner by registered or certified mail at the address of such owner listed on the land books of the city shall be deemed sufficient and equivalent to notice having been received by the owner, regardless of whether such copy is returned undelivered or not.
- (c) Upon the failure or refusal of the owner, after serving of the notice pursuant to this section, to cut or cause to be cut the grass, weeds or vegetative growth within the time provided, the director of public works may have the necessary work done by city employees or city agents under contract. All of the actual costs and expenses of such work, plus the cost of serving the notice, shall be chargeable to and paid by the owner of the property. Any bill sent to the owner which is not paid within thirty (30) days shall be transmitted to the city treasurer, who shall include such bill in the next regular real estate tax bill sent to the owner. Every such charge with which the owner has been assessed and which remains unpaid after the deadline for the payment of the next installment of real estate taxes shall constitute a lien against such property; provided, however, that such lien shall be recorded in the same manner as liens for real estate taxes are recorded. It shall be the duty of the city treasurer to assure the proper recording of any such lien.
- (d) The failure or refusal of any property owner to comply with the terms of any notice to cut grass, weeds or other growth served pursuant to this section shall constitute a Class 4 misdemeanor. In any prosecution, there shall be a rebuttable presumption that any growth exceeding three (3) feet in height creates a potential threat to public health or safety.

Page 1 of 3

(e) Nothing in this section shall be construed to require the cutting of any tree or ornamental shrubbery, unless it is creating a safety hazard.

(f) In the event that the director of public works finds it necessary to abate violations of this section in accordance with subsection (c) herein, upon the fourth such abatement within a calendar year for any specific parcel the director of public works may have such property reseeded in non-invasive clover or other non-invasive, low-growth vegetative cover as the director deems appropriate.

Charter reference(s)—Authority of city to require premises be kept clean, sanitary and free from weeds, Ch. 1, § 2(20).

Cross reference(s)—Penalty for Class 4 misdemeanor, § 1-11; removal or screening of accumulations of waste material on private property, § 18-2.

State law reference(s)—Authority for above section, Code of Virginia, §§ 15.2-901, 15.2-1115.

Sec. 15.5-21. Nuisances prohibited; term defined.

It shall be unlawful for the owner or owners, occupant or occupants of any property or premises located in the city to create, cause, or permit the continuation of any nuisance. The term "nuisance" to include, without limitation, the examples set forth as follows:

- (1) Any condition which is breeding ground or harbor for mosquitoes or a breeding ground for rats or other pests.
- (2) Any place of weeds, grass or other noxious vegetation over ten (10) inches in height that is within fifty (50) feet of an inhabited residence or other occupied structure.
- (3) An open place of collection of water where insects tend to breed. For the purposes of this chapter, an "open place of collection of water" shall be held to mean and be that contained in ditches, pools, ponds (natural or artificial), excavations, holes, depressions, open cesspools, privy vaults, fountains, cisterns, tanks, shallow wells, barrels, troughs, urns, cans, boxes, bottles, tubs, buckets, partially disassembled vehicles, defective house roof gutters, tanks of flush closets or similar containers.
- (4) An open place of combustible items such as mattresses, boxes, paper, automobile tires and tubes, garbage, trash, refuse, brush, debris from the clearing or grading of lots, old clothes, rags or any other combustible materials or objects of a like nature.
- (5) An open place of collection of garbage, food waste, animal waste or other rotten or putrescible matter of any kind.
- (6) Any furniture, appliance or other metal products of any kind or nature openly kept which have rough or jagged edges of metal or glass.
- (7) Any furniture or other articles not specifically intended for outdoor use or exposure to the elements and which would tend to absorb or retain moisture thereby attracting insects, pests or vermin.
- (8) Any accumulation of rubbish, trash, old building materials or junk causing or threatening to cause a fire hazard, or causing or threatening to cause the accumulation of stagnant water, or causing or threatening to cause the habitation of mice, snakes or vermin of any kind which may be dangerous or prejudicial to the public health.
- (9) Any condition detrimental to the public health which violates the rules and regulations of the health department.

The code official heretofore designated by council to enforce the building maintenance code in the city and alternatively the city attorney are hereby vested with discretionary authority to decline to undertake enforcement

Page 2 of 3

of this section with respect to nuisances which are (a) deemed to be of a private nature between neighboring property owners, or (b) deemed not to constitute a public nuisance, or (c) not visible to the unaided eye from street or ground level outside the boundaries of the property on which the subject nuisance exists.

Sec. 15.5-22. Notice of abatement; correction by city.

- (a) Whenever it shall be reported to the code official heretofore designated by council to enforce the building maintenance code in the city that there exists on any lot or parcel of land in the city any such nuisance, he shall forthwith give the owner or owners, occupant or occupants of said premises written notice to promptly remove, raze, or abate such nuisance and specify a reasonable time for such discontinuance or abatement. The council conclusively finds that three (3) days from the receipt of such notice is a reasonable amount of time for completion of removal razing or abatement of any nuisance, and also finds any longer period prescribed by the notifying official to be reasonable. Such notice shall be in writing and shall be served upon the owner or owners, occupant or occupants by mailing a copy thereof to the last known post office address of said person or persons, or by delivery in person or by delivering it and leaving it in possession of any person in charge of the premises, or by posting the notice in a conspicuous place on the premises if such person or persons cannot be found on said premises; and if the person or persons receiving the notice to abate fail to comply within the given period of time, the code official shall cause the corrections to be made, either through other city agencies or by contract or arrangement with private persons, and charge and collect the cost thereof from the owner or owners, occupant or occupants of the property affected in any manner provided by law for the collection of state or local taxes.
- (b) In the event that the director of public works finds it necessary to abate violations of section 15.5-21 of the city code in accordance with subsection (a) herein, upon the fourth such abatement within a calendar year for any specific parcel the director of public works may have such property reseeded in non-invasive clover or other non-invasive, low-growth vegetative cover as the director deems appropriate.

Attest:

Karen Roberts, Clerk of Council

Page 3 of 3

Communications from Visitors / Business from the Floor – Noone approached the podium.

Comments by Members of City Council – Council Member Mitchell attended two events this month celebrating Black History Month and for the first time, he feels that residents “showed

February 27, 2024 Council Meeting

up” to recognize black history. Council Member Pearson thanked PIO Kendall Davis for his work putting together the Expo this past weekend, and she looks forward to working on additional events in the City going forward. Pearson encourages residents to contact Council Members with input. Fast Track is March 6 at the Clock Tower in Martinsville with over 125 businesses exhibiting. Pearson informed residents of the Visit Martinsville App and encouraged them to download it. Council Member Lawson thanked staff, and Council Members involved in the City’s BHM event. The next Hazardous Waste Day is April 13, 2024, at the Bassett PSA warehouse. Vice Mayor Rawls shared details on potential energy and electric funding through the state with an explanation of how the City purchases power. Mayor Jones thanked residents for attending the meeting and thanked volunteers for assisting with this past weekend's event. Jones invited Pastor Caleb Robinson to offer the invocation at the end of the meeting.

City Manager Ferrell-Benavides thanked the children who volunteered for the BHM event. Martinsville is a member of the National League of Cities, and she hopes that the Council will continue to participate in this organization as they continue to move the City forward. Aretha and the Mayor will be attending a meeting on March 11, so the March 12 meeting will be moved to March 19. Aretha mentioned Fast Tract on March 5 and 6, 2024. There will be a Council Retreat soon to discuss the vision for the city.

Monthly Financial Update – Finance Director Mandy McGhee presented the Financial Update.

Pastor Robinson offered a closing invocation.

Adjournment – Council Member Lawson made a motion to adjourn the meeting at 8:30 pm.

Karen Roberts, Clerk of Council

LC Jones, Mayor

March 26, 2024 Council Meeting

A Work Session was held at 5:00 pm on March 26, 2024, in Room 208, Conference Room, Municipal Building. Mayor Jones, Council Member Lawson, Council Member Pearson, Council Member Mitchell, City Manager Aretha Ferrell-Benavides, Deputy Clerk of Council Richard Phipps, Chief Operating Officer Edena Reese-Atmore, Human Resource Director Travis Hodge, Public Information Officer Kendall Davis, Public Works Director Greg Maggard, and Water Resources Director Mandy Muse were in attendance.

The four Council Members in attendance voted to adopt a policy for remote attendance for meetings: The City Council of the City of Martinsville, Virginia as a Virginia local public body and governing body desires to adopt a policy, as permitted by Virginia Code §2.2-3708.3, to afford a member thereof the opportunity to participate remotely in a Council meeting when such a member may be unable to attend the meeting thereof due to: (1) a temporary or permanent disability or other medical condition of a member, (2) a medical condition of a family member of the member for whom the member is required to provide care, (3) the member's principal residence is more than sixty (60) miles from the meeting location identified in the required notice for such meeting or (4) a personal matter that is identified with specificity, allowing Vice Mayor Rawls to participate by TEAMS.

Discussion was held regarding the reallocation of capital funds for a pressure washer for public works.

Briefings: Just Call Granny gave a brief presentation on the services offered.

Grandparents Raising Grandchildren
Providing support resources and improving quality of life

Tips for Grandparents
Take care of yourself. When you're preoccupied with the daily demands of raising grandkids, it's easy to let your own needs fall by the wayside. But taking care of yourself is a necessity, not a luxury. You can't be a good caregiver when you're overwhelmed, exhausted and emotionally depleted.

Did You Know?
Grandparents may be raising their grandchildren as the children's parents struggle with substance abuse, mental illness, incarceration, economic hardship, divorce, domestic violence, other challenges and even death. These caregivers provide a vital safety net to children inside and outside of the foster care system but you are not alone.

Just Call Granny is a volunteer who offers:

- A listening ear
- Encouragement
- Understanding of the responsibility of parenting
- Information about resources in the community
- Prayer

Just Call Granny
Just Call Granny wants to provide resources in our community to help you get your grandchildren connected to learning programs, afterschool activities, daycare and more.

Just Call Granny
Just Call Granny wants to provide resources to grandparents like support groups, kinship groups, educational and community agencies.

Get In Touch
Contact Information
We are here to listen, help and be your village.

Phone Number
276-734-3331

Facebook
Just Call Granny Ministry

For I am the Lord, your God, who takes hold of your right hand and says to you, "Do not fear. I will help you!"
Isaiah 41:13

Just Call Granny

Our Mission
Just Call Granny provides caring, trained volunteers who offer encouragement and resources to Martinsville and Henry County Grandfamilies.

Josh Blubaugh discussed the new Vision and Mission Statements.



Proposed City Vision & Mission Statements

Strategic Planning and Organizational Development



Staff Retreat

- Department Directors and Senior Executives engaged in a two-day staff retreat.
- The team developed mission and vision statements for the Council to review and approve.
- Staff developed statements using industry best practices and worked in small groups.

A CITY WITHOUT LIMITS

Vision Statements

Qualities of a Vision Statement:

1. People First
2. Inclusion, Diversity, Equality
3. Health and Well-Being of the Community
4. Strategic Foresight and Future Shaping
5. Green Economy—Sustainability and Climate Change
6. Innovative, Smart, and Digital Cities
7. Prosperous Economy and International Recognition

- Martinsville is a vibrant city on the leading edge of modernization and technology, providing affordable services, exemplary education and career development, quality of life, and natural beauty. Defined by opportunity and inclusiveness, we have built a community where prosperity and a simplistic lifestyle are attainable for all citizens.
- Martinsville is a vibrant and transformative city centrally located in the foothills of the Blue Ridge Mountains, where friendliness, affordability, and high quality of life are accessible to everyone. We respect our history and are optimistic for our future, ensuring our community is a sustainable place to live, visit, and grow.
- We see Martinsville as a vibrant and inclusive place that is defined by its multi-generational amenities, safe neighborhoods, quality housing, and its fiscally sustainable approach to community development.



City of Martinsville

A CITY WITHOUT LIMITS

Mission Statements

A mission defines the city's purpose. It states what we hope to accomplish in the present to achieve the vision for the future.

- The City of Martinsville supports continuous innovation and financial stability, providing high-quality services to our citizens.
- We aim to cultivate a thriving community where everyone is motivated to excel through service above self, a commitment to democratic values, and where every change propels us forward.
- The mission of the City of Martinsville is to promote economic and cultural development to ensure a vibrant and accepting community. Ensure a high level of public safety by maintaining a modern emergency services organization. Support community development and engagement, and ensure the government operates with sound fiscal policies.

A CITY WITHOUT LIMITS

What's Next?

How does the vision and mission statements help with strategic planning and organizational development?

- The guiding framework for decision-making and provides a clear and shared direction.
- Focus on strategic priorities, highlighting key areas such as community engagement and innovation.
- It can serve as a basis for setting specific and measurable objectives to track our progress and performance (to achieve the outlined vision).
- It enhances our organizational identity by articulating the organization's character and aspirations that foster a strong sense of purpose.
- Attract and retain talent by sharing the organization's values and reinforcing a sense of purpose.
- Can strengthen community relations by committing to inclusivity, public safety, or other values listed in the statements.

Next Steps

- Once approved, the mission and vision statements will be used to facilitate ongoing efforts in developing the city's strategic plan.

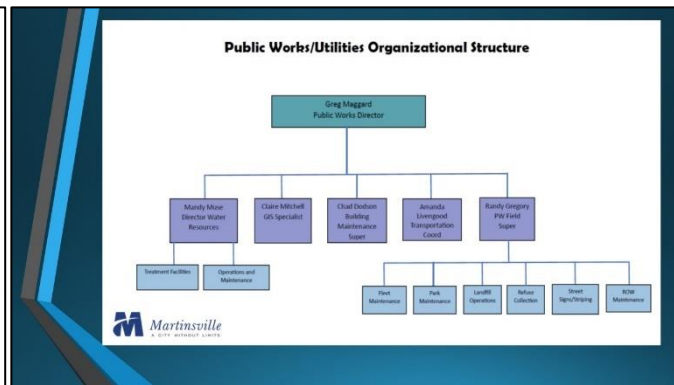


Public Works Director Greg Maggard provided a PowerPoint and update on the Public Works department

PUBLIC WORKS AND WATER RESOURCES



M Martinsville
A CITY WITHOUT LIMITS

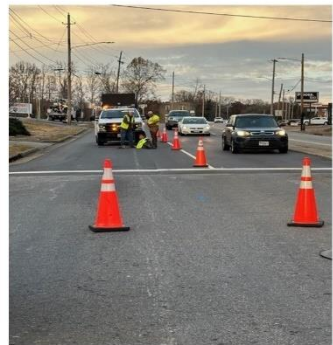


Right of Way Maintenance




324 Lane Miles of Right of Way to Maintain	Mowing all Shoulders	Tree Trimming and Removal
Beautification	Continual Street Sweeping	Fall Leaf Clean Up
Snow Removal	Stormwater Maintenance	11 Full-Time Employees

Street Signs and Striping



- Provide Traffic Control for all Road Closures within City Limits
- Maintain Over 15,000 Roadway Signs
- Manage Roadway Striping Procedures and Projects
- 3 Full-Time Employees

Refuse Collection



 SERVICE OVER 1500 CUSTOMERS WEEKLY	 OPERATE 4 COLLECTION TRUCKS	 MANAGE OVER 100 DUMPSTER ACCOUNTS
 8 FULL-TIME EMPLOYEES		

Park Maintenance



- Maintain 10 Municipal Parks and Hooker Field
- Conduct Monthly Safety Inspections on Equipment
- Administration of the Park Rental Program
- 3 Full-Time Employees

Fleet Maintenance



- 158 Light Trucks and Cars Maintained (including Police)
- Maintain 32 School Busses
- Provide Heavy Equipment Maintenance to Over 40 Pieces
- Maintain 4 Fire Trucks
- Provide Backup Snow Removal
- 8 Full-Time Employees

Mandy Muse provided a PowerPoint and update on Water Resources.

Water Resources Department

Martinsville's Water Resources Department is responsible for the operation and maintenance of all facilities associated with providing water and wastewater service to the entire City of Martinsville and some adjacent areas in Henry County.

Facilities include the reservoir and dam, treatment plants, finished water storage tanks, water distribution, and wastewater collection systems. Each of these facilities must maintain regulatory compliance with Federal & State Agencies (EPA, DCR, USACE, VDH-ODW, and DEQ) to ensure the health and safety of our citizens, wildlife, and environment.



Beaver Creek Reservoir

With a 1.3-billion-gallon capacity, Beaver Creek Reservoir serves as the City of Martinsville's primary drinking water source.

1954

The 125-acre lake also provides a recreational area for picnicking, fishing, and boating activities.

Annual and day passes are available for boat owners, and kayaks and canoes can be rented at the facility.

Four part-time Lake Wardens maintain security and regulate recreational activities seven days a week, from 7 am until 6 pm.



Water Filtration Plant

An average of 2.3 million gallons is produced daily to meet customer demand.

1948

Raw water is pumped from the reservoir to Martinsville's Water Filtration Plant, which has the capacity to treat up to 7.5 million gallons per day.

Water is settled, filtered, and disinfected to ensure that safe, healthy drinking water is distributed to our customers.

A team of four Operators, one Lab Technician, and a Plant Manager are committed to maintaining compliance with the EPA and VDH-ODW's regulations.



Water Distribution System

Water Resources maintains 7 water tanks. Six tanks are in use and the remaining tank could be brought online for additional storage capacity if needed.

Each water tank is cleaned and inspected every 3 years and painted in 15-year intervals.

These tanks allow water to be fed by gravity through 120 miles of distribution lines without the need for booster pump stations.

The department maintains approximately 7,500 metered service connections.



Water Distribution & Sewer Collection Maintenance

- The Water & Sewer Maintenance Coordinator oversees 3 crews consisting of 13 employees.
- Crews perform planned and emergency maintenance and construction such as:
 - Completing water line improvement projects.
 - Constructing new water and sewer taps.
 - Jetting sewer lines to clear blockages.
 - Performing camera inspections of sewer lines to determine the cause of issues.
 - Treating sewer lines with solvents to maintain flows.
 - Repairing water mains and sewer line breaks.
 - Repairing manholes.
 - Replacing damaged meter boxes.
 - Maintaining all water & sewer right-of-ways.
 - Installing & replacing large water meters with confined space entry.
 - Investigating sewer inflow & infiltration.
- An On-Call crew is available nights, weekends, and holidays to respond to emergencies promptly.



Sewer Collection System

- Approximately 140 miles of sewer collector and interceptor lines gather used water from homes and businesses within Martinsville and Henry County.
- Small collector lines dump into much larger sewer interceptors that convey the flow to the wastewater treatment plant.
- Maintenance & repairs of collector lines and manholes are completed in-house.
- Work performed on interceptors must be contracted out due to the size and depth of the lines.
- The Jones Creek Interceptor project is currently underway. The principal work performed under this contract is the replacement of 5,200 linear feet of sewer line, including 23 new manholes.



Wastewater Treatment Plant

Wastewater flows from Martinsville and Henry County are conveyed to this 8 MGD extended aeration-activated sludge treatment facility.



1965



A dedicated staff of 9 Operators, a Lab Manager, a Plant Manager, and a Solids Handling Coordinator provide coverage at the facility 24 hours a day.

A delicate biological balance must be maintained for microorganisms to facilitate adequate wastewater treatment. When this process is properly combined with sedimentation, disinfection, and dichlorination, Martinsville is able to maintain NPDES permit compliance.

A Plant Maintenance Crew is based out of this facility and consists of a Maintenance Supervisor, Electrical Technician, and 5 Plant Mechanics. Together they work to complete preventative and emergency repairs at both treatment facilities.





The Smith River is Martinsville's effluent flows' receiving body of water. It is our duty to discharge clean water into the streams that many people swim, fish, and play in daily. We must also remember that our neighbors downstream rely on the Smith River as their source of drinking water.

As such,
the cycle continues.

City Council Executive Session began at 6:00 PM. In accordance with the Code of Virginia, Title 2.2 Chapter 37, Freedom of Information Act to discuss the following: (A) 2.2-3711.A.1: Discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, concerning Boards and Commissions update and Appointments/Re-Appointments, (B) 2.2-3711.A.3: Discussion or consideration of the acquisition of real property for a public purpose or disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, concerning a Contract Amendment for "I Won't Stop Family, LLC" Lease, and (C) 2.2-3711A.7: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where consultation in an open meeting would adversely affect the City's negotiation or litigating posture concerning Henry County PSA. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the meeting. A motion was made by Council Member Lawson; seconded by Council Member Pearson with the following 5-0 recorded vote in favor to return to Open Session: Council Member Lawson, aye; Mayor Jones, aye; Council Member Mitchell, aye; Vice Mayor Rawls, aye; and Council Member Pearson, aye. No action was taken out of Closed Session.

March 26, 2024 Council Meeting

Regular Session began at 7:00 PM with additional attendees including Clerk of Council Karen Roberts, Finance Director Mandy McGhee, Assistant Finance Director Crystal Ferguson, and Police Chief Rob Fincher.

Call to Order – Mayor Jones welcomed everyone to the meeting, pointing out that agendas could be found in the back of the room and on the City’s website.

Pledge to the American Flag by Council Member Pearson. Invocation by Council Member Lawson

Proclamations and Presentations – Council Member Lawson read the Proclamation honoring Marie Smith Craig who was turning 100 years young. The proclamation will be mailed to Ms. Craig and her family.



PROCLAMATION

MARIE SMITH CRAIG

March 26, 2024

WHEREAS, Marie Smith Craig was born on March 26, 1924, in Franklin County, Virginia to Clara Fralin Smith and James Thomas Smith who lived in the family’s ancestral home, Smith Mountain Lake; and

WHEREAS, Mrs. Craig is a true Southern lady who dearly loves her family and church and is known for her warmth, kindness and generosity; and

WHEREAS, She graduated from Rocky Mount High School in 1942 and moved to Martinsville, Virginia where she was employed by E.I. Dupont, working for 15 years in the P.T. Lab; and

WHEREAS, Marie Smith Craig met and married her beloved husband Leonard Lee Craig to whom she has been married for more than 70 wonderful years; and

WHEREAS, Together Marie and Leonard had two very loved children, Michael Lee Craig and Susan Marie Craig Midkiff as well as were blessed by two grandchildren, Michael Adam Midkiff and Matthew Craig Midkiff; and

WHEREAS, Mrs. Craig is a lifelong member of Wesley Memorial Baptist Church of Martinsville, VA serving on the Altar Guild, the Young at Hearts Fellowship Group and the Lester-Thore Sunday school Class; and

WHEREAS, Marie Smith Craig volunteered her service at the former Memorial Hospital of Martinsville and Henry County, at the information desk for 17 years, highlighted by serving on the board of the Ladies Auxiliary. |

NOW THEREFORE, I, LC Jones, Mayor of the City of Martinsville, Virginia, do hereby proclaim our thanks and appreciation for the 100 years of dedicated service of Marie Smith Craig to her family and this community.

LC Jones, Mayor

Council Member Pearson provided background, sharing that she is a member of the Garden Club. Being a Bee City is important as bees are essential to our food supply, but many species of bees are becoming extinct. Pearson read the Proclamation recognizing April 2024 as Bee City Month.



PROCLAMATION

RECOGNIZING THE MONTH OF APRIL, 2024 AS MARTINSVILLE'S OBSERVANCE OF BEE CITY MONTH

WHEREAS, pollinators such as thousands of species of bees are essential partners in producing much of our food supply; and

WHEREAS, pollinators provide significant environmental benefits that are necessary for maintaining healthy, diverse ecosystems in towns and cities; and

WHEREAS, pollinators play a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities; and

WHEREAS, the City of Martinsville manages parks, public landscaping, and other public lands that may include greenways and wildlife habitats; and

WHEREAS, the City of Martinsville encourages all property owners, developers, and residents to promote wise conservation stewardship, including the protection of pollinators and the maintenance of their habitats;

NOW, THEREFORE, I, LC Jones, Mayor of the City of Martinsville, on this 28th day of March 2023, hereby proclaims the month of April 2024 as Martinsville's observance of
Martinsville's Bee City Month

And, as the City of Martinsville is an affiliate of **Bee City USA®**, all citizens are urged to recognize this observance.

LC Jones, Mayor



Consent Agenda – City Manager Aretha Ferrell-Benavides shared that the Boards and Commissions were discussed, but no action will be taken on that tonight. Ferrell-Benavides detailed the reallocation request, the National Fitness Campaign grant, and the amended lease agreement for the I Won't Stop Family lease for the Armory building. Lawson made a motion to approve the consent agenda items; Mitchell seconded the motion with all Council voting in favor.

Regular Agenda or new business: Health Benefits Update – Human Resources Director Travis Hodge provided a PowerPoint update on what changes would be expected in the City's health benefits for the fiscal year 2024/25. Council Member Lawson asked if the school employees would be front-loaded as usual or if they would be paid out in lump sums. Hodge explained that the City had a larger turnover of staff than the schools. Mayor Jones explained that the school employees are under an employment contract.

Communications from Visitors / Business from the Floor – No one approached the podium.

Comments by Members of City Council – Council Member Mitchell said their hearts go out to the people of Baltimore after today's tragic bridge collapse. Council Member Pearson wished everyone a Happy Easter. The spring race is April 5, 6 and 7; the race is a valuable economic resource. Council Member Lawson shared details about Hazardous Waste Day on April 16.

March 26, 2024 Council Meeting

Information about allowed items will be listed online. March 29 the flags will be out Uptown for National Vietnam War Veteran Day. May 2 is National Day of Prayer and there is a community event that day. Grant opportunities are available for small businesses; that information will be added to the city website. It's race weekend so please welcome visitors to the community; Martinsville is known for its hospitality. Lawson requested Richard Phipps, the new Deputy Clerk of Council be introduced. Mayor Jones asked PIO Kendall Davis to speak; Kendall will be putting out a casting call for a 30-day fitness challenge and the entire community is invited to participate. The casting call is for a Martinsville edition of Biggest Loser that will include trainers from local gyms and prizes. Events will be held weekly until the end of the competition to include biking, meal prep and to educate the public on a healthier lifestyle. June 1 will be a major celebration to end the initiative and will include competitions. Mayor Jones reiterated their prayers are with the people in Baltimore and a reminder that Martinsville could at any time face a big catastrophe. Jones asked Council for approval to give City employees Friday off for Easter. Council Member Lawson made a motion to give city employees the day off on Friday, Council Member Pearson seconded the motion with all Members voting in favor.

City Manager Aretha Ferrell-Benavides explained that Karen Roberts, Clerk of Council has served as Clerk for many years, the City Charter has allowed the City Manager to become the Clerk of Council, so she has hired Deputy Clerk Richard Phipps who is in training; Ferrell-Benavides shared some of Phipp's experience and background including parks and recreation.

Police Chief Rob Fincher warned residents about an increase in fraud cases in Martinsville recently and how to protect themselves. Ferrell-Benavides encouraged Council and citizens to check the email address to ensure it's the actual person sending the emailing. City employees have been trained in recognizing fraud.

Fraud Warning

- Law Enforcement will never ask you to transfer funds or send any form of payment.
- Never give gift card information to anyone by phone, text, or email.
- If you receive an email or a text that contains a phone number for you to call for "security issues," do not call that number. Rather, look up the number from other sources and call that number for verification.
- Do not open attachments or respond to unsolicited emails or text messages.



A CITY WITHOUT LIMITS

M
City of Martinsville

Monthly Financial Update – Finance Director Mandy McGhee provided an overview of the

March 26, 2024 Council Meeting
Monthly Financial Report. City Manager Aretha Ferrell-Benavides said its budget season and they are working to put together the FY24-25 budget. McGhee and her team are working to incorporate budget information in a more user-friendly document.



GENERAL FUND REVENUES
as of February 29, 2024

REVENUE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024
GENERAL PROPERTY TAXES	(10,453,900)	(7,253,967)	(3,199,933)	69.4%
OTHER LOCAL TAXES	(7,000,358)	(3,586,273)	(3,414,079)	51.2%
PERMITS FEES & LICENSES	(855,100)	(552,566)	(302,534)	64.5%
FINES & FORFEITURES	(87,500)	(37,853)	(49,647)	43.3%
REVENUE FROM USE OF MON	(1,364,677)	(578,497)	(786,180)	42.4%
CHARGES FOR SERVICES	(117,824)	(81,051)	(36,773)	51.8%
RECOVERED COSTS	(2,418,027)	(1,442,127)	(975,900)	67.5%
CATEGORICAL FEDERAL	(125,971)	(922,708)	797,138	794.8%
CATEGORICAL OTHER STATE	(5,869,434)	(8,062,787)	(2,806,647)	52.2%
CATEGORICAL SHARED EXPE	(4,431,754)	(2,799,093)	(1,632,661)	65.1%
GRANTS STATE	(171,308)	(71,550)	(99,758)	41.2%
MISCELLANEOUS	(560,607)	(493,080)	(67,527)	78.3%
NON CATEGORICAL AID STA	(642,428)	(887,434)	45,006	107.0%
PRIVATE GRANT	(30,000)	(30,000)	-	100.0%
CONTRIBUTION FROM FUND	(2,545,566)	(2,545,566)	-	100.0%
ARPA 2023 FUNDS	(3,000)	(3,311)	311	110.4%
NONCATEGORICAL FEDERAL	-	(393)	393	0.0%
TRANSFERS FROM MEALS TAX FUND	(1,035,000)	(872,500)	(162,500)	84.3%
	(17,441,734)	(23,141,733)	(22,399,981)	67.6%

GENERAL FUND EXPENSES
as of February 29, 2024

	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Sum of % of Budget Used YTD FY 2024
SALARY & BENEFITS	22,327,587	13,167,090	8,659,997	59.2%
CONTRACT & PROFESSIONAL SERVICES	1,941,715	1,028,430	640,942	53.0%
OTHER	985,862	1,327,756	(340,894)	134.7%
SUPPLIES	1,112,224	469,757	642,467	42.2%
TRANSFERS TO FUNDS	5,942,037	4,156,978	1,785,059	75.0%
REPAIRS AND MAINTENANCE	660,612	409,746	250,866	62.0%
UTILITIES	1,302,927	808,309	494,618	62.0%
NONCAPITAL EQUIPMENT	58,745	7,720	51,025	13.1%
SOFTWARE/MAINTENANCE	348,346	272,135	76,211	78.2%
CONTRIB TO LOCAL ORGANI	2,045,328	779,995	1,265,333	38.1%
CHILDREN'S SERVICES ACT	700,000	682,369	17,631	97.5%
ADVERTISING	46,800	19,688	27,112	42.0%
POSTAL SERVICES	96,281	71,722	24,559	75.3%
TRAVEL	168,476	104,947	63,529	62.3%
DUES	18,124	11,249	6,875	58.8%
EXPENSE REDUCTION PLAN	(685,174)	-	(685,174)	0.0%
LEASE/RENTAL	826,419	390,421	435,998	47.2%
FUEL	244,825	170,154	74,671	69.5%
	37,541,734	23,879,105	13,637,347	64.4%



Sales Tax Allocation Historical Summaries
as of February 29, 2024

Collection Month	Received Month	FY 2021	FY 2022	FY 2023	FY 2024
JULY	AUGUST	(186,141)	(238,214)	(194,758)	(232,006)
AUGUST	SEPTEMBER	(182,103)	(226,075)	(216,649)	(221,446)
SEPTEMBER	OCTOBER	(173,850)	(194,699)	(198,619)	(207,147)
OCTOBER	NOVEMBER	(188,969)	(197,221)	(206,221)	(327,147)
NOVEMBER	DECEMBER	(185,213)	(220,815)	(204,994)	(210,951)
DECEMBER	JANUARY	(175,624)	(234,554)	(209,599)	(220,310)
JANUARY	FEBRUARY	(244,008)	(285,365)	(270,169)	(257,286)
FEBRUARY	MARCH	(180,551)	(315,897)	(166,240)	-
MARCH	APRIL	(181,005)	(198,955)	(198,010)	-
APRIL	MAY	(237,515)	(240,882)	(220,359)	-
MAY	JUNE	(202,601)	(208,782)	(197,098)	-
JUNE	JULY	(207,537)	(202,601)	(211,633)	-
Grand Total		(2,345,116)	(2,764,058)	(2,494,349)	(1,656,293)



MEALS TAX TREND
as of February 29, 2024

Collection Month	2021	2022	2023	2024
JULY	(189,717)	(201,034)	(193,247)	(243,982)
AUGUST	(277,786)	(182,672)	(202,637)	(238,994)
SEPTEMBER	(181,002)	(197,416)	(224,893)	(230,802)
OCTOBER	(181,344)	(196,517)	(223,057)	(255,427)
NOVEMBER	(273,000)	(198,779)	(225,329)	(237,240)
DECEMBER	(158,387)	(185,855)	(230,476)	(238,717)
JANUARY	(182,146)	(194,987)	(244,221)	(248,938)
FEBRUARY	(246,088)	(174,307)	(212,362)	(237,248)
MARCH	(253,266)	(182,955)	(225,272)	-
APRIL	(218,481)	(201,758)	(268,642)	-
MAY	(254,078)	(225,844)	(247,602)	-
JUNE	(187,929)	(210,571)	(257,993)	-
Grand Total	(2,163,681)	(2,340,489.96)	(2,754,879.31)	(1,890,221.77)

Refuse Enterprise Fund

REVENUE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024
CHARGES FOR SERVICES	(1,508,209)	(1,303,367)	(746,711)	63.2%
CONTRIBUTION FROM FUND BALANCE	(628,594)	-	(628,594)	0.0%
MISCELLANEOUS	(13,408)	(4,351)	(15,140)	32.2%
RECOVERED COSTS	-	(700)	700	0.0%
REVENUE FROM USE OF MONETARY	(15,000)	(129,259)	(21,241)	81.3%
REVENUE TOTAL	(1,546,601)	(1,437,627)	(1,390,945)	60%
EXPENSE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024
SALARY & BENEFITS	693,680	385,487	298,193	56.3%
CONTRACT & PROFESSIONAL SERVICES	81,500	65,888	15,612	80.3%
REPAIRS AND MAINTENANCE	97,850	71,641	26,209	71.7%
SUPPLIES	9,912	4,342	5,570	43.8%
UTILITIES	80,000	71,188	8,812	71.3%
DEBT SERVICE	52,500	52,500	-	100.0%
DIPLOMA	500,000	229,897	270,103	56.0%
OTHER	501,867	542,301	(15,434)	107.8%
TRANSFER TO GENERAL FUND	800,000	225,000	575,000	75.0%
TRANSFER TO CAPITAL RESERVE	50,000	-	50,000	0.0%
FUEL	6,000	38,000	32,000	54.0%
LEASE/RENTAL	3,500	800	2,700	22.9%
DEPRECIATION	20,000	-	20,000	0.0%
EXPENSE TOTAL	2,809,104	1,278,005	916,088	63%

MINet

Enterprise Fund

MINet ENTERPRISE FUND				
Revenue and Expenses As of February 26, 2024				
REVENUE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	AVAILABLE BUDGET	Budget Used YTD FY 2024
CHARGES FOR SERVICES	(1,167,000)	(890,041)	(516,598)	63.9%
RECOVERED COSTS	(84,001)	(647,596)	(58,897)	98.8%
REVENUE FROM USE OF MONEY/PROP	(2,555)	(1,796)	1,366	65.7%
REVENUE TOTAL	(2,021,651)	(1,499,843)	(1,074,131)	75%
EXPENSE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	AVAILABLE BUDGET	Budget Used YTD FY 2024
SALARY & BENEFITS	997,473	288,372	211,351	64.7%
CONTRACT & PROFESSIONAL SERVICES	295,000	186,517	196,483	66.9%
REPAIRS AND MAINTENANCE	173,000	51,987	121,853	30.3%
SUPPLIES	8,600	2,274	(1,424)	184.7%
UTILITIES	250,000	185,122	66,778	74.1%
OTHER	400,071	298,600	343,271	62.9%
TRANSFER TO GENERAL FUND	300,000	75,400	25,000	75.0%
SOFTWARE/MAINTENANCE	7,000	4,990	(1,980)	128.4%
PHYSICAL PLANT EXPANSION & EQUIPMENT	152,657	65,566	83,089	65.8%
ADVERTISING	3,000	-	3,000	0.0%
POSTAL SERVICES	2,710	2,061	189	91.8%
LEASE/RENTAL	1,500	675	825	45.0%
TRAVEL	3,000	1,711	1,289	57.0%
DUES	2,500	2,050	450	82.0%
FUEL	7,500	4,157	1,417	76.7%
NONCAPITAL EQUIPMENT	2,500	4,256	(1,756)	170.2%
EXPENSE TOTAL	2,021,651	1,718,894	778,647	61%

Water

Enterprise Fund

WATER ENTERPRISE FUND				
Revenue and Expenses As of February 26, 2024				
REVENUE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024
CHARGES FOR SERVICES	(1,954,388)	(2,404,784)	(1,564,474)	62.0%
REVENUE FROM USE OF MONEY/PROP	(88,250)	(120,128)	(88,198)	69.0%
CONTRIBUTION FROM FUND BALANCE	92,638	581,215	(168,488)	345.8%
REVENUE TOTAL	(1,820,418)	(2,584,111)	(2,236,122)	54%
EXPENSE CATEGORY	ADOPTED BUDGET	FY 2024 YTD ACTUAL	AVAILABLE BUDGET	Budget Used YTD FY 2024
SALARY & BENEFITS	1,474,306	771,741	692,641	53.1%
UTILITIES	176,784	158,894	17,892	78.4%
SUPPLIES	90,440	293,111	76,191	75.0%
CONTRACT & PROFESSIONAL SERVICES	163,300	581,215	(168,488)	345.8%
SOFTWARE/MAINTENANCE	23,500	25,732	690	85.2%
REPAIRS AND MAINTENANCE	681,288	25,573	144,880	23.7%
TRANSFER TO GENERAL FUND	220,000	587,500	62,500	75.0%
OTHER	348,481	365,765	326,691	70.9%
DEPRECIATION	650,000	-	650,000	0.0%
PHYSICAL PLANT EXPANSION & EQUIPMENT	893,512	103,611	696,312	11.0%
POSTAL SERVICES	490	150	340	30.6%
TRAVEL	4,700	2,890	1,810	61.9%
NONCAPITAL EQUIPMENT	15,000	1,400	13,600	9.3%
FUEL	13,000	13,340	810	62.8%
LEASE/RENTAL	3,250	3,405	1,405	49.4%
DUES	3,800	2,810	2,810	60.0%
DEEP SERVICE	20,610	26,807	(12,640)	100.0%
Grand Total	1,820,418	2,584,111	1,410,188	55%

Sewer

Enterprise Fund

SEWER ENTERPRISE FUND				
Revenue and Expenses As of February 26, 2024				
REVENUE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	AVAILABLE BUDGET	Budget Used YTD FY 2024
CHARGES FOR SERVICES	(4,838,500)	(3,106,707)	(2,738,713)	66.4%
REVENUE FROM USE OF MONEY/PROP	(6,517)	(15,400)	(6,908)	26.0%
CONTRIBUTION FROM FUND BALANCE	(2,066,798)	(1,245,398)	(2,245,398)	0.0%
MODERLANDFUND	-	(6,196)	9,188	0.0%
TOTAL CATEGORICAL FEDERAL	-	(1,847,372)	1,847,372	0.0%
Grand Total	(7,319,722)	(5,465,307)	(2,715,341)	75%
EXPENSE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	AVAILABLE BUDGET	Budget Used YTD FY 2024
SALARY & BENEFITS	1,712,297	1,114,234	598,063	66.3%
UTILITIES	1,052,124	138,131	677,989	51.0%
SUPPLIES	94,900	261,271	89,586	74.7%
CONTRACT & PROFESSIONAL SERVICES	139,000	271,170	(107,490)	122.4%
SOFTWARE/MAINTENANCE	4,500	623	4,077	9.4%
REPAIRS AND MAINTENANCE	2,867,38	306,188	101,111	44.0%
OTHER	2,890,035	2,764,005	(1,873,088)	89.0%
DEPRECIATION	790,000	-	790,000	0.0%
FUEL	22,800	13,954	8,846	64.8%
POSTAL SERVICES	200	77	123	38.5%
LEASE/RENTAL	2,700	2,700	0.00	0.0%
TRAVEL	6,500	1,742	4,758	26.8%
DUES	6,275	4,586	1,689	73.1%
NONCAPITAL EQUIPMENT	16,000	2,930	11,070	18.3%
Grand Total	7,319,722	4,915,907	(2,715,341)	75%

Electric

Enterprise Fund

ELECTRIC ENTERPRISE FUND				
Revenue and Expenses As of February 26, 2024				
REVENUE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	FY 2024 AVAILABLE BUDGET	Budget Used YTD FY 2024
CHARGES FOR SERVICES	(1,849,148)	(1,490,948)	(1,490,911)	80.8%
REVENUE FROM USE OF MONEY/PROP	(71,246)	(136,488)	(65,451)	486.4%
MATERIALS	(11,500)	(89,903)	36,497	105.1%
ELECTRIC - RECOVERED COSTS	-	514,107	11,157	64.0%
DEPRECIATION/OFFSET	(600,000)	-	(600,000)	0.0%
REVENUE TOTAL	(2,421,994)	(1,472,198)	(1,999,617)	60%
EXPENSE CATEGORY	FY 2024 ADOPTED BUDGET	FY 2024 YTD ACTUAL	AVAILABLE BUDGET	Budget Used YTD FY 2024
SALARY & BENEFITS	2,080,387	1,246,987	736,710	62.0%
PERSONAL SERVICES	12,000,000	8,144,940	8,366,424	51.5%
UTILITIES	67,279	48,475	23,704	62.0%
SUPPLIES	170,480	70,188	72,177	53.8%
CONTRACT & PROFESSIONAL SERVICES	474,020	136,747	296,903	32.0%
SOFTWARE/MAINTENANCE	40,100	26,022	348	64.0%
REPAIRS AND MAINTENANCE	543,180	107,222	31,948	79.0%
OTHER	860,130	596,008	195,151	79.0%
DEPRECIATION	620,000	-	620,000	0.0%
PHYSICAL PLANT EXPANSION & EQUIPMENT	880,300	17,841	760,970	2.1%
POSTAL SERVICES	200	100	100	40.0%
TRAVEL	15,000	4,340	10,660	29.0%
DUES	1,000	1,070	1,070	100.0%
NONCAPITAL EQUIPMENT	16,000	4,460	10,990	38.8%
FUEL	32,800	22,803	5,997	60.0%
LEASE/RENTAL	1,100	680	2,100	21.0%
CONTRIBUTION TO FUND BALANCE	899,275	-	899,275	0.0%
DEEP SERVICE	390,222	390,222	0	100.0%
Grand Total	22,189,063	12,014,408	12,088,367	50%

Adjournment – Council Member Lawson made a motion to adjourn the meeting at 7:45pm.

Karen Roberts, Clerk of Council

LC Jones, Mayor

March 20, 2024 Council Meeting

A Work Session and Briefing to discuss Consent Agenda Items and Quarterly Updates was held at 5:00 pm on March 20, 2024, in Room 208 Conference Room, Municipal Building. Mayor Jones, Vice Mayor Rawls, Council Member Lawson, Council Member Pearson, Council Member Mitchell, City Manager Aretha Ferrell-Benavides, Chief Operating Officer Edena Reese-Atmore, Clerk of Council Karen Roberts, Finance Director Mandy McGhee, Assistant Finance Director Crystal Ferguson, Public Information Officer Kendall Davis, Fire Chief Dan Howell, Utilities Director Durwin Joyce, and Police Chief Rob Fincher were in attendance.

Discussion was held regarding the City Attorney Executive Search Services being offered by The Berkley Group.

**WORK ORDER 5: CITY ATTORNEY
EXECUTIVE SEARCH SERVICES
CITY OF MARTINSVILLE, VIRGINIA
March 13, 2024**

We are pleased to provide City Attorney Executive Search Services to the City of Martinsville, VA. The scope of work will include development the following items:

1. **Position Profile:** The City Attorney Profile will be developed in collaboration with City Council in a work session. Profile questions will be provided to the Council in advance of the work session and a position profile will be developed at the work session.
2. **Advertising and Outreach:** Utilizing the profile, a job advertisement will be developed to include position roles, responsibilities and requirements will be developed. The position will be advertised with professional organizations and others the City may request. Additionally, the Berkley Group will use its extensive network of Executive Managers to directly solicit qualified candidates who might have an interest in the City Attorney position.
3. **Application Process:** Applicants will be directed to submit their interest in the position in a standardized format that will include cover letter, resume, and salary history. Applications will be submitted electronically to the Berkley Group. This information will be kept confidential amongst the city staff, Council, and the Berkley Group. The position will be advertised open until filled.
4. **Selection Process:** Berkley Group staff will review all applications and classify them into three categories: interview; consider interviewing; not recommended for interview. Interviews will be held with top applicants. The interview process may include the entire Council or a subcommittee of the Council. Berkley Group will arrange interview times in coordination with City staff. The Berkley Group will work in conjunction with City officials to negotiate with the final applicant(s).
5. **Periodic Check In:** Berkley Group staff will check in with the City up to three times in the first year and provide the City with an annual performance review template.

Assumptions

1. Client will pay for any publishing fees to advertise the position.
2. Client will make space available for interviews and provide the Berkley Group with all contact information for relevant City staff.
3. Client will reimburse reasonable travel expenses for candidates invited to come to the city for an interview. Such expenses may include those incurred for transportation (mileage, air fare, rental car), lodging (at a pre-approved facility as identified to the candidates by BG staff), and a per diem for meals of up to thirty dollars (\$30) a day. Additional expenses, such as for spouses, may be reimbursed if approved in advance by the Client.
 - a. For its convenience, the Client authorizes the Berkley Group to collect all receipts for travel expenses and to reimburse candidates directly. The Berkley Group will then invoice the Client for those expenses, plus five percent (5%). Such charges shall be separate and in addition to the compensation stipulated in the agreement.

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- b. Berkley Group will maintain supporting documents for candidate travel expense reimbursement and will share such documentation with the Client as stipulated in Section 5, paragraph D (3) of the agreement.

Schedule

Berkley Group anticipates making an offer on behalf of the City to a selected candidate within 120 days upon a signed Notice to Proceed.

Fee

Executive search services will be a lump sum fee of \$25,000. This amount will include all non-direct expenses related to travel, etc., for Berkley Group staff. Fifty percent (\$12,500) will be due upon receipt of Notice to Proceed. The remaining balance, including all advertising costs, will be invoiced upon completion of the search process.

If additional finalist assessments are desired, the EQ-i 2.0 emotional intelligence assessment and/or the ADVanced Insights Profile (Attribute, Values, and DISC indices) assessment can be conducted for an additional fee. The EQ-i 2.0 emotional intelligence assessments is offered at \$500 per finalist assessment and \$1,500 for a results presentation to the City. The ADVanced Insight assessment is offered at \$500 per finalist assessment and \$2,000 for a results presentation to the City.

We are in agreement with the services and basis for fee determination in this scope of work and hereby grant the consultant notice to proceed for the work herein specified.

Mr. LC Jones, Mayor

Date

2

Fire Chief Dan Howell presented a PowerPoint presentation with updates on the Fire Department.



Martinsville Fire & EMS

February 13, 2024 – City Council Update


Martinsville
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Departmental Divisions

- Fire and EMS Divisions
 - Administrative Personnel – 3
 - Operational Shifts – 24 (2 – Vacancies)
 - FF/ALS – 22
 - FF/BLS – 2
 - Part-Time Firefighters - 5
- Fire Marshal's Office
 - Fire Marshal - 1
 - Part-Time Fire Marshals – 2
- Non-Emergency Transport Division
 - EMT's – 2 (1 – Vacancy)
- Emergency Management and Safety Division
 - Emergency Management Coordinator – 1
 - Assistant Emergency Management Coordinator – 1
- Community Health Worker
 - Grant funded
 - Currently vacant. Using grant funds to pay personnel to handle referrals
 - Grant terminates at the end of June 2024
 - We have secured grant funds through June of 2025

Daily Staffing

E-1 – 2-3 Personnel
 M-1/L-1 (ALS) – 2 Personnel
 M-3/E-3 (ALS) – 2 Personnel

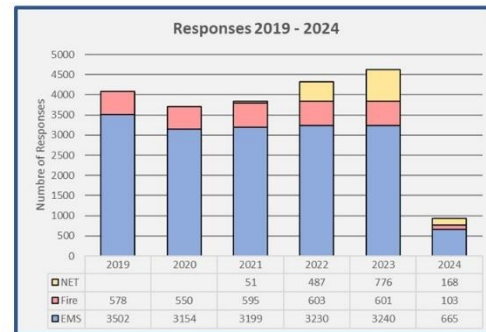
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Departmental Statistics

Fire Division		
Activity Type	2023	2024 YTD
Fire Dispatches	415	72
Fire Mutual-Aid Provided	7	5
Fire Mutual-Aid Received	17	5
EMS Dispatches	3104	664
EMS Mutual-Aid Provided	151	24
EMS Mutual-Aid Received	67	18
Community Health Worker	144	13
Non-Emergency Transports	776	168
Total Responses	4295	917
Non-Response Activities		
2023	2024 YTD	
Total Shift Training Hours - Fire and EMS	5220	1,226.5
Station Tours/Individuals	187	0
Off-Site Public Education/Individuals	4285	0
Child Safety Seat Installations	50	6
Smoke Detectors Installed	952	81
Pre-Plans/Walk Throughs Conducted	44	9
Confined Space Stand-By	0	2
Fire Safety Inspections	217	54
Fire Investigations	6	3

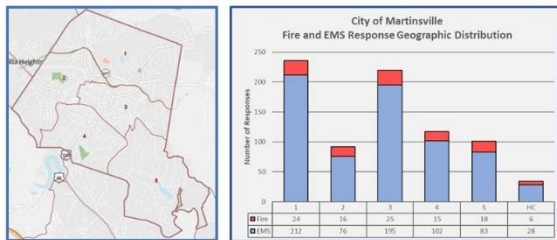
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Departmental Responses



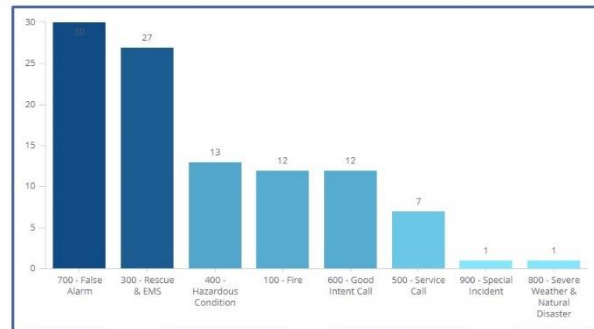
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Geographical Distribution of Responses - 2024



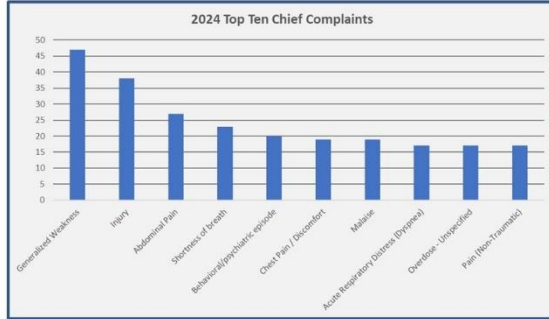
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Fire Incident Types Through January 2024



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EMS Responses - 2024



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Budget – Fiscal Year 2024

Revenues

Transport Type	FY 2023	FY 2024
Emergency Transport	\$ 555,363.79	\$ 424,984.11
Non-Emergency Transport	\$ 161,128.14	\$ 79,253.52
Total	\$ 716,491.93	\$ 504,237.63

Expenses

Division Name	FY 2024 Budgeted	FYTD
Fire	\$ 2,783,740.00	\$ 1,707,806.48
EMS	\$ 285,445.00	\$ 211,958.55
Non-Emergency Transport	\$ 161,472.00	\$ 96,983.66
Emergency Management	\$ 238,301.00	\$ 194,687.00
Total	\$ 3,468,958.00	\$ 2,211,435.69
Percentage Used (Target is 66%)		64%

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Non-Emergency Transport Program

- Started in 2021 at the request of the hospital.
- Performs non-emergency BLS discharges for the hospital.
- Original contract signed in July of 2021.
- Started running calls in November of 2021.
- Runs Monday through Friday 10:00 – 18:00. (40 hours a week)
- The hospital requested an expansion in February of 2023 to 12 hours a day and 7 days a week. (84 hours a week)
- No agreement has been reached on the expansion.
- No new contracts have been signed since July 2021.



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Questions?

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Utilities Director Durwin Joyce presented a PowerPoint presentation with updates on the Electric Department.

Martinsville Electric Department Update

March 19, 2024



Responsibilities

- Martinsville Electric Department was established in 1904 to provide electric service to Martinsville's residents, businesses and industries.
- Over 120 years later, the department is still at work. It purchases wholesale power from American Municipal Power LLC to meet the city's peak demand of 42 megawatts. The city also operates and maintains our dam on the Smith River and a peak-shaving natural gas generator at our closed landfill.
- The electric department has 17 employees and at least one on-call crew prepared to respond to emergencies. Our line crews operate and maintain approximately 95 miles of overhead and underground lines, 10,000 poles, 3800 streetlights and 7600 meters.
- The Substation/Metering Crew maintains commercial and residential metering and responds to customer meter complaints. The meter crew also monitors, controls, and repairs substation equipment and schedules and supervises hydro plant and landfill generator operations. The Substation Crew operates the Supervisory Control and Data Acquisition System (SCADA), which allows for control and monitoring of voltage level, grid current, number of operations of the circuit breakers, and many other features that help provide reliable electric service.
- The Electric Department is an active member of the Blue Ridge Power Agency, the Municipal Electric Power Association of Virginia, and the American Public Power Association. The Electric Department has been actively participating in Federal and State regulatory concerns that impact our costs through these agencies.

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Benefits of Public Power

- Electric Rate Stability
 - Locally owned = locally controlled = lower cost to citizens
- Serves the community and Martinsville's priorities
- Provides long-term value and financial support for local government functions
- Faster response time
- Reliable customer service
- Highly trained staff
- Investment in our Community
 - Generated income remains in Martinsville

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Typical Customer Calls

December - February

- Calls - 107 during work hours, 104 after-hours
- 753 calls during large outages, during and after work hours
- Trouble calls include power outages, partial power, flickering lights, streetlights, trees and limbs on lines, accidents, structure fires, damaged poles, low and downed wires, and equipment damage.
- Meeting with contractors and homeowners to discuss new and upgraded services and address customer concerns.



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Typical Scheduled Work



Long and short-term projects and system improvement.



When possible, work is completed without interruption to service.



Oversight of outside contractors and joint-use pole attachments. Transmission, distribution, and substation maintenance and testing.



Customer-driven jobs including underground service installation, upgrades, generator installs, and other work requiring department coordination.

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Recent and Ongoing Projects

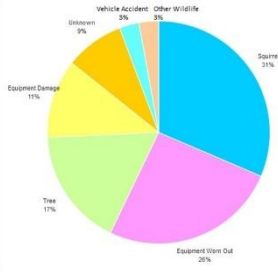
- Tie-line for the northside at Oneida and Inman Streets will allow alternate feed for all underground switchgear.
- Continue with adding additional reclosers, prioritizing worse-performing circuits
- Replacing fused switches with Trip Savers at strategic locations
- System-wide pole testing to determine deficient poles, change out of structurally deficient poles
- Infrastructure to support customer-added load



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CY 2023 Outage causes

- Trees and vehicle accidents cause most large outages, leading to the most customer outage minutes.
- Wildlife and equipment damage typically affects one or less than 5 customers.
- Exceptions during the last year were damaged and worn-out substation equipment.



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Current and Future Challenges

- Long lead times for material and equipment
- Price increases for all materials, examples below –

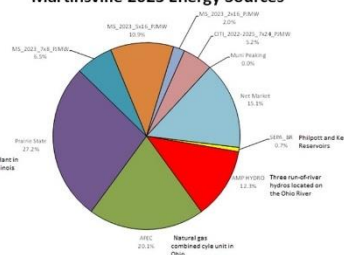
	2020	2023
\$905 25 KVA Pole Mount Transformer		\$2,458
\$344 45-foot class 3 pole		\$595
\$2.08 350 MCM underground wire		\$6.86

- Employee Retainment
- Annual double-digit increases in transmission rates will continue to affect our ability to make system improvements while maintaining competitive rates.

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CY 2023 Energy – Market and Resources

Martinsville 2023 Energy Sources



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City Council Executive Session began at 6:00 PM. In accordance with the Code of Virginia, Title 2.2 Chapter 37, Freedom of Information Act to discuss the following: (A) 2.2-3711.A.3: Discussion or consideration of the acquisition of real property for a public purpose or disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, concerning amending the former BB&T Building contract. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the meeting. A motion was made by Council Member Lawson; seconded by Council Member Pearson with the following 5-0 recorded vote in favor to return to Open Session: Rawls, aye; Lawson, aye; Jones, aye; Mitchell, aye; and Pearson, aye.

Council Member Lawson made a motion to recess as City Council and convene as the Martinsville Redevelopment and Housing Authority. Vice Mayor Rawls seconded the motion with

March 20, 2024 Council Meeting

all Council Members voting in favor. Housing Authority Member Lawson made a motion to approve a Resolution approving the addendum to the amended contract of sale for JRS Realty Partners, LLC. Housing Authority Member Pearson seconded the motion with the following roll call vote: Housing Authority Member Mitchell, aye; Housing Authority Member Pearson, aye; Housing Authority Chair Jones, aye; Housing Authority Vice Chair Rawls, aye; and Housing Authority Lawson, aye. Lawson made a motion to adjourn as the Housing Authority and reconvene as City Council. Pearson seconded the motion with all voting in favor.

RESOLUTION APPROVING ADDENDUM TO AMENDED CONTRACT OF SALE

WHEREAS, the Martinsville Redevelopment and Housing Authority (the "Authority") and JRS Realty Partners, LLC (the "LLC") entered into an Amended Contract of Sale (the "Amended Contract of Sale") dated as of October 25, 2023 providing for the Authority to convey certain property commonly referred to as the BB&T Building with a street address of 1 Ellsworth Street, Martinsville, VA 24112 (the "Property"); and

WHEREAS, the Authority and the LLC desire to amend the Amended Contract of Sale to extend the Due Diligence Period (as defined in the Amended Contract of Sale) to May 15, 2024 in accordance with the terms of an Addendum to Amended Contract of Sale (the "Addendum"), the form of which has been presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby approves the Addendum and authorizes the Executive Director of the Authority to execute the Addendum in substantially the form presented to this meeting; and

BE IT FURTHER RESOLVED that the employees and agents of the Authority are authorized to take such other actions as necessary or appropriate to carry out the terms of the Addendum, and that this Resolution will take effect immediately.

Adopted by the Commissioners of the Housing Authority at a meeting on the 20th day of March, 2024.

CERTIFICATE

The Commissioners of the Housing Authority voted as follows on the foregoing Resolution:

Ayes

L.C. Jones
Aaron Rawls
Kathy C. Lawson
Tammy Pearson
Lawrence Mitchell

Nays

None

Absent

None

Abstentions

None



Aretha Ferrell-Benavides, Executive Director
Martinsville Redevelopment and Housing Authority

Call to Order – Mayor Jones welcomed everyone to the meeting, pointing out that agendas could be found in the back of the room and on the City’s website.

Pledge to the American Flag – Council Member Kathy Lawson led the pledge to the flag; Shasta Carmichael offered invocation.

Proclamations and Presentations – Council Member Pearson read the Proclamation for National Library Week and presented it to Margaret Cardwell of the Blue Ridge Regional Library. Cardwell invited the public to visit one of the five regional libraries and the bookmobile. Cardwell shared the importance of increased funding for the library with the next city budget.



PROCLAMATION
NATIONAL LIBRARY WEEK
April 7-13, 2024

Whereas, our nation's libraries are modern community resources for education, information, culture, and entertainment, and play a vital role in providing millions of people with the resources they need to live, learn, and work in the 21st century; and

Whereas, libraries are dynamic places and librarians are the ultimate search engine, helping people of all ages find the information they need in print and online; and

Whereas, in times of economic instability, Americans rely heavily on their public libraries; and

Whereas, libraries give access to nearly everything on the Web or in print and offer personal service and assistance in finding it; and

Whereas, libraries offer free access to information and resources; and

Whereas, libraries provide services and programs to children and realize they are our future; and

Whereas, libraries and library supporters across America are celebrating National Library Week with @ your library, The Campaign for America's Libraries.

Now, Therefore, I, LC Jones, Mayor of the City of Martinsville, do hereby proclaim April 7-13, 2024, as **National Library Week** in the City of Martinsville and encourage all residents to support and use the Blue Ridge Regional Library and discover or rediscover the wealth of resources available there.

LC Jones, Mayor

Regular agenda or new business: Council Member Lawson made the motion to approve the Work Order for the City Attorney Executive Search; Council Member Pearson seconded the motion, and all Council Members voted in favor.

Budget Workshop Initial Revenue Estimates – City Manager Aretha Ferrell-Benavides spoke about the Budget Revenue outlook for 2024-25 and shared a PowerPoint detailing the budget calendar, revenue projection approach, budget outlook, challenges facing the economy, Dr. Bailey's key considerations for organizations, an overview of the City Manager's observations, a general fund revenue multi-year summary, and general fund budget – revenue.

Communications from Visitors / Business from the Floor – Mike Scaffidi, representative of the local AMVETS and Retired Army and Vietnam Veteran Carl Wright, provided information on the services that AMVETS provides to the community. AMVETS would like to inform the City Council of their desire to acquire the National Armory property to combine all local AMVETS branches in a single location and allow members to service veterans and their families in various ways. They have the support of other veteran organizations; the AMVETS is the top contributor to veterans in the state. Wright said it's obvious that the City Council and the City Manager do not want AMVETS to have the armory for some reason. Anthony Bryant, 716 Windsor Lane and Retired Sergeant of the Army, spoke, sharing that veterans are a different breed, and they serve a lifelong connection with fellow veterans. He found Post 35 and, after a single visit, signed up

March 20, 2024 Council Meeting

as a lifetime member. Bryant asked if Council was aware of any services in Martinsville or Henry County that provided services to veterans before tonight. Only 5% of Veterans in the area are a member of AMVETS; they are lost and not getting the benefits they deserve, and most do not realize the services available. Bryant shared some of the services that the local veterans provide and organizations that they've supported. Many of the local organizations do not have post homes and meet at other businesses like Wright's Funeral Home. With the support of the city and county, the armory could become a great asset to the AMVETS, local veterans, and their families. Doug Coates, Mt Olivette Road, was a soldier and now a disabled vet. He gave Council Members each a \$1 bill; Council bought the armory for \$1, and the veterans fought for their freedom with their blood. Coates asked Council to take a moment to consider that. Sam Phillips, Retired Army for 30 years. Thank you for allowing the AMVETS to speak. The armory is accessible to staff and for office spaces. Shawn O'Leary, an AMVETS rider, shared that 22 soldiers commit suicide on a daily average. Having a place for them to go and talk to others who have experienced what they have is vital in saving lives. David Niblett, 77 Warren Road, Bassett, a Navy veteran, said his wife worked in DC for the Veterans Administration, and she brought home stories of how veterans were treated; they have no place to go to talk and no services to receive treatments. The word needs to get out there about veteran suicides, and a place needs to be made available for those in need.

Ural Harris, 217 Stuart Street, stated that Vice Mayor Rawls said the 5:00 meeting would be televised, but it was not; Harris asked that it be fixed for the next meeting.

Mayor Jones thanked the veterans for attending and expressing their needs; it was educational and humbling for him, and he thanked them for sharing that information. There is an outreach VA program to help communities put together assistance, trade programs, and job skills. Jones commits that if veterans are willing to work with him, the armory will be short-sighted and serve its purpose, but he feels that the veterans deserve better, and he will search for a place even in the county to support those veterans. Continue to communicate with the council so that a plan can be put into place.

Comments by Members of City Council – Council Member Mitchell thanked the veterans for attending. A year ago, Alberta Wilson was honored for her 100th birthday; she passed away last week, so Mitchell offered condolences to her family. Council Member Pearson thanked the veterans for attending and sharing information; no words can express her gratitude for their service. Council Member Lawson echoed the mayor's words; she understands what the veterans have spoken about, and she looks forward to moving forward and working with AMVETS. Hazardous Waste Day is April 13 at the PSA warehouse in Bassett; this is a free service for Martinsville and Henry County citizens. Vice Mayor Rawls let the veterans know that the armory includes a gym and 10 offices and needs a lot of work on the heating and air system. Rawls hopes to work with the county to identify locations that could be better for the AMVETS. Mayor Jones shared details about a budget survey for residents to complete online regarding the budget

March 20, 2024 Council Meeting

process and a big opportunity for citizens to get involved. Police Chief Fincher is looking for new officers for the department and highlighted recruiting steps to find new officers from various backgrounds; that's what makes a good department, Jones said being a police officer is the best job he's ever had, and no experience is necessary to apply. The Fire Department is hiring also.

Communications – City Manager Ferrall-Benavides attended a play in Apex on the history of Apex and it spoke highly of Martinsville history through the Baldwin Family. The Mayor of Apex suggested a sister neighborhood relationship with Martinsville. Ferrell-Benavides thanked the veterans for attending; because there is a current RFP process, it is important that she works with the City Attorney's so that they don't do anything to go against those processes. It is important to work towards a solution.

Adjournment – Council Member Mitchell made a motion to adjourn the meeting at 8:00pm

Karen Roberts, Clerk of Council

LC Jones, Mayor

April 8, 2024 Council Meeting

A Closed Session was held at 4:00 pm on April 8, 2024, in Room 208 Conference Room, Municipal Building. Mayor Jones, Vice Mayor Rawls, Council Member Lawson, Council Member Pearson, Council Member Mitchell, City Manager Aretha Ferrell-Benavides, and Deputy Clerk of Council Richard Phipps were in attendance.

In accordance with the Code of Virginia, Title 2.2 Chapter 37, Freedom of Information Act to discuss the following: (A) 2.2-3711A.7: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where consultation in an open meeting would adversely affect the City's negotiation or litigating posture related to previous employee litigation.

At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the meeting.

No action was taken out of Closed Session

Adjournment – Council Member Lawson made a motion to adjourn the meeting at 6:00pm

Karen Roberts, Clerk of Council

LC Jones, Mayor

March 14, 2024, Council Meeting

A Closed meeting of the City of Martinsville, Virginia's City Council, was held on March 14, 2024, at 9:00 AM in Council Chambers, Municipal Building, with Mayor LC Jones presiding by the TEAMS link. Other Council Members participating included Kathy Lawson and Aaron Rawls. Tammy Pearson participated by the TEAMS link. Council Member Mitchell was not in attendance. Staff present included City Manager Aretha Ferrell-Benavides, Chief Operating Officer Edena Reese-Atmore, and Community Development Director Keith Holland.

Vice Mayor Rawls called the meeting to order and advised Council would go into Closed Session beginning at 9:00 AM. In accordance with the Code of Virginia, Title 2.2 Chapter 37, Freedom of Information Act and upon a motion by Council Member Lawson and seconded by Vice Mayor Rawls with the following 4-0 recorded vote: Council Member Pearson, aye; Mayor Jones, aye; Vice Mayor Rawls, aye; and Council Member Lawson, aye. Council convened in Closed Session to discuss the following matters: (A) Virginia Code Section 2.2-3711.A Discussion or consideration of the acquisition of real property for a public purpose or disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, concerning the former BB&T building located at One Ellsworth.

There was no action taken out of the Closed session.

There being no further business, Council Member Lawson moved to adjourn at 10:15 a.m.

Karen Roberts, Clerk of Council

LC Jones, Mayor